



Dear EOPS Student,

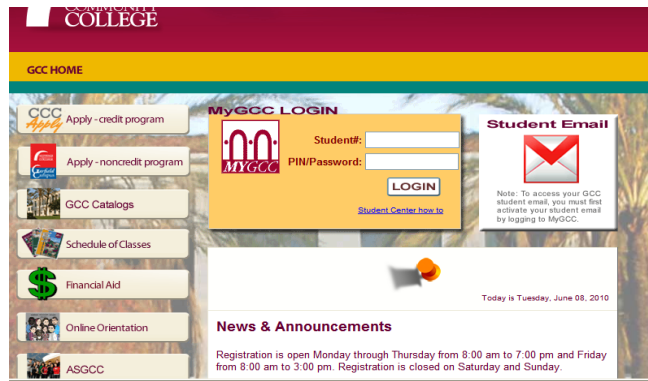
EOPS financial assistance may be available to EOPS students who in addition to meeting all EOPS program eligibility requirements are financially eligible to receive these services. The determination is based on individual student's financial aid award and the remaining financial need as determined by the Financial Aid Office. Students must have completed all financial aid forms and requirements and have received their Financial Aid Award Notification for remaining need to be determined. All EOPS awards are contingent upon EOPS Program funding availability.

Your book voucher information for winter 2011 will be available on **Friday, December 24, 2010**. Below you will find step-by-step instructions on obtaining and using your winter 2011 book voucher.

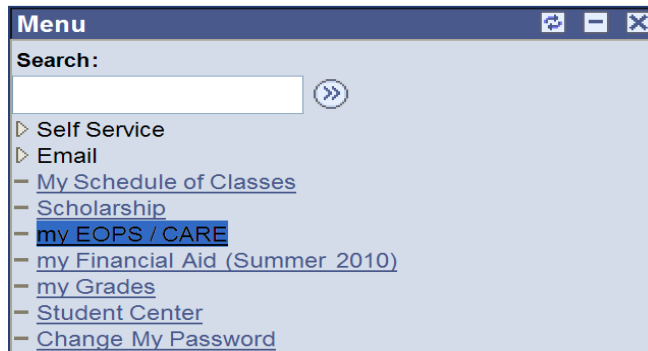
How can I get and use my electronic book voucher?

Follow steps **1-4** below:

1. Login to MyGCC using your student ID and six digit PIN number.



2. Click on "**my EOPS/CARE**" from the main **Menu** as seen in the picture below.



3. The picture below is a sample of "**my EOPS/CARE**" page. It will display the following sections: EOPS Book Voucher, EOPS Grant, CARE Grant (if CARE student), and CARE Meal Card (if CARE student). The amount of your book voucher is underlined in the **Winter 2011** box under section titled **EOPS Book Voucher**, as shown in the sample picture below. For your convenience, we have included the following links: EOPS Book Voucher page and GCC bookstore hours page from our website (see 1 in the sample picture below).

If you are eligible for winter 2011 book voucher, you can download your printable book voucher by clicking on the hyper-linked dollar amount found in the column titled **Winter 2011** in the **EOPS Book Voucher** section (see 2 in the sample picture below).



Personalized "my EOPS/CARE" page

Home | Add to Favorites | Sign out

EOPS financial assistance may be available to EOPS students who in addition to meeting all EOPS program eligibility requirements are financially eligible to receive these services. The determination is based on individual student's financial aid award and the remaining financial need as determined by the Financial Aid Office. Students must have completed all financial aid forms and requirements and have received their Financial Aid Award Notification for remaining need to be determined. CARE students must meet additional CARE program eligibility requirements to qualify for CARE financial support. All EOPS/CARE awards are contingent upon EOPS/CARE Program funding availability.

Below we have summarized your current EOPS/CARE award status based on information provided by the EOPS Office of Glendale Community College. If you still have questions about your EOPS/CARE award status, contact the EOPS Office directly.

EOPS Book Voucher [EOPS Book Voucher Eligibility Criteria](#)
[GCC Bookstore Hours](#) ← 1

Fall 2010	Winter 2011	Spring 2011	Summer 2011
\$200.00 <small>(Click to open)</small>	\$50.00	\$0.00	\$0.00

2 →

CARE Meal Card

Fall 2010	Winter 2011	Spring 2011	Summer 2011
\$197.00	\$0.00	\$0.00	\$0.00

What if I am not eligible for winter 2011 book voucher?

If you are not eligible for winter 2011 book voucher, you will see \$0.00 listed for the award amount.

NOTE for CARE students: The CARE information will be available on **Friday, December 24, 2010**.

- EOPS book voucher may be used to purchase only those books that are required for registered courses. You need to present a printout of your registration slip to the bookstore cashier at the time of purchase.

How do I get my registration slip?

Follow steps **a)** and **b)** below:

- From the main **Menu** click on the **Student Center**.
- From the **Academics** option click on **My Schedule**. The screen will display your winter 2011 registered courses, as seen in the picture below.

My Class Schedule

Select Display Option List View Weekly Calendar View

2011 Winter | Credit | Glendale Community College [change term](#)

Class Schedule Filter Options

Show Enrolled Classes Show Dropped Classes Show Waitlisted Classes [filter](#)

POL S 101 - Intro to Government

Status	Units	Grading	Grade	Deadlines
Enrolled	3.00	Credit Grading Basis		

Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
1032	10	Lecture	MoTuWeTh 8:00AM - 10:25AM	Library - 220	Levon S Marashlian	01/03/2011 - 02/03/2011



What does my book voucher look like?

On the bottom of the page there is a sample of EOPS winter 2011 book voucher. Beginning **Friday, December 24, 2011**, you may **get a print out of your personalized book voucher**. All you need to do is follow **Steps 1-4 above**. Your book voucher should have a current date, your name, your student ID #, a specific dollar amount allocated for winter 2011, and a list of required documents you need to present to the bookstore cashier at the time of purchase.

IMPORTANT:

- EOPS book voucher may be used to purchase only those books that are required for registered courses. To be able to use EOPS book voucher you need to present a printout of your most recent registration slip to the cashier at the bookstore.
- You may purchase your books in several trips to the bookstore as long as you have not exhausted the **\$50.00** in your account. If you make changes to your class schedule (add or drop classes) after your first visit to the bookstore, you need a printout of your updated schedule to use your book voucher.
- All book purchases must be completed by the closing of the bookstore on **Thursday, January 6, 2011**. Make sure to check the book store hours, available on the Book Store website.
- No purchases will be allowed towards use of winter 2011 EOPS book voucher unless all required documents are presented at the time of purchase.
- Book purchases using EOPS winter 2011 book voucher can be made only during the following dates:

Winter 2011

THE FIRST DAY YOU CAN USE YOUR BOOK VOUCHER IS MONDAY, January 3, 2011 7:30am-6:00pm.

THE LAST DAY YOU CAN USE YOUR BOOK VOUCHER IS Thursday, January 6, 2011, 7:30am-6:00pm.

All exchanges or returns are done at the bookstore

Book Voucher Sample

EOPS Extended Opportunity Programs & Services / CARE
1500 North Verdugo Road
Glendale, CA 91208
Phone 818-240-1000 ex 6900

Winter 2011 EOPS e-book voucher

**EOPS Winter 2011
ELECTRONIC BOOK VOUCHER**

Date:
To:
GCC ID:
FROM: EOPS Office
Subject: Winter 2011 Book Voucher

You are eligible for \$50.00 winter 2011 EOPS book voucher.

NOTE: Book Vouchers are available ON-LINE only.

Your EOPS book voucher in the amount of \$50.00 has already been put on the accounting system with the bookstore. It can be used to purchase books for winter 2011 session only. You may purchase a book if you are registered in a class which requires that book. To use this book voucher you need to present the following **required documents** to the bookstore's cashier.

- Winter 2011 Book Voucher (downloaded from MYGCC)
- Your GCC picture ID
- Your Winter 2011 book list printed from MyGCC (refer to instructions in the email of 12-20-10)

Winter 2011 session
THE FIRST DAY YOU CAN USE YOUR BOOK VOUCHER IS MONDAY, January 3, 2011
THE LAST DAY YOU CAN USE YOUR BOOK VOUCHER IS THURSDAY, January 6, 2011.

IMPORTANT:

- You may purchase your books in several trips to the bookstore as long as you have not exhausted the \$50.00 in your account. All book purchases must be completed by the closing of the bookstore on January 6, 2011 (make sure to check the book store hours, available on GCC Book Store website).
- EOPS book voucher may be used to purchase only those books listed in your book list. Please refer to the email of December 20, 2010 from the EOPS office for a sample of the "book list".
- To be able to use EOPS book voucher you need to present a printout of your most recent book list to the cashier at the bookstore. **The book list gets updated overnight.** If you make changes to your class schedule (add or drop classes), make sure to get a printout of your updated book list to be presented to the bookstore cashier.
- No purchases will be allowed towards use of the winter 2011 EOPS book voucher unless all required documents are presented at the time of purchase.

All exchanges or returns can be done directly at the bookstore.

Winter 2011 EOPS E-Book Voucher/EOPS/CARE Program Created: 12-13-10

DISCLAIMER: EOPS reserves the right to change the policy and procedures affecting book voucher eligibility and distribution as needed. Efforts will be made to inform the affected party in advance.