Glendale Community College District

3050
Board Policy

EMPLOYEE CODE OF CONDUCT AND CONFLICT OF INTEREST

A. Code of Conduct

It is the policy of the District to conduct its business in accordance with the highest ethical standards in order to merit and maintain the complete confidence and trust of the public, our employees and our students.

It is the policy of the District to fully comply with the spirit and intent of all applicable laws, rules and regulations including, but not limited to, full, fair, timely, complete and accurate financial disclosures. The District expects its employees to use good judgment and high ethical standards and to refrain from any form of illegal business or financial conduct, and avoid any conflict of interest.

A conflict of interest is defined as an employee's business and/or financial involvement in an outside interest, which might either conflict with employee's duty to the District or adversely affect the employee's actions in the performance of his or her responsibilities.

It is the District's policy that employees do not engage in business conduct which will conflict with the fiduciary interests of the District.

It is not the intent of this Code of Conduct to interfere with the instructional/educational activities of the faculty or to supersede the academic freedom policy of the District as stated in Board Policy 4092.

B. Conflict of Interest and Disclosure Code

The Conflict of Interest and Disclosure Code as supplied by the board of Supervisors of the County of Los Angeles and appropriately modified shall be the adopted Conflict of Interest and Disclosure Code of the District. Persons in designated positions as listed in Exhibit B of the Code shall be required to file annually economic disclosure statements by April 1st of each year.

Reference:

- Government Code Section 87100

Revised: 3/20/06, 8/25/08