

ADOPTED

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 3

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Peroomian at 5:06 p.m. on Monday, September 14, 2009 in Kreider Hall of the San Rafael Building.

Trustees Present:

Mrs. Anita Quinonez Gabrielian
Dr. Armine G. Hacopian
Dr. Vahé Peroomian
Ms. Ann Ransford
Mr. Tony Tartaglia
Ms. Lilya Avagyan ST

Administrators Present:

Dr. Dawn Lindsay
Ms. Lisa Brooks
Dr. Kristin Bruno
Dr. Susan Courtney
Ms. Cynthia Dorroh
Dr. Ron Harlan
Dr. Karen Holden-Ferkich
Ms. Kim Holland
Dr. Patricia Hurley
Ms. Brenda Jones
Dr. Edward Karpp
Dr. Mary Mirch
Mr. Ron Nakasone

Ms. Elmira Nazaryan
Dr. Vicki Nicholson
Mr. Amir Nour
Dr. Rick Perez
Dr. Paul Schlossman
Mr. Steve Wagg

Representatives Present:

Academic Senate: Dr. John Queen
CSEA: Mr. Hoover Zariani
Guild: Dr. Ramona Barrio-Sotillo

The media was represented by the Glendale News Press. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the College's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Max Zimbert, Educational Reporter, Glendale News Press.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY

There were no comments.

RECOGNITION OF FACULTY ACHIEVING ADVANCEMENT IN ACADEMIC RANK

Dr. Peroomian announced that the Board would take "New Business Report No. 2: Academic Rank" out of order for consideration of approval, to coincide with the recognition of the faculty members achieving advancement in academic rank.

It was moved (Dr. Hacopian) and seconded (Mrs. Gabrielian) to approve New Business Report No. 2. The motion passed unanimously.

Dr. John Queen, Academic Senate President, prefaced his introduction of the faculty members by reading from Administrative Regulation 4113 which describes advancement in rank. He then introduced the following faculty members in order of achievement of rank:

RECOGNITION OF FACULTY ACHIEVING ADVANCEMENT IN ACADEMIC RANK

PROFESSOR

Michael Harnett, English

ASSOCIATE PROFESSOR

Wendy Fonarow, Anthropology

Yvette Hassakoursian, Mathematics

Stacy Jazan, Spanish

Kathryn Camp, Adapted Computer Technology

Laura Matsumoto, Adapted Computer Technology & Adapted Physical Education

Mohammad Taghdis, Counselor, Continuing Education

ASSISTANT PROFESSOR

David Attyah, Art

Phillip Kazanjian, Business Administration

Charlotte Schulten, Mathematics

Tracey Ziegler, Counselor, Center for Students with Disabilities

ADJUNCT ASSISTANT PROFESSOR

Susanna Aramyan, English as a Second Language, Continuing Education

Cynthia Haiduk Pollack, Office Business Technology, Continuing Education

Daniel Janoyan, English as a Second Language, Continuing Education

Samuel Joseph, English

Judith Lytle, Office Business Technology, Continuing Education

Mary Ann Nichols, English

Andrea Stark, Speech Communication

Daniel Venier, English as a Second Language

SPECIAL PRESENTATION

1. "Utility Partnership with the City of Glendale Department of Water and Power" - Mr. Scott Rubke, Division Chair, Technology and Aviation; Associate Professor of Aviation and Transportation

Mr. Rubke introduced an eight-minute video which featured comments from City leaders and College administration and staff regarding the newly formed Verdugo Power Academy and the positive impact that this program will have on creating jobs in the community.

At the conclusion of the video, Mr. Rubke thanked Mr. Scott Stalnaker, Producer, Gateways to College Television Show, for his videography. Mr. Rubke also displayed on the dais the Verdugo Power Academy logo designed by Mr. Charles Eastman, Instructor of Art, Graphic Arts Department.

Dr. Hacopian inquired about the length of the program, completion certificate, and beginning salary range. Mr. Rubke replied that this is a 16-week program; that, upon completion, the student will receive a certificate for the coursework, but more courses must be completed to satisfy the Chancellor's Office requirements for a certificate program; and that the entry-level apprentice starting pay would range from \$60,000-\$70,000.

Mrs. Gabrielian thanked Mr. Rubke, Ms. Jan Swinton, and Mr. Ramon Abueg [Glendale Water and Power]. She noted that Mr. Don Nakamoto, Executive Director of the Verdugo Workforce Investment Bureau (WIB), said that WIB is applying for a \$1 million grant from the California Energy Department.

Ms. Ransford thanked Mr. Rubke and asked if there are placement requirements tied to receipt of training grant funds. Mr. Rubke replied, no.

Dr. Hacopian asked if other community colleges have similar programs. Mr. Rubke replied yes, but said that what is different about the Verdugo Power Academy is that it is supported by the hometown community utility and the students are being trained to their specification.

Mr. Tartaglia said he thinks this is an excellent example of a multiple win: the college is meeting the community's needs; this is a program that can grow as community needs grow; and it is a direct utilization of stimulus package money for creating real jobs. He congratulated Mr. Rubke.

Dr. Kristin Bruno said that she would like to share with the Board that Glendale Water and Power has been looking into Smart Grid technology grant opportunities. She is coordinating a discussion of a partnership with GCC, CSUN, the WIB, and Glendale Water and Power. The proposed program would allow students to start their Smart Grid technology career at the community college level and then continue on in pursuit of a bachelor's degree and possibly a master's degree.

Dr. Peroomian thanked Mr. Rubke for his presentation. He thanked Mr. Stalnaker for creating the video and posting it on YouTube. Dr. Peroomian noted that Consent Calendar Items No. 10 and 11 both involve WIB funding.

INFORMATIONAL REPORTS

1. Measure G Funds Balances and Schedule Update

The report was duly noted.

UNFINISHED BUSINESS REPORTS

1. Board of Trustees New Board Policy 2435: Evaluation of Superintendent/President

Unfinished Business Report No. 1 was presented for the second of three readings.

Dr. Hacopian stated that she felt that the community should be identified as "external community" in the board policy language. Discussion began with aspects of surveying the community and then focused on "the how" of evaluating the Superintendent/President, specifically, should the process be incorporated in an administrative regulation (AR) or in the board policy. It was noted that, as part of GCC's governance process, administrative regulations are developed by the campus community and that AR's do not come to the Board for their input. Dr. Queen referred to Pasadena City College's administrative regulation for CEO evaluation and said that, although such an AR for GCC is hypothetical at this point, not having even yet gone to Senate Executive, the input from the college constituencies and the community is advisory to the Board.

The following was determined:

- The language in Board Policy 2435 will reflect "external community."
- Dr. Lindsay will provide information to the Board regarding administrative regulations and their correlation to board policies.

2. Board of Trustees New Board Policy 8510: Participation in Local Decision Making

It was moved (Mr. Tartaglia) and seconded (Ms. Ransford) to approve Unfinished Business Report No. 2. The motion passed unanimously.

3. Administrative Services Revised Board Policy 3810: Naming of District Facilities and Properties

It was moved (Dr. Hacopian) and seconded (Ms. Ransford) to approve Unfinished Business Report No. 3.

After brief discussion, it was determined that:

- The procedures referred to in the board policy would be specified in the corresponding administrative regulation.
- The administrative regulation will outline procedures for nullification, should an issue arise with a commitment not being fulfilled.

The motion passed unanimously.

4. Student Services Revised Board Policy 4035: Section 504 Regulations of the Rehabilitation Act of 1973 Compliance Policy

It was moved (Ms. Ransford) and seconded (Mrs. Gabrielian) to approve Unfinished Business Report No. 4. The motion passed unanimously.

5. Human Resources Revised Board Policy 7140: Collective Bargaining

It was moved (Dr. Hacopian) and seconded (Mr. Tartaglia) to approve Unfinished Business Report No. 5. The motion passed unanimously.

6. CSEA Initial Proposal for Successor Agreement Negotiations

It was moved (Ms. Ransford) and seconded (Mrs. Gabrielian) to send the listed openers in Unfinished Business Report No. 6 through the negotiations process. The motion passed unanimously.

7. District CSEA Openers for the Three Year (2009-2012) Collective Bargaining Agreement With the California School Employees Association and Its Chapter 76 (Second Reading)

It was moved (Dr. Hacopian) and seconded (Mrs. Gabrielian) to send the listed openers in Unfinished Business Report No. 7 through the negotiations process. The motion passed unanimously.

FIRST READING REPORTS

1. Institutional Self Study Report in Support of Reaffirmation of Accreditation - First Draft

This is the first of three readings. The following comments were made:

- The Self Study is available online.
- The version presented to the Board contained the duplication of pp 174-184. Corrections were distributed to the Board and members

of the dais and were made available to the audience.

- Ms. Ransford noted that, as part of the annual budget process, the Board provides its priorities. She requested that this step be added to the budget process appearing in the Self Study. Dr. Queen remarked that the steering committee had already addressed Ms. Ransford's suggestion.
- All who have participated in the Self Study were invited to stand to be acknowledged.

2. Administrative Services New Board Policy 7335: Health Examinations

First Reading Report No. 2 was duly noted and will return to a future Board Meeting for a second reading and request for approval.

3. Administrative Services New Board Policy 7340: Leaves

First Reading Report No. 3 was duly noted and will return to a future Board Meeting for a second reading and request for approval.

4. Administrative Services New Board Policy 7345: Catastrophic Leave Program

- Ms. Ransford requested that the second sentence be rewritten as two sentences.

First Reading Report No. 4 will return to a future Board Meeting for a second reading and request for approval.

5. Administrative Services New Board Policy 7350: Resignations

First Reading Report No. 5 was duly noted and will return to a future Board Meeting for a second reading and request for approval.

CONSENT CALENDAR

The following items were pulled from the Consent Calendar and placed under "New Business/Action" to be voted on separately:

No. 6: Approval of Agreement with the Law Offices of Margaret A. Chidester & Associates For Legal Services

No. 9: Approval of Agreement with McCallum Group, Inc.

No. 13: Approval to Dedicate the Baja Station Field Room to Dr. José Mercadé

1. Approval of Minutes
 - a. Regular Board Meeting of August 24, 2009
2. Warrants - District Funds – August 1, 2009 through August 31, 2009
3. Purchase Order Listing - August 1, 2009 through August 31, 2009
4. Contract Listing - August 1, 2009 through August 31, 2009

5. Agreement for Architectural Services
6. Approval of Agreement with the Law Offices of Margaret A. Chidester & Associates For Legal Services
7. Agreement with South Orange Coast Community College District (SOCCCD) For Purchase of MAP Software License (My Academic Plan)
8. Agreement with NEUDESIC, LLC for the Implementation of MAP Software (My Academic Plan)
9. Approval of Agreement with McCallum Group, Inc.
10. Approval of Instructional Services Agreement with City of Glendale for a Power Academy
11. Acceptance of Grant from the Verdugo Workforce Investment Board to Provide Occupational Training
12. Cooperative Contract - Glendale Community College and the California State Department of Rehabilitation
13. Approval to Dedicate the Baja Station Field Room to Dr. José Mercadé
14. Academic Personnel Report No. 3
15. Classified Personnel Report No. 3

It was moved (Mr. Tartaglia) and seconded (Dr. Hacopian) to approve Consent Calendar Items Nos. 1-5, 7, 8, 10 – 12, 14, 15. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION ITEMS

No. 6: Approval of Agreement with the Law Offices of Margaret A. Chidester & Associates For Legal Services

It was moved (Mr. Tartaglia) and seconded (Dr. Hacopian) to approve Consent Calendar Item No. 6.

- In response to an inquiry by Ms. Ransford about the funding source, the report was amended to reflect that the monies would come from the 03 Legal Services Budget.

The motion passed as amended with a unanimous vote.

No. 9: Approval of Agreement with McCallum Group, Inc.

It was moved (Dr. Hacopian) and seconded (Ms. Ransford) to approve Consent Calendar Item No. 9.

- The Board requested that the deliverables be brought back along with this item to the October Board Meeting.
- Dr. Hacopian withdrew her motion and Ms. Ransford withdrew her second.
- Consent Calendar Item No. 9 was tabled.

NEW BUSINESS REPORTS/ACTION ITEMS - continued

No. 13: Approval to Dedicate the Baja Station Field Room to Dr. José Mercadé

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to approve Consent Calendar Item No. 13.

- It was determined that the October 24th dedication will be videotaped and will be shown at the November Board Meeting.
- Dr. Hacopian requested that a short video be shown on the local Glendale channel, as well.

The motion passed unanimously.

1. Adoption of 2009-10 Budget

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to approve New Business Report No. 1.

- Mr. Tartaglia noted that the Board is approving a budget that is out of balance by at least \$1 million. He added that necessary corrections can be made as the college moves through the year. He said that this is the first time he's seen an anomaly so large of this nature. He said that the Board is not haphazardly approving a budget that is out of balance.
- Dr. Peroomian noted a situation similar in amounts last year. He added that this is an anomaly and that because the issue at hand occurred between the public hearing and this point in time, there is hardly anything that could be done.
- Ms. Ransford invited Mr. Nakasone to recap the recent budget events for the audience.
- Mr. Nakasone stated that the Department of Finance had factored in \$130 million in federal stimulus dollars for the community colleges. That sum has been cut by \$93 million. The impact to GCC is approximately \$900K, affecting primarily the categorical programs. The federal stimulus money is unrestricted. It is the state's recommendation and GCC's plan to backfill these programs. The District is also bringing proposals to the CSEA and Guild on cutting the budget through negotiations.

The motion passed unanimously.

2. Academic Rank

New Business Report No. 2 was taken out of order in conjunction with the introduction of the faculty members achieving rank. Please see page 1 of these minutes.

3. CEO Hiring Process 2009-2010

New Business Report No. 3 was taken out of order and followed "Reports." Please see page 11 of these minutes.

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD
Dr. John Queen

- Stated that the Senate has placed a plaque in the Administration Building foyer

REPORTS – Academic Senate President - continued

for the exceptional adjunct faculty award for Ms. Cindy Pollack. He noted that the previous recipient was Mr. Charles Eastman, who designed the Verdugo Academy Program poster.

- Said that Dr. Lindsay attended the last Senate Meeting.

Reported that the Senate:

- Has finalized the transfer of the Child Development Program from the Aviation and Technology to the Social Sciences Division.
- Is beginning to think about a presidential evaluation administrative regulation. This will take quite awhile before it reaches Campus Executive.
- Approved a revision to the membership and the terms of the Strategic Master Plan Committee.
- Approved a motion to define a program for the purpose of creating Student Learning Outcomes for programs based on the definition of the Academic Senate of the California Community Colleges.
- Voted to recommend to the Board to delete Board Policy 4140.1 as redundant in light of the Board Policy 8510 just passed.

2. GUILD REPRESENTATIVE TO THE BOARD

Dr. Ramona Barrio-Sotillo

- Stated that the Guild has concerns about the cost and the process of the CEO hiring, in light of the latest budget situation.
- Is also concerned about the impact of the budget on the adjunct faculty. The adjunct faculty will already be losing 3.76% of their income because of the change in the funding for parity.
- Other issues that need to be discussed include: office hours and medical for part-time faculty. Said that adjunct faculty is getting hit the hardest.

3. CSEA REPRESENTATIVE TO THE BOARD

Mr. Hoover Zariani represented Ms. Aziskhanova this evening.

Dr. Peroomian noted that Ms. Aziskhanova was absent due to the passing of her brother.

Mr. Zariani's report:

- Thanked Dr. Hacopian and Ms. Ransford for attending Classified Institute Day.
- Announced that the CSEA election for officers will be held in December.

4. VICE PRESIDENT, STUDENT SERVICES

Dr. Rick Perez

- Thanked the ASGCC for hosting the Welcome BBQ on September 10.
- Announced that the ASGCC is hosting a Student Services Fair on Thursday, September 17.

ACTING VICE PRESIDENT, INSTRUCTIONAL SERVICES

Dr. Mary Mirch

- Reported that there have been more students trying to add classes this Fall than she can remember; and, at the same time, classes cannot be added because of the cost. She said that she wanted to publicly thank the faculty for adding as many students as possible to meet the needs of the students without incurring extra cost.
- Announced that a student in the GCC nursing program, Mr. David Picardo, received a \$10,000 scholarship from the East L.A. Community Union.

REPORTS - continued

INTERIM EXECUTIVE VICE PRESIDENT, ADMINISTRATIVE SERVICES

Mr. Ron Nakasone

- Stated that the Garfield project is going well, but like any major project, there are some things that are coming in slightly higher than expected.
- Two projects are essentially complete – the parking structure and Allied Health. There is a little money left in these, but he wants to make sure that all obligations have been taken care of.
- On the Measure G Report, there is \$200,000 of unallocated funds within Measure G primarily from interest that will be earned this year off funds invested at the County Treasurer.
- Will bring back a recommendation to the Board with specific items for proposed augmentation
- Stated that the overage is approximately \$200,000.

INTERIM SUPERINTENDENT/PRESIDENT

Dr. Dawn Lindsay

- Thanked Mr. Nakasone for his quick response last week to the federal stimulus announcement.
- Indicated that the college is pursuing financial aid eligibility for students with the possible expansion of energy and smart grid programs in conjunction with the Verdugo Power Academy.
- Thanked Mr. Zariani for coordinating last Friday's September 11th ceremony. Mr. Zariani and students from the Center for Student Involvement collected 45 backpacks and school supplies for school children in need and incorporated this presentation as part of the September 11th event.
- Announced that the Welcome BBQ was a wonderful success and hopes that this can become an annual Fall event. Thanked Mrs. Gabrielian for attending.
- Said that she wishes to showcase to the Board some of the wonderful things that the College is doing. In August, she brought Mr. Bart Edelman to speak about the literary journal, *Eclipse*. Today she has invited Ms. Jean Perry, Language Arts Division Chair, and Mr. Ira Heffler, Instructor of Speech Communication, to speak about the success of the GCC Speech and Debate Team.

Ms. Perry and Mr. Heffler's comments:

Mr. Heffler said that, this past year, the GCC Speech and Debate Team had placed first in its division at both the American Forensics Association and National Forensics Association competitions. He said that, for the coaching staff and students, the feeling of pride is more important than winning. Ms. Perry said that she shared Mr. Heffler's sentiments and added that GCC is hosting a tournament in the Spring.

Dr. Lindsay thanked Ms. Perry and Mr. Heffler. She noted that, each month, she plans to invite one of GCC's stellar and unique programs to speak, so that the Board can witness the quality of GCC's various programs.

Dr. Peroomian thanked Ms. Perry and Mr. Heffler for the uplifting report.

5. BOARD OF TRUSTEES

Student Trustee, Ms. Lilya Avagyan

- Stated that the Welcome BBQ was a very successful event with faculty, students and staff attending. Thanked Mrs. Gabrielian for attending, as well as Dr. Lindsay and all those who supported the event. Thanked the music department for participating.
- Announced the Student Services Fair on September 17.
- Said that the Leadership Orientation Retreat for student government was held last weekend.
- Announced that September 21 is Club Rush Week.
- Said that the Student Government is advertising for its two vacant positions.

Member, Ms. Ann Ransford

- Congratulated the Forensics Team.
- Congratulated the faculty who attained advancement in academic rank.
- Congratulated the GCC football team on their second win.
- Noted the support rendered by a Glendale community organization, the Quarterback Club. At the club's weekly meetings, coaches from the Glendale high schools and GCC make a report. The club helps raise scholarships for student athletes.
- Said that she is pleased about the Verdugo Power Academy, which begins to address one of her platforms, which is increasing GCC's career technical education.
- Commented on the budget, saying that it is unfortunate that this country does not place a greater value on education of our young adults and returning students. Noted that we are working hard on the local level and that the problems are coming from the state and federal government.
- Attended Faculty Institute and Classified Institute Days. Noted that the college is providing more services online and congratulated all who are contributing to providing this technology.

Member, Dr. Armine G. Hacopian

- Said that she agreed with everything that Ms. Ransford said.
- Thanked Dr. Lindsay for attending the Royal Canyon Property Owners Association meeting.
- Along with several other Board Members, attended an informational luncheon with KH Consultants.
- Thanked Dr. Edward Karpp for the "GCC Student Views 2009" publication and said that she appreciates all of his work.

Clerk, Mr. Anthony P. Tartaglia

- Said he that he echoes many of the same comments of his colleagues.
- Thanked Dr. Renner for inviting him to the KH Consultants Team B luncheon. Noted that campus growth was discussed. Mr. Tartaglia stated that GCC needs to be visionary.
- He commended the faculty for enrolling as many students as possible this semester and said that he appreciates this effort.

Vice President, Mrs. Anita Quinonez Gabrielian

- Said that she looks forward to the Academic Senate's input with regard to the formulation of a proposed administrative regulation for the Superintendent/President evaluation. She said

REPORTS – TRUSTEES – Mrs. Gabrielian – continued

that she wished to qualify her comment in tonight's discussion of Unfinished Business Report No. 1 and that her intention is not to micromanage.

- Attended Congresswoman Judy Chu's swearing-in ceremony with Dr. Kathy Flynn and Ms. Jean Perry. Noted that GCC's attendance and support was recognized at the event.
- Thanked the students for coordinating and funding the Welcome BBQ. Said it was a beautiful campus community building event.
- Attended the San Gabriel/Foothill Association of Community Colleges meeting (SanFACC). A proposed formulation of a regional training center with emphasis in nursing was discussed. Said that, with the exception of Rio Hondo, the SanFACC colleges already have nursing programs; however, this is worth looking into.
- Said that Faculty Institute Day was wonderful and she wishes everyone a beautiful new year.
- Thanked Dr. Renner for inviting her to the KH Consulting luncheon, which was very informative. Said that the Associated Students will be approached by KH and encourages them to prepare to organize for this meeting, as student input to the process is valuable.
- Congratulated all faculty who attained advancement in academic rank. Thanked Dr. Harnett for all that he does for his students.
- Said that GCC hosted the American Youth Soccer Organization (AYSO) Opening Day yesterday and noted that this is yet another community-building event. Recognized the coaches who volunteer their time with the AYSO teams.

President, Dr. Vahé Peroomian

- Thanked his colleagues, especially Mrs. Gabrielian, for representing the Board at various venues, as he has been teaching summer session. Thanked her for attending all these events, including Faculty Institute Day.
- Attended the September 8 City Council Meeting where the college presented plaques in recognition of the Verdugo Power Academy partnership. Said that the City Council meeting is a fantastic venue to let the community know that the College is cognizant of and is addressing the needs of the community. Said that the College hopes to offer other programs to reeducate our community's workforce with the opportunity of placement in high-paying jobs as the outcome.
- Thanked Dr. Mercadé for hosting the Baja Fiesta party. Is looking forward to visiting the Baja Field Station in October and will report back at the November Board Meeting.
- Said that he wished to publicly acknowledge and thank Ms. Cynthia Dorroh for the work that she did to address some concerns that the Board had.
- Congratulated the faculty members who achieved advancement in rank.
- Congratulated the Speech and Debate Team for their continued success.

NEW BUSINESS REPORT NO. 3

Dr. Peroomian stated that the Board would hold an open session on New Business Report No. 3 to solicit comments from the audience and all dais participants. He said, after which, the Board would convene to Closed Session and then report out.

It was moved (Mrs. Gabrielian) and seconded (Dr. Hacopian) to approve New Business Report No. 3. Discussion followed.

Dr. Peroomian noted a correction to the report on page 148. Item #1 should read "ranked." The recommendation was to send a ranked list of candidates to the Board.

There was discussion on the following issues:

1. Search committee membership
2. Search committee sending forward list of ranked candidates to the Board
3. Budgetary concerns
4. Level of involvement of an outside firm in the search process

1. Search Committee Membership

- The recommendation of the Executive Committee [which called a special meeting on September 2] was to not include Board representation, to add one classified member, and to reduce community member representation on the Board of Trustees Advisory Hiring Committee (BTAHC) from 5 to 2, one representative from the Glendale College Foundation and one from Glendale Unified School District.
- Dr. Hacopian stated that she was supportive of not having Board Members on the search committee, but that she would like to see the addition of 1-2 community members. She suggested including City and community service organizations representation.
- Dr. Peroomian remarked that initially he had reservations about the Board not being part of the committee. However, after speaking with Dr. John Nixon, the technical assistance consultant, he now is supportive of not having Board representation in this part of the initial process. Dr. Peroomian added that he is, however, concerned about sending the wrong message with regard to downsizing community participation. He said that it is his recommendation for the addition of at least one, if not two, community members. He added that, when the time comes to evaluate the Superintendent/President, the Board will actually receive feedback because the community will know that they're part of the process. Dr. Peroomian also noted that the community can provide input to this committee with regard to what programs GCC can offer, such as the Verdugo Power Academy.
- Ms. Ransford noted that the previous search committee composition was too large.
- Dr. Queen concurred with Ms. Ransford and remarked that additional community representation would have to be balanced by increasing the other constituencies, as well.
- Dr. Barrio-Sotillo noted that the prior CEO search committee was not efficient, due to its size and because it was difficult balancing schedules.
- Mr. Tartaglia supported the addition of one more community member and said that, if it is a City representative, it would be up to the City whether that he/she is an elected or non-elected individual.
- Dr. Hacopian suggested a focus group or questionnaire to share with the Foundation, GUSD, and area homeowner groups so that people can give their input without serving on the committee. Dr. Peroomian replied that if the Board selects an outside consultant, perhaps this is something that could be incorporated in the process.

2. Search committee sending forward list of ranked candidates to the Board

- Ms. Ransford stated that she agrees with the ranking, but does not support the sentence (p.149) stating that if the Board does not select the number one ranked candidate, then it shall provide an explanation to the chair of the committee.
- Dr. Queen remarked that the Board is not compelled to accept the ranking sent forth by the Committee; however, the Executive Committee thinks that it is critical that the Board is informed of the committee's rankings. He noted that the issue of asking the Board for an explanation if they disagree is modeled on the faculty hiring process. In this instance, when the ranking goes to the Superintendent/President and the Superintendent/President disagrees with the number one candidate, the Superintendent/President provides an explanation in writing to the hiring committee. Dr. Queen noted that it is also an option for the hiring committee to, for example, send three candidates forward, with two ranked equally at the number one level and one ranked behind those two.
- Mr. Zariani said that rankings make a difference and reflect the work of the search committee.

NEW BUSINESS REPORT NO. 3 – continued

- Mr. Tartaglia said that, although he hopes the Board never encounters the situation, the Board has every right to recommend an individual who was not recommended by the search committee to enter the pool.
- Mrs. Gabrielian said that she is fine with the ranking and would like to know the actual vote. Mr. Tartaglia said that he preferred a ranking, but not an actual vote. Mrs. Gabrielian said that it would make a difference to her if a candidate was unanimously ranked number one. Dr. Hacopian suggested that “unanimous” appear by that candidate’s name.

3. Budgetary concerns

- Dr. Hacopian noted concern over spending money on an outside facilitator in these budgetary times. She said that she agreed with the Guild, to not hire an external consultant.
- Dr. Barrio-Sotillo echoed Dr. Hacopian’s statement and said that there are concerns about the budget and spending money.

4. Level of involvement of an outside firm in the search process

- Dr. Peroomian asked for feedback on the three options: have GCC’s Human Resources department handle this, have a head hunter, or have a full search firm facilitation.
- Mr. Zariani said that, from a debriefing meeting of the last CEO hiring committee, it was determined that some of the search processes, *i.e.* the job description used in the previous search, have not changed that much. He said that the committee, with a concern in cost, was recommending limited involvement of an outside firm in the search process.
- Referring to the “Preliminary Cost Summary for Consultant Services” on page 152 of the Board Agenda, Dr. Nicholson outlined the processes that could be done externally:
 - Recruitment
 - Reference checks
 - Facilitating the actual search process
- Dr. Nicholson confirmed that the job announcement could be done internally, as well as campus assessment activities, *i.e.* campus forum, meetings with constituencies, writing sample.
- Dr. Hacopian requested regular reports as the process moves forward. She remarked that the timeline seemed a bit too slow.

When the discussion concluded, Dr. Peroomian announced at 7:16 p.m. that the Board would go into Closed Session to consider Closed Session Item No. 1 and that the Board would report out on this first item between 7:45 – 8:00 p.m.

CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT
Title: Superintendent/President

RECONVENE IN PUBLIC SESSION – 7:31 p.m.

At 7:31 p.m., the Board returned to the dais and Dr. Peroomian announced that legal counsel had advised the Board that deliberation of the CEO Hiring Process must continue in open session as part of New Business Report No. 3.

NEW BUSINESS REPORT NO. 3 – continued

Dr. Peroomian noted that there is a motion on the floor and that modifications to that motion will now be made. He added that, once the CEO Hiring Process agenda item has concluded, the Board will then go back into Closed Session to address Closed Session Items Nos. 2 though 4. He then called for motions for amendments or changes based on the Board’s discussion of this item.

NEW BUSINESS REPORT NO. 3 – continued

Amendment No. 1

It was moved (Ms. Ransford) and seconded (Mrs. Gabrielian) to amend the “CEO Hiring Process 2009-2010” page 149, by striking the second sentence of the last paragraph: “If the Board does not select the number one ranked candidate, then they shall provide an explanation to the chair of the committee.”

The motion passed by the following vote: Mrs. Gabrielian, Dr. Hacopian, Dr. Peroomian, Ms. Ransford (Aye); Mr. Tartaglia (Nay); Ms. Avagyan (Abstain).

Acknowledgement of change from “unranked” to “ranked”

As announced by Dr. Peroomian at the beginning of the discussion of this item, it was acknowledged that the change to the Report of Recommendation would be made: “CEO Hiring Process 2009-2010,” page 148, Recommended Change No. 1: “Forwarding final candidates to the Board ranked.” Dr. Peroomian noted that Report for Recommendation will be presented for vote with this change.

Amendment No. 2

It was moved (Mr. Tartaglia) and seconded (Dr. Hacopian) to add one additional community member, to be selected from the City, to the BTAHC (Board of Trustees Advisory Hiring Committee) stakeholder group. The motion passed unanimously.

Amendment No. 3

It was moved (Ms. Ransford) and seconded (Mrs. Gabrielian) to postpone the BTAHC timeline and give the Executive Committee time to bring back a revised timeline, reducing the timeline by one month.

Amendment to Amendment No. 3

The motion was withdrawn. It was moved (Dr. Peroomian) and seconded (Ms. Ransford) to uphold the beginning of the timeline, to change the closing date to December 30, and to adjust the remainder of the timeline accordingly so that the announcement of the new Superintendent/President occurs at the April 19, 2010 Board Meeting. The motion passed unanimously.

- Dr. Hacopian stated that she would like it reflected in the minutes that the Board of Trustees Advisory Hiring Committee should be aware that the Board would be willing to convene a Special Board Meeting at any time should an issue arise that needs to be addressed in a timely manner and if the BTAHC feels that addressing the item at a Special Board Meeting would speed up the process.

Amendment No. 4

It was moved (Dr. Peroomian) and seconded (Ms. Ransford) that an outside consultant be hired through an RFP process to assist in candidate recruitment, to facilitate the search process, and to do the reference checks. The motion passed unanimously.

Approval of New Business Report No. 3 as amended

It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) to approve New Business No. 3 as amended. The motion passed unanimously.

Dr. Peroomian asked if there were further questions or comments.

BOARD OF TRUSTEES REQUEST - INFORMATION AND/OR FUTURE AGENDA ITEMS

There were no requests.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

There were no comments.

Dr. Peroomian announced at 7:51 p.m. that the Board would adjourn to Closed Session to consider Items Nos. 2 through 4. He said that there would be no items to report out.

CLOSED SESSION

2. CONFERENCE WITH LABOR NEGOTIATORS
 - a. Agency designated representative: Dr. Vicki Nicholson
Employee organization: California School Employees Association
 - b. Agency designated representative: Dr. Kristin Bruno
Employee organization: Glendale College Guild
3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Interim Superintendent/President
4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b)(1) and (b)(3) of Section 54956.9: two cases

RECONVENE IN PUBLIC SESSION – 10:15 p.m.

REPORT OF CLOSED SESSION ACTION – None

ADJOURNMENT

Since all business on the agenda had been considered, the meeting was declared adjourned at 10:16 p.m. by Dr. Peroomian in memory of Mrs. Saodat Aziskhanova's brother, who recently passed away.

Dr. Vahé Peroomian

Mr. Anthony P. Tartaglia

Board of Trustees Regular Meeting, September 14, 2009
Minutes recorded by Sally Holmes, Secretary to the Interim Superintendent/President

FUTURE DATES

November 13, 2009	Veterans Day – Campus Closed
November 16, 2009	Regular Board Meeting
Nov 26-28, 2009	Thanksgiving Vacation
December 16, 2009	End of Fall Semester
December 21, 2009	Regular Board Meeting
Dec 24 – Jan 3, 2010	Winter Vacation – Campus Closed
January 4, 2010	Winter Intersession Begins
January 18, 2010	Martin Luther King Jr. Day – Campus Closed
January 25, 2010	Regular Board Meeting