# Glendale Community College Institutional Planning Coordination Committee

# MINUTES February 1, 2010 - 12:00 noon - AD 121

Present: Peggy Renner, Ed Karpp, Jill Lewis, Alice Mecom, John Queen, Ron Nakasone, Hoover

Zariani, Alfred Ramirez, Arnel Pascua, Mary Mirch, Rick Perez, Vicki Nicholson

Absent: Saodat Aziskhanova, Ramona Barrio-Sotillo, Karen Holden-Ferkich, Margaret Mansour,

Ani Ohanessian, Pedro Kim

### **CALL TO ORDER**

The meeting was called to order at 12:07 pm.

# **ANNOUNCEMENTS**

Mary Mirch thanked members of Team B and others who helped facilitate the community forum on Wednesday, January 27.

#### 1. APPROVAL OF MINUTES

MSC to accept the minutes of the January 4, 2009 meeting with no changes

# 2. BRIDGING RESEARCH, INFORMATION, AND CULTURE (BRIC) PROJECT APPLICATION

#### **Discussion**

The committee discussed whether or not to apply for the BRIC project which is intended to help colleges better utilize data. Committee members agreed that the goal is worthwhile but that various other projects—including accreditation, the Peoplesoft implementation, and the new educational master planning process—mean that few resources will be available to put into applying and participating.

 MSF to apply for the BRIC technical assistance program conducted by the Research and Planning Group for the California Community Colleges (RP Group)

# 3. POSTING COLLEGE MISSION STATEMENT

#### Discussion

The committee looked at nine color posters showing the college mission statement and discussed where to post them on the campuses.

# 4. TIMETABLE FOR PLAN ASSESSMENTS

#### Discussion

The timing of asking people responsible for various planning efforts to evaluate their plans and fill out a template was discussed. The template is being developed. The committee felt that the template could be sent out in March and be due back to the IPCC by the end of the Spring semester. It was agreed that the draft template would be discussed at the March IPCC meeting.

#### 5. PLANNING AGENDA FROM SELF STUDY

#### Discussion

The committee agreed that the approximately 242 planning agenda items from the final draft of the accreditation self study should be brought to the IPCC and then funneled to the appropriate committees and people.

## 6. COMMUNITY FORUM AND PLANNING RETREAT

#### Discussion

In response to some perceived confusion about the community forum and the planning retreat, Mary Mirch clarified that the community forum was held on Wednesday, January 27, with approximately 40 community members attending and giving community feedback for the master planning process coordinated by KH Consulting. A planning retreat will be conducted on Thursday, February 4 by KH Consulting to present external feedback from the online survey and the community forum as well as to bring the educational master plan together.

## **ADJOURNMENT**

The meeting was adjourned at 1:05 pm.

Submitted by Peggy Renner and Ed Karpp.