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Board Policy

Board Duties and Responsibilities

The Board of Trustees (Board) governs on behalf of the citizens of the Glendale Community College District in accordance with the authority granted and duties defined in Education Code Section 70902.

The Board:

- Establishes policies that define the institutional mission and set prudent, ethical and legal standards for college operations
- Hires and evaluates the Superintendent/President
- Delegates power and authority to the Superintendent/President

The oversight of the Glendale Community college District shall be vested in a Board consisting of five members. The Board shall prescribe and enforce rules for its own governance. The Board shall establish policies for, approve current and long-range educational plans and programs, promote orderly growth and development of the college, and develop academic master plans and long-range master plans for facilities.

Board Members should recognize that the Board makes policy, ensures its implementation, and employs the Superintendent/President to administer those policies. Accordingly, the Board shall:

- After appropriate consultation, select, establish the rate of compensation for, provide regular evaluation of, and/or terminate the Superintendent/President.
- 2. Through an appropriate process, conduct, at least annually, a self-evaluation.
- 3. Adopt courses of study after considering the recommendations of the Curriculum and Instruction Committee and the administration.
- 4. From time to time, consider and evaluate reports from the administrative officers concerning the management progress, condition, and educational program of the college.
- 5. Employ certificated and classified personnel, and establish their rates of compensation after considering recommendation(s).
- 6. Approve employment and compensation of all consultants, guest speakers, and artists.
- 7. Approve health and safety policies for protection of students and employees.
- 8. Interpret the college needs to the public.

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- 9. Refer administrative problems, complaints, criticism, or requests directly to the Superintendent/President; hear such matters only after the Superintendent/President has had the opportunity to review the matter, unless such an emergency prevails that there is not time for a review by the Superintendent/President.
- 10. Serve as Board of final appeal for students, employees, and "others" as deemed relevant.
- 11. Adopt an annual budget for the District.
- 12. Consider reports of business transactions and of the financial condition of the District.
- 13. Approve and monitor the expenditure of all District funds.
- 14. Plan with administration the construction of new buildings, hire architects and engineers, and approve plans with specifications submitted by the architects.
- 15. Provide for annual audit of funds of the District as provided by law or otherwise as directed by the Board.
- 16. Develop and adopt policies, procedures, and regulations for the governance of the District, in consultation with appropriate constituency groups, to facilitate decisions that support student learning, programs, and services, and improve institutional effectiveness.
- 17. Comply with provisions of the Education Code as they pertain to functions of the Board.
- 18. The Board of Trustees exercises these responsibilities in a collegial manner by supporting and relying upon the shared governance structure, process, and practice in its decision-making. In academic and professional matters, the Board of Trustees will collegially consult with the Academic Senate.

Reference:

Accreditation Standard IVB.1.d

Adopted 6/10/73

Revised 3/31/83; 6/12/84; 10/15/07