GLENDALE COMMUNITY COLLEGE DISTRICT

1500 North Verdugo Road Glendale, California 91208 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 1

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Ransford at 5:00 p.m. on Monday, July 15, 2013 in Kreider Hall of the San Rafael Building.

Trustees Present:

Mrs. Anita Quinonez Gabrielian

Dr. Armine Hacopian Dr. Vahé Peroomian Ms. Ann H. Ransford Mr. Anthony P. Tartaglia Mr. Davit Avagyan ST **Administrators Present**:

Dr. David Viar Ms. Tina Andersen-

Wahlberg

Mr. Reed Anderson

Ms. Angineh Baghoomian

Ms. Lisa Brooks

Dr. Susan Courtey

Dr. Edward Karpp Ms. Deborah Kinley

Dr. Mary Mirch

Mr. Gary Montecuollo

Mr. Ron Nakasone

Mr. Amir Nour

Mr. Nelson Oliveira

Dr. Jewel Price

Mr. Alfred Ramirez

Mr. Michael Ritterbrown

Dr. Paul Schlossman

Ms. Jan Swinton

Ms. Donna Voogt

Representatives Present:

Academic Senate: Mr. Michael Scott

CSEA: Mr. Hoover Zariani Guild: Mr. Richard Kamei

The media was represented by the Glendale News-Press. A CD of this meeting will be on file in the Superintendent/President's Office and on the college's website at http://www.glendale.edu/boardoftrustees. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Vedi Khachatourian, ASGCC Vice President of Campus Activities.

SPECIAL PRESENTATIONS

1. "Glendale Community College Facility Index"

Mr. Nelson Oliveira, Director of Facilities, Glendale Community College and Mr. Ryan Dickerson, Program Manager, McKinstry presented a PowerPoint presentation on the Glendale Community College Facility Index. Topics covered included: current maintenance practices; definition of "Facility Index," why it is important, and the relationship to educational goals; preventative maintenance; predictive and proactive maintenance; and proposed GCC Labor FTES. Samples of the Facility Index inventory, custodial services task list, and scheduling databases were reviewed. The presentation continued with an overview of the impact of the Lab/College Services Building on the Facility Index and concluded with a look at future capital planning.

2. "Energy Conservation & Modernization for Glendale Community College"

Mr. Nelson Oliveira, Director of Facilities, Glendale Community College; Mr. Lee Overvold, Certified Energy Manager; Mckinstry; and Mr. Adam Raftery, Project Director, Mckinstry presented a

SPECIAL PRESENTATION NO. 2 - continued

PowerPoint presentation on energy conservation and modernization for the college. Areas addressed included the following: the background of facility modernization needs; summary of benefits of facility improvement measures (FIMS); 3-phase approach to the FIMS; summary of each phase, including budget before incentives and budget with incentives; and energy savings/additional benefits. The presentation included visual examples of inefficient or broken equipment slated for replacement or repair. Benefits from replacement/repair would include solving regulatory issues; using energy savings to cover capital costs; and improving the learning environment.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments.

RESOLUTIONS

1. Resolution No. 1 – Approval of California State Department of Education Contract and Amendment for Child Care and Development Services for Fiscal Year 2013-2014

It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) to approve Resolution No. 1. The motion passed unanimously.

INFORMATIONAL REPORTS

- 1. 2013-14 Budget Update
 - Mr. Nakasone reported that the Governor has signed the budget. He reported on the statewide deficit for community colleges due to the dissolution of the redevelopment agencies and that the districts are being surveyed on the resulting shortfall.
 - Mr. Nakasone also reported on the District's need to use165 FTES (55 classes) from Summer 2013 for 2012-13 enrollment, the reason for this action taken, and the timeline for making up the borrowed FTES.
 - Mr. Tartaglia requested a quarterly report to the Board on the District's progress in making up the FTES.
 - Dr. Peroomian cautioned against future borrowing.
- 2. Measure G Funds Balances and Schedule Update

The report was duly noted.

- 3. Accreditation Progress Report
 - Addressing the July 3, 2013 Accrediting Commission of Community and Junior Colleges [ACCJC] action letter, Dr. Viar reported that there has not been a change in the college's accreditation status and that Glendale Community College remains at the fullest possible level of accreditation. He did note, however, that the college needs to pay heed to the recommendations that have come forth in the letter. He said that faculty, staff and administrators understand the importance of the recommendations. He reported that he has met with the Campus Executive Committee, including the constituency leaders on the dais tonight, and that the committee had offered thoughtful and forceful comments with regard to campus-wide buy in and implementation of an action plan. Dr. Viar said that the Board will be updated on the status of the action plan via monthly reports.

INFORMATIONAL REPORTS - continued

4. CSEA Initial Proposal for Reopener Negotiations

The report was duly noted

UNFINISHED BUSINESS REPORTS

1. Deletion of Board Policy 6140.4: Certificate of Achievement

It was moved (Dr. Peroomian) and seconded (Mr. Avagyan) to approve Unfinished Business Report No. 1. The motion passed unanimously.

2. Administrative Services - Board Policy 6250: Budget Management

It was moved (Mr. Tartaglia) and seconded (Dr. Hacopian) to approve Unfinished Business Report No. 2. The motion passed unanimously.

3. Administrative Services - Board Policy 6320: Investments

It was moved (Dr. Hacopian) and seconded (Dr. Peroomian) to approve Unfinished Business No. 3. The motion passed unanimously.

FIRST READING REPORTS

 District Reopeners for Year Two of the 2012-2015 Collective Bargaining Agreement Between the District and California School Employees Association (CSEA) Glendale College Chapter 76

The report was duly noted.

CONSENT CALENDAR

The following items were pulled from the Consent Calendar and placed under New Business Reports/Action. The board member making the request is also noted.

Consent Calendar No. 1b - Regular Board Meeting Minutes of June 24, 2013 (Dr. Peroomian)

Consent Calendar No. 5 – Approval of the Final Plan Proposal (FPP) for the Aviation/Art Building (*Dr. Hacopian and Dr. Peroomian*)

- 1a. Approval of Minutes Special Board Meeting of June 17, 2013
- 1b. Approval of Minutes Regular Board Meeting of June 24, 2013
- 2. Warrants District Funds June 1, 2013 through June 30, 2013
- 3. Purchase Order Listing June 1, 2013 through June 30, 2013
- 4. Contract Listing June 1, 2013 through June 30, 2013
- Approval of the Final Plan Proposal (FPP) for the Aviation/Art Building Modernization
- 6. Proposed New Associate in Arts and Associate in Science for Transfer Degrees

CONSENT CALENDAR- continued

- 7. Revised Courses
- 8. Academic Personnel Report No. 1
- 9. Classified Personnel Report No. 1
- 10. Student Personnel Report No. 1
- 11. Approval of Travel Outside of the United States Costa Rica

It was moved (Mrs. Gabrielian) and seconded (Dr. Hacopian) to approve Consent Calendar Items Nos. 1a, 2 through 4 and 6 through 11. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION

Consent Calendar No. 1b - Regular Board Meeting Minutes of June 24, 2013 (Dr. Peroomian)

It was moved (Mr. Avagyan) and seconded (Mrs. Gabrielian) to approve Consent Calendar Item No. 1b.

• Dr. Peroomian noted that he would abstain from voting, as he was not present at the June 24, 2013 board meeting.

The motion passed with the following vote: Mrs. Gabrielian, Dr. Hacopian, Ms. Ransford, Mr. Tartaglia, Mr. Avagyan (Aye); Dr. Peroomian (Abstain)

Consent Calendar No. 5 – Approval of the Final Plan Proposal (FPP) for the Aviation/Art Building (*Dr. Hacopian and Dr. Peroomian*)

Note: Mr. Nakasone distributed a supplemental information sheet on the modernization project to all members of the dais and the recording secretary at the beginning of this evening's meeting.

It was moved (Mr. Avagyan) and seconded (Dr. Peroomian) to approved Consent Calendar Item No. 5.

- Dr. Hacopian said that she needed information on the cost of maintenance related to the Aviation/Art Building.
- Mr. Nakasone noted that the purpose of requesting board approval of this item is to maintain the college's priority for state funding and that, as the project moves forward, maintenance costs will be factored in.
- Mr. Tartaglia said that he will expect that a report on the cost of maintenance will be forthcoming as the project progresses.

The motion passed unanimously.

1. Amendments to the CSEA Collective Bargaining Agreement Between the District and California School Employees Association (CSEA) Glendale College Chapter 76

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to approve New Business Report No. 1. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION - continued

2. Designation of Board Representative to the Los Angeles County School Trustees Association

It was moved (Mr. Avagyan) and seconded (Dr. Hacopian) to approve New Business Report No. 2.

• It was noted that the action taken should be "to designate" rather than "to approve."

The motion was amended as follows:

It was moved (Mr. Avagyan) and seconded (Dr. Hacopian) to designate Ms. Ann Ransford as the Board's 2013-2014 representative to the Los Angeles County School Trustees Association.

Ms. Ransford accepted the appointment.

The motion passed unanimously.

3. Student Expulsion

Ms. Ransford announced that New Business Report No. 3 would be considered in open session after Closed Session No. 1. Please see Closed Session No. 1, page 8 of these minutes.

After consideration in Closed Session:

It was moved (Mr. Tartaglia) and seconded (Dr. Hacopian) to approve New Business Report No. 3. The motion passed with the following vote: Mrs. Gabrielian, Dr. Hacopian, Dr. Peroomian Ms. Ransford, Mr. Tartaglia (aye); Mr. Avagyan (not present).

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Mr. Michael Scott

- Acknowledged tonight's special presentations. Said he wished to address the Board's comments on
 "cultural change" and said that if the college is going to make changes, he would like to see proof that
 the changes are saving the college money.
- Addressed the ACCJC action letter and said that the Guild is taking the 100% completion rate of Student Learning Outcomes seriously. Said that the faculty will come through and if they fail to do so, they are failing the students.

2. GUILD REPRESENTATIVE TO THE BOARD

Ms. Ransford welcomed Mr. Kamei to the dais.

Mr. Richard Kamei

- Said that he appreciated Mr. Scott's comments.
- Addressed the ACCJC action letter and said that the faculty is aware of the seriousness.
- Welcomed Dr. Viar on behalf of the Guild.
- Congratulated 2013-14 ASGCC President and Student Trustee, Mr. Avagyan.

REPORTS – continued

3. CSEA REPRESENTATIVE TO THE BOARD

Mr. Hoover Zariani

- Noted that the CSEA chapter meetings will continue through the summer.
- Welcomed Dr. Viar. Reported that he had met with Dr. Viar and that he had pledged the support of the classified staff.
- Commented on FTES and noted that each year, students enroll and then drop. Emphasized the need to focus on retention and said that the classified staff is ready to help.

4. VICE PRESIDENTS

Dr. Ricardo Perez, Vice President, Student Services

- Reported on the New Student Welcome Day 2013 held on Saturday, June 29 and said that it was a success. Acknowledged the event's coordinator, Mr. Henan Joof.
- Provided a report on new applications received by the International Student Center.

Dr. Mary Mirch, Vice President, Instructional Services

- Thanked the Board for approving Consent Calendar Item No. 6 [New Associate in Arts and Associate in Science Transfer Degrees] and reported that more transfer degrees will be coming forward for board approval in the fall.
- Acknowledged the GCC Concert Singers who are slated to perform at the [Video Games Live Concert on July 17] in Irvine and at Comic Con [in San Diego on July 20].

Mr. Ron Nakasone, Executive Vice President, Administrative Services

• Reported that the deadline for contract bids on the Lab/College Services Building has been extended to July 22.

5. SUPERINTENDENT/PRESIDENT

Ms. Ransford welcomed Dr. Viar on behalf of the Board of Trustees.

Dr. David Viar

• Thanked all who have made him feel so welcome and expressed his appreciation to the governing board, faculty leadership, classified leadership, administrators, and student leaders for their assurance that they will work together and move forward. Said that he appreciates the direct approach by the leadership in outlining issues that the college is facing and offering ideas on how to make it work better. Said he is looking forward to a long time of working together and achieving the college's goals.

6. BOARD OF TRUSTEES

Student Trustee, Mr. Davit Avagyan

- Reported that the Associated Student Government executive members are currently involved in training.
- Said that interviews are in progress for the five vacant representative-at-large positions.

Member, Dr. Armine Hacopian

- Welcomed Dr. Viar.
- Said that she was delighted to see the welcome message to Dr. Viar and thank you message to Dr. Riggs on the electronic sign [at the corner of Mountain and Verdugo]. Thanked Dr. Schlossman for coordinating this.
- Attended Dr. Viar's welcome upon his arrival on campus on July 1 and attended that afternoon's welcome reception.

REPORTS - BOARD OF TRUSTEES - Dr. Hacopian - continued

- Attended the July 10 Glendale Adventist Medical Center networking reception with Dr. Viar, Ms. Ransford, and Dr. Peroomian. The event was in collaboration with the Homenetmen Ararat, the Armenian General Athletic Union and Scouts.
- Noted that August 6 is "National Night Out" and encouraged participation.

Member, Mrs. Anita Quinonez Gabrielian

- Welcomed Dr. Viar.
- Thanked Mr. Oliveira and his team for tonight's presentations.
- Said "kudos" to Mr. Scott for his comments.
- Extended her appreciation for the focus and progress on distance learning.

Clerk, Mr. Anthony P. Tartaglia

- Welcomed Dr. Viar.
- · Welcomed Mr. Kamei to the dais.
- Addressed the Facility Index and said that he appreciates Mr. Scott's comments regarding accountability.

Vice President, Dr. Vahé Peroomian

- Welcomed Dr. Viar.
- Welcomed Mr. Avagyan.
- · Welcomed Mr. Kamei.
- Attended the current GCC Art Gallery exhibit, "Before I Die."
- Addressed Mr. Scott's comments and offered assurance that the Board will keep on top of the viability of proposed cost efficiencies.

President, Ms. Ann Ransford

- Thanked this evening's presenters.
- Thanked Mr. Scott for his comments.
- Reported on the July 8 Board of Governors Meeting that she attended as the CCCT [California Community Colleges Trustees] Board representative. Noted that resources from that meeting are viewable on the "Information from the Board of Trustees President" website.
- Commented on Mr. Zariani's comments on retention and said that this is what the Student Success Task Force is all about.

BOARD OF TRUSTEES REQUESTS - INFORMATION

Mrs. Gabrielian requested exploration of alternative dates for the October 21, 2013 and January 21, 2014 regular board meetings.

<u>Dr. Hacopian</u> requested establishment of protocols for the preparation and formatting of supplemental materials distributed to the dais participants.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

There were no comments.

At 7:03 p.m., the Board convened to Closed Session to consider Closed Session Item No. 1. Ms. Ransford stated that the Board would report out on this item.

CLOSED SESSION

1. EDUCATION CODE 72122: Student Expulsion - (one case)

RECONVENE IN PUBLIC SESSION – 7:15 p.m.

REPORT OF CLOSED SESSION ACTION ON CLOSED SESSION ITEM NO. 1

For action taken on this item, please see New Business Report No. 3 on page 5 of these minutes.

Ms. Ransford announced at 7:16 p.m. that the Board would return to Closed Session to consider the remainder of the closed session items. She said that the Board would not report out.

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION
 Pursuant to Government Code Section 54956.9(a)
 Gregory P. Ross, Celia Simon Ross, and Michael H. Miller v. James Riggs, Mary Mirch, Ron
 Nakasone, Michael Ritterbrown, Lourdes Girardi, Guido ("Ronald") Girardi, Teresa Cortey, Stacy
 Jazan, John Queen, Isabelle Saber, Dawn S. Lindsay, and Mary Dowell (Case No. BC512243)
- CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION
 Pursuant to Government Code Section 54956.9(a)
 Poghos Kazarian and Tamara Movesyan v. James Riggs, Dawn S. Lindsay, Anthony Tartaglia,
 Mary Mirch, Jean Lecuyer, John Leland, Rick Guglielmino, John Gerz, John Queen, Isabelle Saber,
 Richard Kamei, Samir Abou-Rass, and Narbeh Nazari (Case No. BC512244)

RECONVENE IN PUBLIC SESSION – 7:45 p.m.

REPORT OF CLOSED SESSION ACTION - None

ADJOURNMENT

Since all business on the agenda had been considered, Ms. Ransford announced at 7:45 p.m. that the meeting was adjourned.

Ms. Ann H. Ransford, President	Mr. Anthony P. Tartaglia, Clerk