ADOPTED

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 9

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Ransford at 5:03 p.m. on Tuesday, January 28, 2014 in Kreider Hall of the San Rafael Building.

Trustees Present:
Mrs. Anita Quinonez Gabrielian
Dr. Armine Hacopian
Dr. Vahé Peroomian
Ms. Ann H. Ransford
Mr. Anthony P. Tartaglia
Mr. Davit Avagyan ST

Administrators Present:
Dr. David Viar
Dr. Susan Courtey
Dr. Edward Karpp
Ms. Deborah Kinley
Dr. Mary Mirch
Mr. Ron Nakasone
Mr. Amir Nour
Mr. Nelson Oliveira
Mr. Michael Ritterbrown
Ms. Jan Swinton
Ms. Donna Voogt

Representatives Present:
Academic Senate: Mr. Michael Scott
CSEA: Mr. Bill Elbettar
Guild: Mr. Paul Vera

The media was represented by the Glendale News Press. A CD of this meeting will be on file in the Superintendent/President's Office and on the college's website at http://www.glendale.edu/boardoftrustees. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Stella Yeghnanyan, ASGCC Vice President of Administration.

ROLL CALL

Dr. Hacopian arrived at 5:06 p.m.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

There were no comments.

SPECIAL PRESENTATIONS

1. "2013 Cross Country Women's Team"

   Dr. David Viar, Superintendent/President, introduced the 2013 Women's Cross Country Team, who achieved a second place finish in the state meet, second place finish in Southern California regionals, and achieved a ninth straight win as Western State Conference Champions. Head Coach Eddie Lopez introduced each student athlete. Trustee Peroomian presented certificates of recognition to the team members and to Mr. Lopez and the assistant coaches.

   The Board congratulated the student athletes and coaches.

SPECIAL PRESENTATIONS – continued

2. "Common Core State Standards"

Dr. Mary Mirch, Vice President of Instructional Services, introduced the presenters from Glendale Unified School District: Mrs. Lynn Marso, Assistant Superintendent, Educational Services; Ms. Janet Buhl, Assistant Director, Professional Development; and Mr. Sebastian Puccio, Administrative Services.

Mrs. Marso, Ms. Buhl and Mr. Puccio provided an overview of the Common Core State Standards [CCSS]. Topics covered included: definition of the CCSS; its impact on students; CCSS literacy standards; testing; an explanation of "SBAC," Smarter Balanced Assessment Consortium and the difference between SBAC and CSTs [California Standards Tests]; the impact on students with disabilities and learning differences; how Glendale Unified School District is working to implement the Common Core State Standards with its four-year transition plan; and how parents can support their student.

The Board thanked Mrs. Marso, Ms. Buhl and Mr. Puccio for their presentation.

INFORMATIONAL REPORTS

1. 2014-15 Budget Update

The report was duly noted.

2. Measure G Funds Balances and Schedule Update

The report was duly noted.

3. Accreditation Progress Report

Dr. Viar noted that he would address this report under First Reading Report No. 1.

4. Lab/College Services Building

Dr. Viar noted that he would address this report under New Business Report No. 2.

5. Enrollment Update

The report was duly noted.

UNFINISHED BUSINESS REPORTS

1. Student Services – Board Policy 5210: Communicable Disease

It was moved (Mr. Avagyan) and seconded (Dr. Peroomian) to approve Unfinished Business Report No. 1. The motion passed unanimously.

FIRST READING REPORTS

1. Accreditation Follow-up Report

Dr. Viar noted that he is pleased with the significant progress made in addressing the three major recommendations that came forward from the Accrediting Commission in its response to the college's Mid-Term Report. He acknowledged faculty and staff and commended the

FIRST READING REPORT NO 1. – continued

faculty leadership, Mr. Scott and the Academic Senate, and the division chairs for their hard work on this report. Dr. Viar said that the document provides the necessary evidence to the Accrediting Commission of Community and Junior Colleges that GCC is at a level of continuous, sustainable improvement in addressing the Student Learning Outcomes, Program Learning Outcomes, and Institutional Learning Outcomes and Assessment. The report will return for a second reading and request for approval at the February board meeting.

CONSENT CALENDAR

Dr. Viar noted corrections on Consent Calendar Item No. 8 [Classified Personnel Report No. 7] and Consent Calendar Item No. 11:

- Consent Calendar Item No. 8 [Classified Personnel Report No. 7 – page 102 – Associate Vice President, Human Resources] – Dr. Viar announced he was recommending board action for the hiring of Dr. Teyanna Williams for this position, effective March 1, 2014. Dr. Viar provided a brief bio on Dr. Williams.

- Consent Calendar Item No. 11 - Approval of Travel Outside of the United States – Baja Field Station - Dr. Viar noted that there was a change in personnel traveling to Baja and that Mr. Rubens Durval would be traveling in lieu of Mr. Jose Hernandez.

Ms. Ransford asked the Board if they had any concerns considering the Consent Calendar as a whole without removing these two items for separate action. There were none.

1. Approval of Minutes – Regular Board Meeting of December 16, 2013

2. Warrants - District Funds – December 1, 2013 through December 31, 2013

3. Contract Listing and Purchase Order Listing – December 1, 2013 through December 31, 2013

4. Budget Revisions and Appropriation Transfers – General Fund Unrestricted (01)

5. Budget Revisions and Appropriation Transfers – General Fund Restricted (03)

6. Declaration of Surplus

7. Personnel Report No. 7 – Academic Report

8. Personnel Report No. 7 - Classified Report

9. Personnel Report No. 7 – Student Report

10. Approval of Travel Outside of the United States – Baja Field Station

11. Approval of Travel Outside of the United States – Baja Field Station

It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) to approve Consent Calendar Items Nos. 1 through 11. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION

1. Acceptance of 2012-13 Annual Audits

   It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to approve New Business Report No. 1.
   - Dr. Viar remarked that the 2012-2013 audit has been completed, coming forward with only one recommendation for action. He said that he is proud of the work done by staff and faculty.
   - Mr. Nakasone introduced the auditors present from Vavrinek, Trine, Day & Company - Mr. Rick Alonso and Ms. Chris Chitlik. He thanked Mr. Amir Nour, Controller, for his efforts.

   The motion passed unanimously.

2. Change Order No. 001 – Lab College Services Building

   It was moved (Dr. Peroomian) and seconded (Dr. Hacopian) to approve New Business Report No. 2.

   - Mr. Nakasone briefly reviewed each of the change orders. He noted that, due to the dewatering of pile holes for the installation of the shoring wall, the contract time shall be increased by 35 [non-compensable] days. (Note was made that the correct number of days is 35 vs. 27 days as reported in New Business Report No. 2, page116). In light of the change in the project schedule, Mr. Nakasone said that the opening of the building may be Winter 2016.

   The motion passed unanimously.

3. .75 Percent (.75%) Salary Increase for Short-term Unclassified Hour Positions

   It was moved (Dr. Peroomian) and seconded (Mr. Tartaglia) to approve New Business Report No. 3. The motion passed unanimously.

   It was noted that the absence of a decimal point in the report heading on page 4 of the board agenda was a typographical error and that the action item itself [New Business Report No. 3] was correct.

4. Lease Agreement with Vigen Avakyan

   It was moved (Mr. Avagyan) and seconded (Dr. Peroomian) to approve New Business Report No. 4. The motion passed unanimously.

REPORTS

1. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Mr. Michael Scott
- Commended the faculty and division chairs for their work on the SLO's and PLO's
- Noted that the Academic Senate has not met since December and he therefore does not have a Senate report.
- Offered comments on the Common Core State Standards.

REPORTS - continued

2. GUILD REPRESENTATIVE TO THE BOARD

Mr. Scott spoke on behalf of Mr. Vera, who left the meeting prior to "Reports."

- Reported that the Guild is collecting information for contract reopeners.

3. CSEA REPRESENTATIVE TO THE BOARD

Mr. Bill Elbettar

- Noted that Ms. Saodat Aziskhanova, CSEA President, extended her apologies for her absence tonight, as she is attending to Foundation board meeting responsibilities.
- Said that the new CSEA board has a busy agenda for this upcoming year, including leadership workshops.
- Reported on his participation on the Statewide Information Security Advisory Committee and the pro-active work they have been doing to address technology security and data breach preparedness.

4. VICE PRESIDENTS

Dr. Ricardo Perez, Vice President of Student Services

- Reported that submissions of Fall 2014 applications for admission commenced last week.
- Commended Mr. Alen Andriassian and the Student Outreach Services staff for conducting three days of workshops last week at service area high schools. Reported that 408 seniors were served and that Hoover High School has requested additional workshops.

Dr. Mary Mirch, Vice President of Instructional Services

- Thanked Coach Lopez and the Women's Cross Country Team.
- Thanked tonight's presenters from Glendale Unified School District and noted the college's involvement in the Common Core State Standards through GCC's partnership with Clark Magnet High School.
- Addressed the progress with the SLO's and PLO's and said that a system has been put in place that will be ongoing and sustainable.
- Announced that the Garfield Campus will be working in partnership with the Verdugo Job Placement Center to disseminate information on "Covered California" and said that the Health Center is working with the students on the main campus.

Mr. Ron Nakasone, Executive Vice President, Administrative Services

- Reported on the Governor's Budget, making note that it's a much better budget, but that there are some strings attached to meet certain requirements for earning the dollars.
- Updated the Board on a previous board action on the Southern California Gas Company No Interest Loan Program, a program that helps energy conservation projects. Said that the college will realize $5,000 from the program and that the District plans to submit a second stage proposal.
- Noted that there are members of the Measure G Oversight Committee who are terming out and asked that the Board Members forward him names of individuals in the business community who would be interested in serving on the committee.

5. SUPERINTENDENT/PRESIDENT

Dr. David Viar

- Recognized retiring English professor, Philip Vallicella and Police Corporal, Richard Mena, as reported in tonight's personnel reports.
- Recognized Ms. Donna Voogt, Administrative Dean of Human Resources, who has tendered her resignation. Dr. Viar said that Ms. Voogt helped move the college forward and thanked her for her service. Ms. Voogt responded, saying it had been a pleasure to serve at the college.

REPORTS - continued

6. BOARD OF TRUSTEES

Student Trustee, Mr. Davit Avagyan

- Thanked the coaches and the Women's Cross Country Team.
- Reported that the ASGCC is preparing for the Spring semester.
- Announced that the ANC [Armenian National Committee] is holding a safety event, "What You Never Knew About Driving" on Thursday, January 30 at 6:30 p.m. and that the GCC Police Department and he will attend and participate.

Member, Dr. Armine Hacopian

- Said that she is proud that the college's athletic teams are doing well.
- Noted that she has been ill most of the month and does not have a further report.

Member, Mrs. Anita Quinonez Gabrielian

- Said that she has been out of the country for most of the month of January, participating in a Habitat for Humanity Global Village project in Nicaragua.
- Congratulated the Women's Cross Country Team and coaches.
- Noted recent articles in the *Campaign for College Opportunity* on Latinos in higher education and on associate degrees for transfer.
- Addressed the Student Success Scorecard.
- Congratulated the Professional Development Center team for its wonderful audit results.
- Thanked Dr. Paul Schlossman, Mr. Alen Andriassian, Ms. Stela Fejtek, and the Character and Ethics Committee for hosting the Character and Ethics 2014 Youth Leadership Conference.
- Addressed the Common Core State Standards.
- Announced that the Glendale Latino Association Installation/Awards Luncheon will be held on February 27.
- Congratulated new City of Glendale Police Chief, Robert Castro.
- Thanked Ms. Voogt.

Clerk, Mr. Anthony P. Tartaglia

- Said that he echoed his colleagues' congratulations to the Women's Cross Country Team.
- Thanked the presenters from the Glendale Unified School District and commented on the Common Core State Standards.
- Noted that the last joint GCC/GUSD board meeting was five years ago and said that a similar meeting would be appropriate in the future.
- Commented on Glendale Police Deputy Chief Carl Povalitis's safety presentation at a recent Glendale Chamber meeting.

Vice President, Dr. Vahé Peroomian

- Thanked Glendale Unified School District for the comprehensive Common Core State Standards report.
- Congratulated the Women's Cross Country Team.
- Thanked everyone who worked on the Accreditation Follow-Up Report.
- Thanked Ms. Voogt.

President, Ms. Ann Ransford

- Said that she echoed her colleagues' comments.
- Commended the recent graduating students in the Fire Academy and Nursing programs.
- Reported on her attendance at the recent CCLC (Community College League of California) Conference in Sacramento and noted that she has posted documents distributed at the conference on the "Information from President of Board of Trustees" page on the GCC website.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

Dr. Hacopian

- Inquired about the maintenance and shelf-life of the city's photovoltaic panels [installed on college property].

Dr. Peroomian

- Requested a report on Planetarium projects and public outreach.
- Requested an update of the college's progress with online programs – how many classes is the college offering and what modality.

Ms. Ransford

- Inquired about the number of transfer degrees awarded and the number of students who have moved on to the UCs/CSUs.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

There were no comments.

Ms. Ransford announced at 6:54 p.m. that the Board would go into Closed Session to consider Closed Session Item No. 1. She said that no closed session action would be taken.

CLOSED SESSION

1. Confer with, or receive advice from, legal counsel regarding pending litigation under Government Code § 54956.9 (b) - (one case)

RECONVENE IN PUBLIC SESSION – 7:55 p.m.

REPORT OF CLOSED SESSION ACTION - None

ADJOURNMENT

Ms. Ransford adjourned the meeting at 7:55 p.m.

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Ms. Ann H. Ransford, President Mr. Anthony P. Tartaglia, Clerk

Board of Trustees Regular Meeting, January 28, 2014
Minutes recorded by Sally Holmes, Executive Assistant to the Superintendent/President and the Board of Trustees
Minutes adopted – February 24, 2014 Board of Trustees Meeting