

Priority Contact Dates

EOPS Counselor Meeting Requirement

EOPS students are required to meet with their EOPS counselor three times during each semester (fall/spring). Students are also required to meet with EOPS counselor one time during each intersession (winter/summer), if registered. This counseling requirement must be met regardless of student's registration status (i.e. registered in less than 12 units), and student's academic standing (i.e. probation/dismissal). Counselors may request additional visits, if needed. **Students on Probation:** EOPS students who have a GPA below 2.0 must complete a Probation Contract with their EOPS counselor and follow a set of conditions therein in order to maintain program eligibility.

Priority Contact Dates and Purpose for Each Meeting

- **August 11 – September 12 = 1st meeting**
 - Check [Book Service](#) and [EOPS Grant](#) web pages for eligibility deadlines.
 - New Students: a meeting session which combines interview and other interpretation of assessment results to prepare a student's educational plan, and mutual responsibility contract specifying programs and services the student shall receive and what the student is expected to accomplish.
 - Continuing Students: General review of the academic record and results from the previous term. Review of the current term goals and appropriate plans for the term
- **September 15 – October 10 = 2nd meeting ***
 - Check [Book Service](#) and [EOPS Grant](#) web pages for eligibility deadlines.
 - All Students: an in-term meeting session to insure the student is succeeding adequately, that programs and services are being provided effectively, and to plan changes as may be needed to enhance student success.
- **October 13- November 7 = 3rd meeting***
 - Check [Book Service](#) web page for eligibility deadlines.
 - All Students: a term-end or program exit meeting session to assess the success of students in reaching the objective of that term to monitor the success of the programs and services provided in meeting the student's educational goal, and to assist students to prepare for the next term of classes, or to make future plans if students are leaving the EOPS Program or the college. **PLEASE NOTE:** To be able to process book vouchers in time for winter, students must complete their third counseling visit by November 7. If you missed this priority contact date, you can still complete the third visit by the end of semester, December 10 to be considered for spring 2015 book voucher.

- **October 13 - December 10= 3rd meeting**

*Students with 12 or more units, who did not complete the three counseling meeting requirement by priority contact date of November 7, will have until December 10 to do that in order to maintain their continued eligibility with EOPS program. However, they will not be considered for winter 2015 book voucher. They will only be considered for spring 2015 book voucher.

- **IMPORTANT: Students must meet the three counseling meeting requirement by November 7, 2014 to be considered for winter 2015 book voucher. Students must meet the three counseling meeting requirement by December 10, 2014 to be considered for spring 2015 book voucher. Students must have their second counseling visit by October 10, to be considered for fall 2014 grant.**

Here is how your EOPS Counseling Meeting Requirement may be met:

- Meet with your EOPS counselor on APPOINTMENT or WALK-IN BASIS
- Attend one of the EOPS GROUP COUNSELING sessions designed for new students who have not completed SD 100 course (schedule coming soon)

What can be done during APPOINTMENTS?

- Financial Aid Contract
- UC/CSU/Private University Transfer application
- Student Educational Plan (SEP)
- Change of major/goal
- Food for Thought Application
- Scholarship Application
- Graduation check, petition or review of transfer curriculum
- Letter of Recommendation

What can be done during WALK-INS?

- Schedule changes
- Study List
- Quick Questions (i.e. Deadlines)
- Petitions (i.e. Count the Higher Grade)
- Requests for course revisions-FA Contract

1 meeting/week: You may visit your EOPS counselor as many times a week as needed, however, only one meeting per week will be counted towards the counselor meeting requirement.

October 10 – Counselor Meeting deadline for EOPS students who are also served by DSPS, Scholars, and Nursing programs

- DSPS 1, Scholars, and Nursing program students must meet with EOPS counselor once and bring their winter/spring 2015 study list **or** updated SEP from their DSPS, Scholars, or Nursing counselor. **Note:** DSPS 1 students are EOPS students with certified disability on record with the Disabled Student Services Office. If you are not sure of your DSPS status ask your EOPS counselor.

October 10 - Counseling Meeting deadline for Student Development 100 students

- Students, currently in Student Development 100 (SD 100-1 unit) –also need to make their one required meeting by October 10. In addition, students should consult their SD 100 instructor to comply with the deadline for a required Student Educational Plan (SEP) meeting.

Note: In order to fully benefit from EOPS services a student must complete 12 units each semester (Fall/Spring). Continuing EOPS Students who register in less than 6.00 units in a single semester (Fall/Spring) without prior written authorization from their counselor, will be exited from the program after the add/drop deadline for 16 week classes. In cases of extenuating circumstances, student's registration in less than 6.00 units must be authorized by a counselor and no more than 1 semester will be allowed for this exception.

Reapplying to the program: EOPS students in good standing will be considered continuing EOPS students and do not need to reapply each semester, **unless they do not register for one full semester.** This does not apply to summer or winter sessions. If a student drops out of school for one full semester after being accepted into EOPS due to extenuating circumstances and leaves the program in good standing, he/she can reapply to the program if the student meets all the eligibility criteria at the time of application, except for criteria number 3. **If, however, an EOPS student was exited from the program for non-compliance, the student may not re-apply.**

ATTENTION!!! EOPS financial assistance may be available to EOPS students who in addition to meeting all EOPS program entrance and continued eligibility requirements are also income eligible based on students' remaining financial need as determined by the Financial Aid Office. All EOPS awards are contingent upon EOPS Program funding availability.