Governance Update – April 2026

The College Executive Committee reviewed these items on **April 7 2026.** This monthly report includes motions, action items, and information items as shown in the minutes of governance committees for the range of time between **March 1, 2026 and April 1, 2026.** It is required by Administrative Regulation 2511: the Governance Document.

- Questions about items listed below contact the chair of the appropriate committee. Committee chairs may be emailed directly from the Blue List.
- Meeting agenda and minutes can be found in Board Docs.

I. COLLEGE EXECUTIVE COMMITTEE* *Standing Committee**

Meets Tuesday prior to Board of Trustees meetings, 2:30 pm, AD 121
This committee meets during intersessions.
Chair: Dr. Ryan Cornner
March 3, 2026
QUORUM [5] 11/11 voting members present; 2 non-voting Resource members present

MINUTES APPROVED

1. MSC approval of February 3, 2026 minutes.

MOTIONS APPROVED

2. MSC – moved to waive First Reading of Administrative Regulation 2712.
3. MSC – approved Administrative Regulation 2712*: Conflict of Interest Code.*

INFORMATION-DISCUSSION-ACTION

4. T. Oukayan shared the GCC Commencement had been changed to Friday, June 12, 2026 at 7:00 PM.
5. Receipt and review of unadopted and adopted minutes of subcommittees.
    a. Budget Committee – Minutes of November 25, 2025
    b. Enrollment Management Committee – No minutes reported.
    c. Equal Employment Opportunity Advisory Committee – No minutes reported.
    d. Governance Review Committee – No minutes reported.
    e. Information Technology Committee - No minutes reported.
    f. Professional Development Committee – Minutes of November 20, 2025.
    g. Released Time/Extra Pay Committee – No minutes reported.
    h. Student Equity & Achievement Committee – No minutes reported.
6. The Committee received, reviewed, and accepted the actions and information items of all governance committees.
7. Review of the Board of Trustees agenda for the February 10, 2026 regular session meeting.
8. Personnel Resource Requests (Replacement and New) – No new personnel resource requests this month.

Scheduled Meetings: April 7, May 5, June 2.

SUBCOMMITTEES OF THE COLLEGE EXECUTIVE COMMITTEE:

1) **Budget Committee – February 24, 2026**

Meets on the 4th Tuesday, 12:20-1:30 pm, Zoom Conference
Co-Chairs: Ms. Sharlene Coleal, and Irina Shumakova
QUORUM [6] 9/11 voting members present; 21 Guests
APPROVAL OF MINUTES

1. MSC to approve the minutes of November 25, 2025.

INFORMATION-DISCUSSION-ACTION

2. Committee membership discussion on constituent representation, no suggested changes to membership.
3. Adjunct faculty office hour pay back from the State – being reported to the Chancellor's office. Challenge is to identify what percentage GCC might receive.

Scheduled Meetings: March 24, 2026

2) **Information Technology Committee (ITC)** formerly 4Cs

Meets on the 3rd Thursday, 12:30 – 1:30 pm, LB 113, I.T. Conference Room
Chair: Mr. Michael Dioquino

- October 16, 2025 is the last meeting reported.

Scheduled Meetings: March 19, 2026

3) **Enrollment Management Committee – December 10, 2025**

Meets on the 2nd Wednesday, 12:20-1:20 pm, contact Chair for location
Chair: Dr. Drew Yamanishi
QUORUM [16] 19/30 voting members present; 5 nonvoting members; 1 Guest
APPROVAL OF MINUTES

1. MSC to approve the minutes of November 12, 2025.

INFORMATION-DISCUSSION-ACTION

2. The committee discussed improving student support, leveraging data for better outreach, and creating marketing campaigns to attract alumni and non-credit students. They also emphasized the need for early intervention to prevent students from dropping out and the importance of tracking units attempted versus completed.

Scheduled Meetings: April 8, 2026

4) **Equal Employment Opportunity (EEO) – December 16, 2025**

Meets on the 4th Thursday, 12:30-1:30 pm, contact Chair for location
Chair: Dr. Brittany Grice
This meeting was chaired by May Zhang, Equity and Compliance Officer
QUORUM [8] 1/14 voting members present
APPROVAL OF MINUTES

1. MSC to approve the minutes of November 12, 2025.

INFORMATION-DISCUSSION-ACTION

2. Review of AR 7123 and BP 7123: related to recruitment and selection for classified employees.

3. Review of BP 7250 related to the recruitment of educational administrators.
4. Review of BP 7240 related to Confidential employees.

Equal Employment Opportunity (EEO) – February 26, 2026

Meets on the 4th Thursday, 12:30-1:30 pm, contact Chair for location
Chair: Dr. Brittany Grice
This meeting was chaired by May Zhang, Equity and Compliance Officer
QUORUM [8] 12/14 voting members present
APPROVAL OF MINUTES

1. MSC to approve the minutes of December 16, 2025.

INFORMATION-DISCUSSION-ACTION

2. Mission statement/scope: Committee agreed to revisit and refresh mission and vision (targeted for deeper work at the retreat).
3. Data and Certification: Brittany noted updates required for EEO data dives and the June 1 certification deadline.
4. Hiring processes and candidate assessment: Consensus: any changes (advance questions, demos) must be applied consistently to all candidates within a given hiring committee/search. Committees may adopt different formats as long as consistency is maintained across that search.
5. Onboarding, retention: Committee discussed shortcomings of current onboarding ("Trial by Fire") and the need for standardized onboarding across employee groups.
6. Brittany emphasized improving deliberation practices beyond raw NeoGov scores and urged chairs to facilitate equitable discussion to mitigate bias and groupthink.
7. EEO rep stipend, training, and role clarity:

Scheduled Meetings: March 26, 2026

5) **Governance Review Committee (GRC)**

Meets on the 1st Tuesday, 1:40-2:40 pm, contact Chair for location
Chair: Ms. Hazel Ramos

- November 4, 2025 is the last meeting reported.
- Met on December 2, 2025, and March 3, 2026, reports are forthcoming.

Scheduled Meetings: April 7; May 5, 2026

6) **Professional Development Committee – November 20, 2025**

Meets on the 3rd Thursday, 12:30-1:30 pm, contact Chair for location
Co-Chairs: Ms. Tiffany Ingle, Faculty Coord., and Arpi Amirian, Classified Coord.

- November 20, 2025 is the last meeting reported.
- Met on March 19, 2026, report is forthcoming.

Scheduled Meetings: May 21, 2026

7) **Released Time Extra Pay Committee (RTEP)**

Meets on the 4th Friday, 10:00-11:00 am, contact Chair for location
Chair: Dr. Brittany Grice

- December 12, 2025 is the last meeting reported.

Scheduled Meetings: February 27, 2026

8) **Student Equity & Achievement Committee (SEA)**

Chair: TBD

- The committee mission/purpose is being reviewed.

Scheduled Meetings: TBD

II. INSTITUTIONAL PLANNING COORDINATION* (IPCC) – February 9, 2026

Meets on the 2nd Monday, 12:15pm-1:30 pm, Zoom Conference
Chair: Mr. Michael Davis
QUORUM not met; no actions taken at this meeting
APPROVAL OF MINUTES – approval of minutes will be at the next meeting
INFORMATION-DISCUSSION-ACTION

1. Michael Davis announced that Caroline Hallam will begin a one-semester appointment as Faculty Coordinator for Institutional Effectiveness effective the week of February 16, 2026. The position was previously held by Stacy Jazan. It will be posted for a full two-year term in spring.
2. Michael Davis presented current enrollment data, noting that this report was also being presented to the Board of Trustees the following evening.
3. Enrollment update.
4. Michael Davis reported that the Institutional Strategic Plan (2025–2030) is nearing final approval.

Scheduled Meetings: March 9; April 13; May 11, 2026

SUBCOMMITTEES OF THE IPCC:

1) **Program Review Committee – March 17, 2026**

Meets on the 3rd Tuesday, 1:30–2:30 pm,
Zoom Conference https://glendale-edu.zoom.us/j/84853565828
Chair: Mr. Michael Davis
QUORUM 10/10 voting members present; 1 nonvoting Resource present
APPROVAL OF MINUTES

1. MSC Approval of minutes for the October 21, 2026 meeting.

INFORMATION-DISCUSSION-ACTION

2. Task Force for Program Review Stipends: The task force is charged with developing a clear job description and standards of service for the validator role in program review.
3. Program Review software platform: The committee agreed to remain on eLumen for the 2026 program review cycle while vendor evaluation continues, with a

recommendation to be brought to a future meeting.

4. Draft recommendations for template revisions will be developed, beginning with the student services template, and presented to the committee.

Scheduled Meetings: April 21, 2026

2) **Team A, Strategic Planning Committee** once per semester, contact Chair for location, 1:00-3:00 pm Chair: Mr. Michael Davis

- December 15, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

III. ACADEMIC AFFAIRS COMMITTEE* - March 18, 2026

Meets on the 3rd Wednesday, 2:00-4:00 pm, Zoom Conference
Chair: Dr. Michael Ritterbrown
QUORUM 32/38; 4 Resources; 6 Guests

APPROVAL OF MINUTES

1. MSC to approve minutes from the November 19, 2025 meeting.

MOTIONS APPROVED

2. MSC to approve the agenda for the March 18, 2026 meeting.
3. MSC to approve revised AR 4100: Graduation Requirements for Degrees and Certificates.
4. MSC to approve revised AR 4261: Class Overview.
5. MSC to approve the recommendation made by the STEM Division Reorganization Task Force to create a new STEM Division comprised of Math, Engineering, Engineering Technology, and Computer Science while the CIS department should remain within the Business Division.
6. MSC to approve that ETH S 123 and 125 be removed from the list of revised courses on the consent calendar as they require further review.
7. MSC to approve the following items under the consent calendar:
8. Curriculum & Instruction Committee Minutes of February 25, 2026, and March 11, 2026 Meetings.
    - New Courses:
        - Anthropology of Food – ANTHR 106
        - GoBabyGo Internship – ENGR 51
        - Honors Great Filmmakers – FTVM 106H
        - Honors Writing for Media– FTVM 120H
        - Differential Equations and Linear Algebra – MATH 106
        - Introduction to Critical Thinking – PHILO 110
        - Introduction to Canva: Beginner's Guide to Digital Design – STV 114
        - Introduction to Adobe InDesign: Beginner's Guide to Layout Design – STV 116
        - Getting Started with Adobe Illustrator: Essential Tools for New Designers – STV 118
        - Adobe Acrobat Professional – STV 142

- Revised Courses
  - ANTHR 102, 120H, 103
  - ATHPE 163
  - ARTH 199
  - CHLDV 133, 140, 141, 48, 50
  - CS/IS 186, 190, 193, 194, 196, 197, 211
  - DANCE 107,110, 111, 112, 115, 116, 117, 118, 119, 120, 121, 122, 124, 125, 126, 127
  - ECON 127
  - ENGL 298, 298H
  - ESL 5
  - ESL 111, 123, 133, 141, 151
  - ETH S 120
  - GEOG 111, 160
  - HIST 111, 111H, 135
  - KIN 170, 171
  - MATH 105, 105H, 108, 108H
  - MUSIC 121, 122
  - PE 256, 257, 258
  - PHILO 117, 119, 120
  - POLS 103, 114
  - SOC 103
  - STV 115, 149, 220
- Revised Programs
  - Art – Graphic Design (AA)
  - Art – Graphic Design Certificate
  - Electronics & Computer Technology – Electronics Technology Technician (AS)
  - Electronics & Computer Technology – Electronics Technology Technician Certificate

9. MSC to approve the ranked non-personnel resource requests.
10. MSC to approve the Scholars Committee minutes from the November 20, 2025 meeting.
11. MSC to approve the Study Abroad minutes from the November 20, 2025 meeting.

Scheduled Meetings: May 20, 2026

SUBCOMMITTEES OF THE ACADEMIC AFFAIRS COMMITTEE:

1) **Academic Calendar Committee**

Meets as needed, contact Chair for location

Chair: Mr. Mike Allen

- June 2, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

2) **Baja Program Committee**

Meets twice per academic year, contact Chair for location

Chair: Dr. Maria Kretzmann

- June 9, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

3) **Library & Information Competency Committee**

Meets on the 4th Thursday, 12:30-1:30 pm, Zoom Conference

Chair: Ms. Becka Cooling

- October 23, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

4) **Scholars Program Committee – November 20, 2025**

Meets on the 3rd Thursday, 12:30-1:30 pm, LB 210

Chair: Dr. Michael Harnett

QUORUM 6 out of 11 voting members.

APPROVAL OF MINUTES

1. MSC approval of the minutes from the October 16, 2025 SAC meeting.

Scheduled Meetings: March 19, 2026

5) **Study Abroad Committee - November 20, 2025**

Meets on the 4th Thursday, 12:20-1:30 pm, Zoom Conference

Chair: Mr. Kevin Mack

QUORUM 6 out of 10 voting members.

APPROVAL OF MINUTES

1. MSC approval of the minutes from the September 25, 2025 meeting.

MOTIONS APPROVED

2. Approval of the three Summer 2027 programs to Armenia, Bali, and London. The latter programs have the following conditions which differ from their proposals: the Bali program is contingent on student evaluations from the Italy program (of which the Bali director will be a faculty member); and the London program will only offer a one unit Anthropology 048 course and must cost less than $5,000 (if necessary, days abroad will be reduced).

Scheduled Meetings: April 23, 2026

IV. STUDENT AFFAIRS COMMITTEE* - February 18, 2026

Meets on the 3rd Wednesday, 1:00-2:00 pm, AD 217

Chair: Dr. Alen Andriassian

QUORUM 19/22 voting members present; 0/2 resources; 4 guests

APPROVAL OF MINUTES

1. It was MSC to approve the minutes of October 20, 2025.

INFORMATION-DISCUSSION-ACTION

2. The first reading of revised AR 5135: *Catalog Rights* was accepted.

3. Drew Yamanishi reported out on changes to State requirements regarding student education plans.
4. The committee discussed Instruction's drop policy and the effect that it has on students' eligibility for certain programs, including international students.

STUDENT AFFAIRS COMMITTEE* - March 18, 2026

Meets on the 3rd Wednesday, 1:00-2:00 pm, AD 217
Chair: Dr. Alen Andriassian
QUORUM 20/24 voting members present; 2/3 resources; 6 guests
APPROVAL OF MINUTES

1. It was MSC to approve the minutes of February 18, 2026.

MOTIONS APPROVED

2. It was MSC to approve the second reading of revised AR 5135: *Catalog Rights* as presented.
3. It was MSC to approve the Student Services non-personnel resource ranking as presented.

INFORMATION-DISCUSSION-ACTION

4. The first reading of draft AR 3436: *Hazing* was accepted.
5. Michael Davis reported on the work being done to redesign the Student Views survey which will be launched in Mary 2026

Scheduled Meetings: May 20, 2026

SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE:

1) **International Students Committee**

Meets once per academic year, contact Chair for location
Chair: Ms. Nairy Bouyadjian

- May 14, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

2) **Placement and Assessment Committee**

Meets on the 2nd Thursday, 2:00-3:00 pm
Zoom Conference https://glendale-edu.zoom.us/j/85346772972
Chair: Dr. Drew Yamanishi

- May 9, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

3) **Student Fees and Tuition Committee**

Meets on the 2nd Wednesday, 1:00-2:00pm, Zoom Conference
This committee may meet during intersession.
Chair: Ms. Amy Williams

- April 9, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

V. ADMINISTRATIVE AFFAIRS COMMITTEE*

Meets on the 2nd Tuesday, 11:00 am–12:20 pm, Zoom
Conference Chair: Ms. Sharlene Coleal

- November 11, 2025 is the last meeting reported.
- Met on March 10, 2026, and December 9, 2025, reports are forthcoming.

Scheduled Meetings: April 14, 2026

SUBCOMMITTEES OF THE ADMINISTRATIVE AFFAIRS COMMITTEE:

1) Campus Development Committee – March 5, 2026

Meets on the 1st Thursday, 12:30 p.m. – 1:30 p.m., Zoom Conference
Chair: Mr. Jerry Lewis
QUORUM 16/17 voting members present; 4 resources; 4 guests
APPROVAL OF MINUTES

1. MSC to approve the minutes of December 4, 2025.

MOTIONS APPROVED

2. MSC Approval of Biology Display Cases (Buena Vista Building).
3. MSC Approval of Measure GCC Project List (First Funding Draw) Approval of 9 projects under initial ~$199M allocation (2026–2029), including IBCC, auditorium replacement, soundstage studio, infrastructure upgrades, IT improvements, etc.
4. MSC Approval to Hire Consultant for Campus Standards Hire consultant (via bond funding) to establish campus-wide facility standards (e.g., flooring, paint, lighting, materials).
5. MSC Approval of Kreider Hall Seating Replacement (Color Selection).
6. MSC Approval of Dining Commons Renovation (ADA Compliance & Furniture) Upgrade seating, improve ADA compliance, replace flooring, and enhance dining space

Scheduled Meetings: April 2, 2026

2) Environment & Sustainability Committee – March 4, 2026

Meets on the 1st Wednesday, 12:30 p.m. – 1:30 p.m., Zoom Conference
Chair: Mr. Jerry Lewis
QUORUM 10/10 voting members present; 2 guests
APPROVAL OF MINUTES

1. MSC to approve the minutes of December 3, 2025.

INFORMATION-DISCUSSION-ACTION

2. Earth Day planning continued – date of event April 23, 2026, Thursday.
3. Energy Efficiency & Zero Emissions Initiative: Presenter: Jeff Beaser of Clear Result.
   a. Proposal to move toward a zero-emission campus by reducing gas usage.
   b. Focus on replacing gas-powered systems (e.g., boilers, stoves) with electric alternatives.
   c. Program funded through utility surcharges via SoCalGas.

Scheduled Meetings: April 1, 2026

3) **Safety Committee**

Meets on the 3rd Wednesday, 11:00am-12:00pm, Zoom Conference
Chair: Ms. Laura Matsumoto

- May 28, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

Prepared by Frankie Strong, Governance Relations Specialist