Governance Update – July 2026

This monthly report includes motions, action items, and information items as shown in the minutes of governance committees. It is required by Administrative Regulation 2511: the Governance Document.
Reporting period: June 1, 2026 and July 1, 2026.

- The College Executive Committee reviewed these items on June 2, 2026.
- Questions about items listed below contact the chair of the appropriate committee. Committee chairs may be emailed directly from the Blue List.
- Meeting agenda and minutes can be found in Board Docs

COLLEGE EXECUTIVE COMMITTEE (Standing committee)
Meeting Time and Location: Tuesday prior to Board of Trustees meetings, 2:30 pm, AD 121
This committee may meet during intersessions.
Chair: Dr. Ryan Cornner
May 5, 2026
QUORUM [5] 11/11 voting members present; 2 non-voting Resource members present, 5 Guests
MINUTES APPROVED

1. MSC approval of April 7, 2026 minutes.

MOTIONS APPROVED

2. MSC – approve Administrative Regulation 4100: Graduation Requirements for Degrees and Certificates
3. MSC – approve Administrative Regulation 4261: Class Overview.
4. MSC – approve Administrative Regulation 5135: Catalog Rights.

INFORMATION-DISCUSSION-ACTION

5. Receipt and review of unadopted and adopted minutes of subcommittees.
    a. Budget Committee – No minutes reported.
    b. Enrollment Management Committee – No minutes reported.
    c. Equal Employment Opportunity Advisory Committee – No minutes reported.
    d. Governance Review Committee – No minutes reported.
    e. Information Technology Committee - No minutes reported.
    f. Professional Development Committee – No minutes reported.
    g. Released Time/Extra Pay Committee – No minutes reported.
    h. Student Equity & Achievement Committee – No minutes reported.
6. The Committee received, reviewed, and accepted the actions and information items of all governance committees.
7. Review of the Board of Trustees agenda for the May 12, 2026 regular session meeting.

Scheduled Meetings: May 5, June 2.

Scheduled Meetings: January 6; February 3; March 3; April 7, 2026

COLLEGE EXECUTIVE COMMITTEE (Standing committee)
Meeting Time and Location: Tuesday prior to Board of Trustees meetings, 2:30 pm, AD 121
This committee may meet during intersessions.
Chair: Dr. Ryan Cornner
June 2, 2026
QUORUM [5] 11/11 voting members present; 2 non-voting Resource members present, 7 Guests
MINUTES APPROVED

2. MSC approval of May 5, 2026 minutes.

MOTIONS APPROVED

5. MSC – approve Administrative Regulation 4100: Graduation Requirements for Degrees and Certificates
6. MSC – approve Administrative Regulation 4261: Class Overview.
7. MSC – approve Administrative Regulation 5135: Catalog Rights.

INFORMATION-DISCUSSION-ACTION

8. Receipt and review of unadopted and adopted minutes of subcommittees.
    a. Budget Committee – Minutes of March 24, 2026 and Minutes of April 28, 2026
    b. Enrollment Management Committee – Minutes of April 8, 2026.
    c. Equal Employment Opportunity Advisory Committee – No minutes reported.
    d. Governance Review Committee – Minutes of March 3, 2026, and April 7, 2026.
    e. Information Technology Committee - No minutes reported.
    f. Professional Development Committee – Minutes of March 9, 2026.
    g. Released Time/Extra Pay Committee – No minutes reported.
    h. Student Equity & Achievement Committee – No minutes reported.
9. The Committee received, reviewed, and accepted the actions and information items of all governance committees.
10. Review of the Board of Trustees agenda for the May 12, 2026 regular session meeting.

Scheduled Meetings: May 5, June 2.

SUBCOMMITTEES

Budget Committee – May 26, 2026

Meeting Time and Location: 4th Tuesday, 12:20-1:30 pm, Zoom Conference
Co-Chair: Ms. Sharlene Coleal
Co-Chair: Ms. Irina Shumakova
QUORUM [6] 7/11 voting members present, 20 Guests
APPROVAL OF MINUTES

1. MSC to approve the minutes of April 28, 2026.

MOTIONS APPROVED

2. MSC to approve the agenda for the March 18, 2026 meeting.

INFORMATION-DISCUSSION-ACTION

3. Discussion/sharing of information regarding:
    a. 2026-2027 May Revise – CA State Budget
    b. SCFF funding
4. Accounts Receivable Write-Off for Student Debt - Sharlene shared that the auditors have recommended a formula to write off accounts receivable that is over 2 years old.

Scheduled Meetings: Met on June 23, 2026, report is forthcoming.

Enrollment Management Committee

Meeting Time and Location: 2nd Wednesday, 12:20-1:20 pm, contact Chair for location
Chair: Dr. Drew Yamanishi

- April 8, 2026 is the last meeting reported.
- Met on May 13, 2025, report is forthcoming.

Scheduled Meetings: Fall semester 2026

Equal Employment Opportunity (EEO)

Meeting Time and Location: 4th Thursday, 12:30-1:30 pm, contact Chair for location
Chair: Dr. Brittany Grice

- February 26, 2026 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

Governance Review Committee (GRC)

Meeting Time and Location: 1st Tuesday, 1:40-2:40 pm, contact Chair for location
Chair: Ms. Hazel Ramos

- April 7, 2026 is the last meeting reported.
- Met on June 2, 2025, report is forthcoming.

Scheduled Meetings: Fall semester 2026

Information Technology Committee (ITC) formerly 4Cs

Meeting Time and Location: 3rd Thursday, 12:30 – 1:30 pm, LB 113,
I.T. Conference Room
Chair: Mr. Michael Dioquino

- October 16, 2025 is the last meeting reported.
- Met on March 19, 2026; April 23, 2026; and May 21, 2026, reports are forthcoming.

Scheduled Meetings: Fall semester 2026

Professional Development Committee – May 21, 2026

Meeting Time and Location: 3rd Thursday, 12:30-1:30 pm, contact Chair for location
Co-Chair: Ms. Tiffany Ingle, Faculty PD Coordinator
Co-Chair: Ms. Arpi Amirian, Classified PD Coordinator
QUORUM [9] 12/17 voting members present; 7 Guests
APPROVAL OF MINUTES

1. MSC to approve the March 19, 2026 minutes.

MOTIONS APPROVED

2. MSC to approve the agenda for the May 21, 2026 meeting.

INFORMATION-DISCUSSION-ACTION

3. Innovation Expo recap - Ingle reported an increase in campus participation, visibility, and readiness for the 2026 Innovation Expo compared to prior years.
4. Focus Areas Refocus / Ties to Institutional Strategic Plan (ISP) - The committee discussed the college's professional development focus areas. Ingle emphasized that the committee's role is to link professional learning to the ISP.
5. Welcome Back Week / Institute Day:
    a. Ingle presented an aspirational planning framework developed with Arpi Amirian, Brittany Grice, and Michael Ritterbrown.
    b. It was stated that Institute Day should function as an all-college gathering that celebrates the new academic year, creates a shared vision around an important college-wide focus, and includes breakout sessions aligned to role-specific professional learning needs.

Scheduled Meetings: September 12, 2026

Released Time Extra Pay Committee (RTEP)

Meeting Time and Location: 4th Friday, 10:00-11:00 am, contact Chair for location
Chair: Dr. Brittany Grice

- December 12, 2025 is the last meeting reported.
- Met February 27, 2026, report is forthcoming.

Scheduled Meetings: Fall semester 2026

Student Equity & Achievement Committee (SEA)

Chair: TBD

- The committee mission/purpose is being reviewed.

Scheduled Meetings: TBD

INSTITUTIONAL PLANNING COORDINATION (IPCC) (Standing Committee)

Meeting Time and Location: on the 2nd Monday, 12:15pm-1:30 pm, Zoom Conference
Chair: Mr. Michael Davis

April 20, 2026

QUORUM [11]15/21 voting members present; 6 Guests

APPROVAL OF MINUTES

1. MSC to approve the April 20, 2026 IPCC minutes.

MOTIONS APPROVED

2. MSC to approve the April 21, 2026 Program Review subcommittee minutes.
3. MSC Abstain: None, Opposed: None, IPCC recommends forwarding its top eight-ranked goals to Team A for trimming, further refinement, and institutional prioritization; the vote rankings are included in the recommendation.
    a. Discussion clarified the relationship between IPCC and Team A, with Team A having broader faculty representation and a larger role in strategic planning

recommendations.

INFORMATION-DISCUSSION-ACTION

4. Enrollment Update The committee discussed ongoing challenges related to noncredit enrollment.
5. Davis drew distinctions between CDCP (Career Development and College Preparation) courses, which continue to trend more positively, and other non-credit offerings, which are experiencing steeper declines.
6. Due to a Canvas outage and related operational disruptions the previous week, the launch of the student survey was postponed.
7. 2026-2027 Annual Goals: The majority of the meetings focused on reviewing and prioritizing annual goals connected to the Institutional Strategic Plan.

Scheduled Meetings: Fall semester 2026

SUBCOMMITTEES OF THE IPCC

Program Review Committee

Meeting Time and Location: 3rd Tuesday, 1:30–2:30 pm,
Zoom Conference https://glendale-edu.zoom.us/j/84853565828
Chair: Mr. Michael Davis

- April 21, 2026 is the last meeting reported.
- Met on May 19, 2026, report is forthcoming.

Scheduled Meetings: Fall semester 2026

Strategic Planning Committee – May 15, 2026

Meeting Time and Location: once per semester, contact Chair for location, 1:00-3:00 pm
Chair: Mr. Michael Davis
QUORUM [11] 23/42 voting members present; 1 Guest
APPROVAL OF MINUTES

1. MSC to approve the December 15, 2025 minutes.

MOTIONS APPROVED

2. MSC to approve the April 21, 2026 Program Review subcommittee minutes.
3. MSC Abstain: None, Opposed: None, IPCC recommends forwarding its top eight-ranked goals to Team A for trimming, further refinement, and institutional prioritization; the vote rankings are included in the recommendation.
    a. Discussion clarified the relationship between IPCC and Team A, with Team A having broader faculty representation and a larger role in strategic planning recommendations.

INFORMATION-DISCUSSION-ACTION

4. Update on Student Views Survey – scheduled to launch May 18, and will run through May 29.
5. Presentation on Student Access and Outcomes by M. Davis.
6. Updates on:
    a. student population and data quality;
    b. access and enrollment trends;

c. course success and equity
d. persistence and completion
e. new Tableau and cloud dashboards

7. 2026–2027 Annual Goals - The committee conducted a structured prioritization exercise to select 2026–27 Annual Goals from the 2025–2030 Institutional Strategic Plan (ISP).

Scheduled Meetings: Fall semester 2026

ACADEMIC AFFAIRS COMMITTEE (Standing Committee)

Meeting Time and Location: 3rd Wednesday, 2:00-4:00 pm, Zoom Conference
Chair: Dr. Michael Ritterbrown

May 20, 2026

QUORUM 33/38; 5 Resources; 2 Guests

APPROVAL OF MINUTES

1. MSC to approve minutes from the March 18, 2026 meeting.

MOTIONS APPROVED

1. MSC to approve the agenda for the May 20, 2026 meeting.
2. MSC to approve New AR 4111 - Posthumous Degrees, Certificates, and Memorial Awards.
3. MSC to approve Revised AR 4050 – Course and Program Articulation.
4. MSC to approve revised BP 4050 – Articulation.
5. MSC to approve revised AR 4225 – Course Repetition and Withdrawals.
6. MSC to approve revised AR 4227 – Repeatable Courses.
7. MSC to approve revised AR 4229 – Course Repetition, Variable Units.
8. MSC to approve the following items under the consent calendar:
   Curriculum & Instruction Committee Minutes of March 25, April 8, April 29, and May 13, 2026 Meetings.

   New Courses:

   - Hip-Hop: The Aesthetics, Pleasure, and Politics of a Cultural Phenomenon – ETH S 104
   - Rigging/Staging Basic – THTR 196
   - Introduction to Arena Rigging – THTR 197
   - Intermediate Arena Rigging – THTR 198
   - Filipino Martial Arts I – PE 223
   - Filipino Martial Arts II – PE 224

   Revised Courses

   - ARTH 103, 104, 105, 106, 108, 111, 112, 113, 115, 116, 118, 119, 120, 121, 125
   - CABOT 110, 205, 210, 260, 265, 266, 270, 275, 280, 285, 286
   - CHLDV 49, 101, 137, 138, 142, 147, 150, 152, 155, 156, 160, 210
   - CS/IS 165, 166
   - DANCE 50, 114, 128, 129, 130, 131, 133, 135, 136, 137, 139, 145

- ECON 111
- EMS 260
- EMT 140
- ENGL 109
- ENGL 110
- ESL 125, 135, 145, 155
- FIRE 116, 117, 118, 119
- FTVM 272, 120, 130, 131, 132, 135, 137, 139, 212, 249, 255, 256, 257, 258, 259, 270A, 270B, 271, 45, 46, 47, 48, 49, 50
- HIST 116, 180
- HRM 256
- JAPAN 102, 103, 104
- LLS 25, 50, 51, 52, 53
- MATH 135, 102, 102+
- MUSIC 140, 144, 145, 146, 147, 150, 156, 158, 163, 164, 165, 166, 170, 171, 176, 177, 178, 181, 184, 187, 201, 203, 204, 212, 213, 214, 235, 240, 241, 242
- NS 200, 201, 205, 208, 210, 211
- NUTR 114, 118, 125, 50
- PSYC 170
- RE 130
- SPAN 101, 102
- STV 21, 67, 83, 160
- THTR 121, 123, 171, 172, 173, 180, 181, 182, 183, 184

New Programs

- Child Development – Elementary Teacher Education: Integrated Programs (AA-T)
- Computer Science Information Systems -- Computer Science (AS-T)
- Mathematics – Mathematics 2.0 (AS-T)
- Short-term Vocational – Digital Office Assistant (Cert)

Revised Programs

- Addiction Studies – Addiction Studies Counseling (AS)
- Addiction Studies – Addiction Studies Counseling (Cert)
- Social Science (AA)
- Technical Theatre (Cert)

Archived Programs

- Information Technology (AS)
- IT Technician II: Help Desk User Support (AS)
- IT Technician III (AS)
- Web Development (AS)

[The following new and revised courses and programs were approved by the committee members electronically after the May 20, 2026 meeting and were forwarded to the Board for final approval in June 2026.]

CONSENT CALENDAR

Curriculum & Instruction Committee Minutes of May 27, 2026 meeting.

New Courses:

- Introduction to Artificial Intelligence – AI 101
- Applied Generative AI: Prompting, Evaluation, and Responsible Use – AI 102
- Sociology – ABSE 49
- Honors Aesthetics of International Cinema: World War II to Present – FTVM 102H
- Honors Emerging Global Cinema – FTVM 103H
- Honors American Independent Film – FTVM 104H
- Documentary Filmmaking II – FTVM 281
- Legal Literacy for Everyday Life: Practical Law for Curious Minds – LLS 16
- Dollars & Cents: Living Smart in a New World – LLS 17
- Don't Get Scammed! Smart Strategies to Protect Your Money, Identity, and Peace of Mind – LLS 18
- Personal and Social Awareness – ST DV 136
- Cell Phone Basics Android – STV 82

Revised Courses:

- ART 107, 132, 133, 134, 135, 136, 137, 201, 205, 209, 210, 220, 221, 231, 232, 233, 234, 235, 245, 246, 250 251, 255
- EMS 240, 242, 244, 246, 248, 250, 252
- EMT 140
- FTVM 102, 103, 104
- MUSIC 211, 230, 231, 232, 233
- SPAN 103, 104, 124H

New Programs:

- Music – Audio Recording Skill Award
- Music – Electronic Music Skill Award
- Music – Music Industry Studies (AA-T)
- Music – Pro Tools Skill Award
- Music – Songwriting Skill Award
- Short-term Vocational – Digital Design (Cert)

Revised Programs

- Biology -- Biotechnology (AS)
- Biology -- Biotechnology (Cert)
- Biology -- Biotechnology Research Lab Assistant (Cert)
- Biology -- Biotechnology Research Lab Technician (Cert)
- Child Development: Infant/Toddler (AS)
- Child Development: Infant/Toddler (Cert)
- Child Development: Master Teacher (AS)
- Child Development Master Teacher (Cert)
- Child Development: School-Age Care (AS)

- Child Development: School-Age Care (Cert)
- Child Development: Site Supervisor (AS)
- Child Development: Teacher (AS)
- Child Development: Teacher (Cert)
- Choreographic Studies & Dance Technique (AA)
- Choreographic Studies & Dance Technique (Cert)
- Dance Teaching (AS)
- Dance Teaching (Cert)
- Real Estate Appraisal (AS)
- Real Estate Appraisal (Cert)
- Real Estate Broker (AS)
- Real Estate Broker (Cert)
- Registered Nursing (AS)
- Registered Nursing (Cert)
- Transitional Kindergarten (Cert)

9. MSC to approve revised AR 4010 – Academic Calendar.
10. MSC to approve the instructional priorities for 2026 – 2027 and 2027 – 2028 as presented.
11. MSC to approve that the committee members vote electronically the new and revised courses and program that are approved by the C&I Committee in June.
12. MSC to approve Academic Calendar minutes from the March 20, and April 10, 2026 meetings.
13. MSC to approve the Scholars Committee minutes from the March 19, and April 23, 2026 meetings.
14. MSC to approve the Study Abroad minutes from the April 23, 2026 meeting.

MOTIONS TABLED

15. MST revised AR 4231: Grade Changes. Additional revisions were suggested.

Scheduled Meetings: September 16, 2026

SUBCOMMITTEES OF THE ACADEMIC AFFAIRS COMMITTEE (5)

Academic Calendar Committee – March 20, 2026

Meeting Time and Location: as needed, contact Chair for location
Chair: Mr. Mike Allen
QUORUM 5/6 voting members present; 3 Resources
APPROVAL OF MINUTES – no action reported
MOTIONS APPROVED - none
INFORMATION-DISCUSSION-ACTION

1. Action Item: All voting members should consult with the constituencies they represent, or at least the constituency's leadership, about the 2027-28 proposals from the Guild and from the Administration (especially with regards to the location of Institute Day and Veterans' Day).
2. Administrative Regulation 4010: Academic Calendar – the Committee can propose a rewrite which would then be sent to Academic Affairs and the Senate.

Academic Calendar Committee – April 10, 2026

Meeting Time and Location: as needed, contact Chair for location
Chair: Mr. Mike Allen
QUORUM 5/6 voting members present; 2 Resources
APPROVAL OF MINUTES

1. MSC to approve the minutes of March 20, 2026. The motion passed unanimously.

MOTIONS APPROVED

2. MSU to recommend (after detailed discussion) to those negotiating work calendars for 2027-28 an academic calendar. The motion passed unanimously.

INFORMATION-DISCUSSION-ACTION

3. Administrative Regulation (AR) 4010 on academic calendars was discussed again. Action Item: Mike Allen will incorporate suggested changes to the AR, and bring a final draft to the committee's next meeting.

Scheduled Meetings: Fall semester 2026

Baja Program Committee

Meeting Time and Location: twice per academic year, contact Chair for location
Chair: Dr. Maria Kretzmann

- June 9, 2025 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

Library & Information Competency Committee

Meeting Time and Location: 4th Thursday, 12:30-1:30 pm, Zoom Conference
Chair: Ms. Becka Cooling

- October 23, 2025 is the last meeting reported.
- Met on Marcy 26, 2026, report is forthcoming.

Scheduled Meetings: Fall semester 2026

Scholars Program Committee – March 19, 2026

Meeting Time and Location: 3rd Thursday, 12:30-1:30 pm, LB 210
Chair: Dr. Michael Harnett
QUORUM: 7 out of 12 voting members/
APPROVAL OF MINUTES

1. MSC Approval of the minutes from the November 20, 2025 SAC meeting.

MOTIONS APPROVED

2. MSC Approval of the revised Scholars Constitution altering A&C event credits from 2 to 1 and English 101H to English C1000H.

Scholars Program Committee – April 23, 2026

Meeting Time and Location: 3rd Thursday, 12:30-1:30 pm, LB 210
Chair: Dr. Michael Harnett
QUORUM: 6 out of 12 voting members.

APPROVAL OF MINUTES - Quorum not met, no approval of minutes.
INFORMATION-DISCUSSION-ACTION

1. For the next meeting: Approval of the minutes from the March 19, 2026 SAC meeting.

Scheduled Meetings: Fall semester 2026

Study Abroad Committee – April 23, 2026

Meeting Time and Location: 4th Thursday, 12:20-1:30 pm, Zoom Conference
Chair: Mr. Kevin Mack
QUORUM [6] 9 out of 10 voting members present
APPROVAL OF MINUTES

1. MSC to approve the minutes of the November 2025 committee meeting.

Scheduled Meetings: Fall semester 2026

STUDENT AFFAIRS COMMITTEE (Standing committee)

Meeting Time and Location: 3rd Wednesday, 1:00-2:00 pm, AD 217
Chair: Dr. Alen Andriassian

- March 18, 2026 is the last meeting reported. No April meeting due to Spring break.

Scheduled Meetings: Fall semester 2026

SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE (3)

International Students Committee

Meeting Time and Location: once per academic year, contact Chair for location
Chair: Ms. Nairy Bouyadjian

- May 14, 2025 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

Placement and Assessment Committee

Meeting Time and Location: 2nd Thursday, 2:00-3:00 pm
Zoom Conference https://glendale-edu.zoom.us/j/85346772972
Chair: Dr. Drew Yamanishi
Scheduled Meetings: Met on March 12; April 9; May 14, 2026, reports are forthcoming.

Student Fees and Tuition Committee

Meeting Time and Location: 2nd Wednesday, 1:00-2:00pm, Zoom Conference
This committee may meet during intersession.
Chair: Ms. Amy Williams

- April 9, 2025 is the last meeting reported.

Scheduled Meetings: Met on March 11; April 8; May 13, 2026, reports are forthcoming.

ADMINISTRATIVE AFFAIRS COMMITTEE (Standing Committee)

Meeting Time and Location: 2nd Tuesday, 11:00 am–12:20 pm, Zoom Conference
Chair: Ms. Sharlene Coleal
December 9, 2025
QUORUM 12/16 voting members present; 1 non-voting Resource: 2 Guests
APPROVAL OF MINUTES

1. MSC to approve the minutes of November 11, 2025.

MOTIONS APPROVED

2. MSC to approve the Consent Calendar as presented; [includes the following subcommittee minutes]:
    a. Campus Development Committee – November 8, 2025
    b. Environment and Sustainability Committee – November 5, 2025
    c. Safety Committee – October 22, 2025 and November 19, 2025
3. **MSC** to approve Administrative Regulation 6620: Naming of Building, as presented.
4. MST – Swing space. Tabled until the next meeting.
5. MST – Administrative Regulation 6450: Wireless or Cellular Telephone Use. Tabled until the next meeting.

Scheduled Meetings: Met on March 10; April 7, and May 12, 2026 reports are forthcoming.

SUBCOMMITTEES OF THE ADMINISTRATIVE AFFAIRS COMMITTEE (3)

Campus Development Committee

Meeting Time and Location: 1st Thursday, 12:30 p.m. – 1:30 p.m.,
Zoom Conference Chair: Mr. Jerry Lewis

- March 5, 2026 is the last meeting reported.
- Met on April 2, and May 7, 2026, reports are forthcoming.

Scheduled Meetings: Fall semester 2026

Environment & Sustainability Committee

Meeting Time and Location: 1st Wednesday, 12:30 p.m. – 1:30 p.m., Zoom Conference
Chair: Mr. Jerry Lewis

- March 4, 2026 is the last meeting reported.
- Met on April 1, and May 6, 2026, reports are forthcoming.

Scheduled Meetings: Fall semester 2026

Safety Committee

Meeting Time and Location: 3rd Wednesday, 11:00am-12:00pm, Zoom
Conference Chair: Ms. Laura Matsumoto

- May 28, 2025 is the last meeting reported.
- Met on October 22, and November 19, 2025, reports are forthcoming.

Scheduled Meetings: Fall semester 2026

Prepared by Frankie Strong, Governance Relations Specialist