Governance Update – March 2026

The College Executive Committee reviewed these items on **March 3, 2026.** This monthly report includes motions, action items, and information items as shown in the minutes of governance committees for the range of time between **February 1, 2026 and March 1, 2026.** It is required by Administrative Regulation 2511: the Governance Document.

- Questions about items listed below contact the chair of the appropriate committee. Committee chairs may be emailed directly from the Blue List.
- Meeting agenda and minutes can be found in Board Docs.

I. COLLEGE EXECUTIVE COMMITTEE* *Standing Committee**

Meets Tuesday prior to Board of Trustees meetings, 2:30 pm, AD 121
This committee meets during intersessions.
Chair: Dr. Ryan Cornner
February 3, 2026
QUORUM [5] 11/11 voting members present; 2 nonvoting Resource members present

MINUTES APPROVED

1. MSC approval of January 6, 2026 minutes.

MOTIONS APPROVED

2. MSC to table for further consideration at a future CEC meeting Administrative Regulation 3750: Use of Copyrighted Material.
3. MSC to table for further consideration at a future CEC meeting Administrative Regulation 4040: Library Services.
4. MSC approved the GCC Institutional Strategic Plan 2025-2030 as presented.
5. MSC approved the Full-Time Faculty Positions - 1.0 FTE, Food Service/Hospitality Management and 1.0 FTE, Entertainment Technology and Released Time Positions - Chief Pilot, 0.4 FTE and Alternate Assessment Coordinator, 0.2 FTE

INFORMATION-DISCUSSION-ACTION

6. Receipt and review of unadopted and adopted minutes of subcommittees.
    a. Budget Committee – No minutes reported.
    b. Enrollment Management Committee – Minutes of November 12, 2025.
    c. Equal Employment Opportunity Advisory Committee – No minutes reported.
    d. Governance Review Committee – No minutes reported.
    e. Information Technology Committee - No minutes reported.
    f. Professional Development Committee – Minutes of March 20, 2025, and October 16, 2025.
    g. Released Time/Extra Pay Committee – Minutes of December 12, 2025.
    h. Student Equity & Achievement Committee – No minutes reported.
7. The Committee received, reviewed, and accepted the actions and information items of all governance committees.
8. Review of the Board of Trustees agenda for the February 10, 2026 regular session meeting.

9. Review/discussion of the Personnel Resource Requests (Replacement and New).

Scheduled Meetings: March 3; April 7.

SUBCOMMITTEES OF THE COLLEGE EXECUTIVE COMMITTEE:

1) **Budget Committee – November 25, 2025**
Meets on the 4th Tuesday, 12:20-1:30 pm, Zoom
Conference Co-Chairs: Ms. Sharlene Coleal, and Irina Shumakova
QUORUM [6] 9/11 voting members present; 21 Guests
APPROVAL OF MINUTES
1. MSC to approve the minutes of October 28, 2025.

INFORMATION-DISCUSSION-ACTION
2. Committee membership discussion on constituent representation, no suggested changes to membership.

Scheduled Meetings: February 24, 2026

2) **Information Technology Committee (ITC)** formerly 4Cs
Meets on the 3rd Thursday, 12:30 – 1:30 pm, LB 113, I.T. Conference Room Chair: Mr. Michael Dioquino
- October 16, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

3) **Enrollment Management Committee**
Meets on the 2nd Wednesday, 12:20-1:20 pm, contact Chair for location Chair: Dr. Drew Yamanishi
- November 12, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

4) **Equal Employment Opportunity Committee (EEO)**
Meets on the 4th Thursday, 12:30-1:30 pm, contact Chair for location Chair: Dr. Brittany Grice
- October 23, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

5) **Governance Review Committee (GRC) – November 4, 2025** Meets on the 1st Tuesday, 1:40-2:40 pm, contact Chair for location Chair: Ms. Hazel Ramos
- November 4, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

6) **Professional Development Committee – November 20, 2025**

Meets on the 3rd Thursday, 12:30-1:30 pm, contact Chair for location
Co-Chairs: Ms. Tiffany Ingle, Faculty Coord., and Arpi Amirian, Classified Coord.
QUORUM [10] 15/18 voting members present; 4 guests
APPROVAL OF MINUTES

1. It was MSC to approve the minutes of October 16, 2025.

INFORMATION-DISCUSSION-ACTION

2. Classified professional development update. Employees expressed strong interest in applied training related to daily work tools (e.g., PeopleSoft, SARS, Google Workspace, Microsoft Office, Canva, and AI tools).
3. Winter warmer professional development planning and discussion.
4. Innovation Expo scheduled for May 13, 2026.

Scheduled Meetings: March 19; May 21, 2026

7) **Released Time Extra Pay Committee (RTEP)**

Meets on the 4th Friday, 10:00-11:00 am, contact Chair for location
Chair: Dr. Brittany Grice

- December 12, 2025 is the last meeting reported.

Scheduled Meetings: February 27, 2026

8) **Student Equity & Achievement Committee (SEA)**

Chair: TBD

- The committee mission/purpose is being reviewed.

Scheduled Meetings: TBD

II. INSTITUTIONAL PLANNING COORDINATION* (IPCC)

Meets on the 2nd Monday, 12:15pm-1:30 pm, Zoom
Conference Chair: Mr. Michael Davis

- December 8, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

SUBCOMMITTEES OF THE INSTITUTIONAL PLANNING COORDINATION COMMITTEE:

1) **Program Review Committee**

Meets on the 3rd Tuesday, 1:30–2:30 pm,
Zoom Conference https://glendale-edu.zoom.us/j/84853565828 Chair: Mr. Michael Davis

- October 21, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

2) **Team A, Strategic Planning Committee** once per semester, contact Chair for location, 1:00-3:00 pm Chair: Mr. Michael Davis
   - December 15, 2025 is the last meeting reported.

   Scheduled Meetings: Spring 2026

III. ACADEMIC AFFAIRS COMMITTEE*

Meets on the 3rd Wednesday, 2:00-4:00 pm, Zoom Conference Chair: Dr. Michael Ritterbrown
- November 19, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

SUBCOMMITTEES OF THE ACADEMIC AFFAIRS COMMITTEE:

1) **Academic Calendar Committee**
   Meets as needed, contact Chair for location Chair: Mr. Mike Allen
   - June 2, 2025 is the last meeting reported.

   Scheduled Meetings: Spring 2026

2) **Baja Program Committee**
   Meets twice per academic year, contact Chair for location Chair: Dr. Maria Kretzmann
   - June 9, 2025 is the last meeting reported.

   Scheduled Meetings: Spring 2026

3) **Library & Information Competency Committee**
   Meets on the 4th Thursday, 12:30-1:30 pm, Zoom Conference Chair: Ms. Becka Cooling
   - October 23, 2025 is the last meeting reported.

   Scheduled Meetings: Spring 2026

4) **Scholars Program Committee**
   Meets on the 3rd Thursday, 12:30-1:30 pm, LB 210 Chair: Dr. Michael Harnett
   - October 16, 2025 is the last meeting reported.

   Scheduled Meetings: Spring 2026

5) **Study Abroad Committee**
   Meets on the 4th Thursday, 12:20-1:30 pm, Zoom Conference Chair: Mr. Kevin Mack
   - September 25, 2025 is the last meeting reported.

   Scheduled Meetings: Spring 2026

IV. STUDENT AFFAIRS COMMITTEE*

Meets on the 3rd Wednesday, 1:00-2:00 pm, AD 217
Chair: Dr. Alen Andriassian

- October 15, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE:

1) **International Students Committee**
Meets once per academic year, contact Chair for location Chair: Ms. Nairy Bouyadjian

- May 14, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

2) **Placement and Assessment Committee**
Meets on the 2nd Thursday, 2:00-3:00 pm
Zoom Conference https://glendale-edu.zoom.us/j/85346772972
Chair: Dr. Drew Yamanishi

- May 9, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

5) **Student Fees and Tuition Committee**
Meets on the 2nd Wednesday, 1:00-2:00pm, Zoom Conference
This committee may meet during intersession.
Chair: Ms. Amy Williams

- April 9, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

V. ADMINISTRATIVE AFFAIRS COMMITTEE*

Meets on the 2nd Tuesday, 11:00 am–12:20 pm, Zoom
Conference Chair: Ms. Sharlene Coleal

- November 11, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

SUBCOMMITTEES OF THE ADMINISTRATIVE AFFAIRS COMMITTEE:

1) **Campus Development Committee**

Meets on the 1st Thursday, 12:30 p.m. – 1:30 p.m., Zoom
Conference Chair: Mr. Jerry Lewis

- December 4, 2025 is the last meeting reported.
- The committee agreed to meet during the Winter intersession.

Scheduled Meetings: February 5, 2026

2) **Environment & Sustainability Committee**

Meets on the 1st Wednesday, 12:30 p.m. – 1:30 p.m., Zoom Conference
Chair: Mr. Jerry Lewis

- December 3, 2025 is the last meeting reported.
- The committee agreed to meet during the Winter intersession.

Scheduled Meetings: February 4, 2026

3) **Safety Committee**

Meets on the 3rd Wednesday, 11:00am-12:00pm, Zoom Conference
Chair: Ms. Laura Matsumoto

- May 28, 2025 is the last meeting reported.

Scheduled Meetings: Spring 2026

Prepared by Frankie Strong, Governance Office