GLENDALE
COMMUNITY COLLEGE

Governance Update – November 2026

This monthly report includes motions, action items, and information items as shown in the minutes of governance committees. It is required by Administrative Regulation 2511: the Governance Document.
Reporting period: September 30, 2026 – October 26, 2026.

- The College Executive Committee reviewed these items on November 3, 2026.
- Questions about items listed below contact the chair of the appropriate committee.
- Agendas are available in the new platform Diligent Community
- Previous agenda and minutes can be found in Board Docs

COLLEGE EXECUTIVE COMMITTEE (Standing committee)
Meeting Time and Location:
Tuesday prior to Board of Trustees meetings, 2:30 pm, AD 121
This committee may meet during intersessions.
Chair: Dr. Ryan Cornner
September 1, 2026
QUORUM [5] 11/11voting members present; 1 non-voting Resource member, 2 Guests
APPROVAL OF MINUTES

1. MSC to approve the College Executive Committee minutes of August 4, 2026.

MOTIONS APPROVED

2. MSC to approve the actions and information items of all governance committees.
3. MSC to approve the Fixed Asset & Inventory Coordinator position.
4. MSC to approve the Student Employment Specialist replacement position.

INFORMATION-DISCUSSION-ACTION

5. Receipt and review of subcommittee minutes:
    a. Budget Committee – Minutes of October 23, 2026
    b. Enrollment Management Committee – No minutes reported
    c. EEO – No minutes reported
    d. Governance Review Committee – No minutes reported
    e. Information Technology Committee – No minutes reported
    f. Professional Development Committee – No minutes reported
    g. RTEP – No minutes reported
    h. Student Equity and Achievement Committee – No minutes reported

6. The Committee received, reviewed, and accepted the action and information items of all governance committees.
7. The Committee reviewed the agenda for the September 3, 2026 Board of Trustees regular session meeting.

COLLEGE EXECUTIVE COMMITTEE (Standing committee)
October 6, 2026
QUORUM [5] 11/11voting members present; 1 non-voting Resource member, 3 Guests
APPROVAL OF MINUTES

1. MSC to approve the College Executive Committee minutes of September 1, 2026.

MOTIONS APPROVED - none
INFORMATION-DISCUSSION-ACTION

2. Receipt and review of subcommittee minutes:
    a. Budget Committee – No minutes reported
    b. Enrollment Management Committee – Minutes of September 9, 2026
    c. Equal Employment Opportunity Committee – No minutes reported
    d. Governance Review Committee – No minutes reported
    e. Information Technology Committee – No minutes reported
    f. Professional Development Committee – No minutes reported
    g. Released Time/Extra Pay Committee – No minutes reported
    h. Student Equity and Achievement Committee – No minutes reported
3. The Committee received, reviewed, and accepted the action and information items of all governance committees.
4. The Committee reviewed the agenda for the October 13, 2026 Board of Trustees regular session meeting.

Scheduled Meetings: November 3, December 1, 2026.

SUBCOMMITTEES

Budget Committee

Meeting Time and Location: 4th Tuesday, 12:20-1:30 pm, Zoom Conference
Co-Chair: Ms. Sharlene Coleal
Co-Chair: Ms. Irina Shumakova

- June 23, 2026 is the last meeting reported.
- Met on September 22, 2026, report is forthcoming.

Scheduled Meetings: October 2026

Enrollment Management Committee

Meeting Time and Location: 2nd Wednesday, 12:20-1:20 pm, contact Chair for location
Chair: Dr. Drew Yamanishi

- September 9, 2026 is the last meeting reported.
- Met on October 14, 2026, report is forthcoming.
  Scheduled Meetings: October 2026

Equal Employment Opportunity (EEO)

Meeting Time and Location: 4th Thursday, 12:30-1:30 pm, contact Chair for location
Chair: Dr. Brittany Grice

- February 26, 2026 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

Governance Review Committee (GRC) – June 2, 2026

Meeting Time and Location: 1st Tuesday, 1:40-2:40 pm, contact Chair for location
Chair: Ms. Hazel Ramos
QUORUM [5] 9/9 voting members present; 1 non-voting Resource member
APPROVAL OF MINUTES

1. MSC to approve April 7, 2026 GRC minutes.

INFORMATION-DISCUSSION-ACTION

2. RTEP Committee process and reporting review, enrollment update and data review.
3. Item for next meeting – continue review of Administrative Regulation 2511: Governance Document.

Scheduled Meetings: October 6, November 3, and December 1, 2026

Information Technology Committee (ITC)

Meeting Time and Location: 3rd Thursday, 12:30 – 1:30 pm, LB 113,
I.T. Conference Room
Chair: Mr. Michael Dioquino

- October 16, 2025 is the last meeting reported.
- Met on March 19, 2026; April 23, 2026; and May 21, 2026, reports are forthcoming.

Scheduled Meetings: October 15, November 19, 2026

Professional Development Committee – September 17, 2026

Meeting Time and Location: 3rd Thursday, 12:30-1:30 pm, contact Chair for location
Co-Chair: Ms. Tiffany Ingle, Faculty PD Coordinator
Co-Chair: Vacant, Classified PD Coordinator
QUORUM [9] 10/17 voting members present; 8 Guests
APPROVAL OF MINUTES

1. MSC to approve May 21, 2026 PD minutes.

INFORMATION-DISCUSSION-ACTION

2. Review of the committee mission statement.
3. Review of the revised flexible calendar guidelines.
4. RTEP Committee process and reporting review, enrollment update and data review. The committee concluded that the document raised important issues that would require continued review through governance and other campus processes.

Scheduled Meetings: October 15, 2026

Released Time Extra Pay Committee (RTEP)

Meeting Time and Location: 4th Friday, 10:00-11:00 am, contact Chair for location
Chair: Dr. Brittany Grice

- December 12, 2025 is the last meeting reported.
- Met February 27, 2026, report is forthcoming.

Scheduled Meetings: Fall semester 2026

Student Equity & Achievement Committee (SEA)

Chair: TBD

- The committee mission/purpose is being reviewed.

Scheduled Meetings: TBD

INSTITUTIONAL PLANNING COORDINATION (IPCC) (Standing Committee)

Meeting Time and Location: on the 2nd Monday, 12:15pm-1:30 pm, Zoom Conference
Chair: Mr. Michael Davis

September 14, 2026

QUORUM [11] 15/20 voting members present; 7 Guests

APPROVAL OF MINUTES

1. MSC to approve June 8, 2026 IPCC minutes.

MOTIONS APPROVED

2. MSC to bring this item back to a future meeting: Annual review of the IPCC mission statement, members expressed interest in taking additional time to review the mission statement more carefully before making revisions.

INFORMATION-DISCUSSION-ACTION

3. Enrollment Update – details in the minutes of this meeting.
4. The college is conducting a preliminary vendor review and screening as eLumen will be phased out and sunset by the end of December 2026.
5. Program Review Template redesign - The goal is to streamline the process, reduce burden, and ensure alignment with accreditation standards and institutional planning needs.

Scheduled Meetings: October 12, 2026

SUBCOMMITTEES OF THE IPCC COMMITTEE

Program Review Committee – September 15, 2026

Meeting Time and Location: 3rd Tuesday, 1:30–2:30 pm,
Zoom Conference https://glendale-edu.zoom.us/j/84853565828
Chair: Mr. Michael Davis

QUORUM [6] 10/10 voting members present; 1 Guest

APPROVAL OF MINUTES

1. MSC to approve the May 19, 2026 minutes.

MOTIONS APPROVED

2. MSC to approve the Committee's existing Mission Statement.

3. MSC to elect Mike Davis as Committee chair.

INFORMATION-DISCUSSION-ACTION

4. The Program Review validator role was revised and renamed as a Program Review coach.
5. Selection Process for Program Review Tech Platform discussed.
6. Program Review Template Revision Process - Revisions should be completed in time for Spring implementation and training.

Scheduled Meetings: October 20, 2026

Strategic Planning Committee

Meeting Time and Location: once per semester, contact Chair for location, 1:00-3:00 pm
Chair: Mr. Michael Davis

- May 15, 2026 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

ACADEMIC AFFAIRS COMMITTEE (Standing Committee)

Meeting Time and Location: 3rd Wednesday, 2:00-4:00 pm, Zoom Conference
Chair: Dr. Michael Ritterbrown

September 16, 2026

QUORUM [19] 31/37 voting members present; 6 Resource non-voting members; 4 Guests

APPROVAL OF MINUTES

1. MSC to approve the May 20, 2026 minutes.

MOTIONS APPROVED

2. MSC to approve NEW Administrative Regulation AR 4110: Honorary Degree
3. MSC to approve revised AR 7255: Division Chairs, Duties, and Election Procedures, Instructional Division.
4. MSC to approve that the Restorative Justice & Rehabilitation BA Program and Courses on a consent calendar be presented to the committee members to approve between October 28, and November 4, 2026 via email.
5. MSC to approve Academic Calendar minutes from the September 3, 2026 meeting.
6. MSC to approve Library & Information Competency minutes from the March 26, 2026 meeting.
7. MSC to approve Scholars Committee minutes from the May 21, 2026 meeting/

INFORMATION-DISCUSSION-ACTION

8. Career Education report – Dr. Saucedo shared information on Strong Workforce Program (SWP) R 26-27 Grant Rd 11 Projects (ends June 2028).
9. Library report - Katie Datko shared information and updates.
10. Noncredit report – Dr. Weldon shared information on Welcome day at [the] Garfield campus.
11. STEM report - Dr. Talaoc shared information and updates.

Scheduled Meetings: October 21, 2026

SUBCOMMITTEES OF THE ACADEMIC AFFAIRS COMMITTEE (5)

Academic Calendar Committee

Meeting Time and Location: as needed, contact Chair for location
Chair: Mr. Mike Allen

- September 3, 2026 is the last meeting reported.

Scheduled Meetings: October 2026

Baja Program Committee

Meeting Time and Location: twice per academic year, contact Chair for location
Chair: Dr. Maria Kretzmann

- June 9, 2025 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

Library & Information Competency Committee

Meeting Time and Location: 4th Thursday, 12:30-1:30 pm, Zoom Conference
Chair: Ms. Becka Cooling

- March 26, 2026 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

Scholars Program Committee

Meeting Time and Location: 3rd Thursday, 12:30-1:30 pm, LB 210
Chair: Dr. Michael Harnett

- May 21, 2026 is the last meeting reported.

Scheduled Meetings: September 22, and October 15, 2026

Study Abroad Committee

Meeting Time and Location: 4th Thursday, 12:20-1:30 pm, Zoom Conference
Chair: Mr. Kevin Mack

- April 23, 2026 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

STUDENT AFFAIRS COMMITTEE (Standing committee)

Meeting Time and Location: 3rd Wednesday, 1:00-2:00 pm, AD 217
Chair: Dr. Alen Andriassian

September 16, 2026

QUORUM [13] 19/25 voting members present; 2 non-voting Resource members, 3 Guests

APPROVAL OF MINUTES

1. MSC to approve May 20, 2026 minutes.

MOTIONS APPROVED

2. MSC to approve the Consent Calendar includes subcommittee minutes:
    - International Students Committee – June 10, 2026

- Academic Readiness Committee – May 14, 2026
- Student Fees and Tuition Committee – May 13, 2026

INFORMATION-DISCUSSION-ACTION

5. The revised Administrative Regulation - AR 3436: Hazing will return to College Exec for discussion.
6. Counselor Day and Welcome Center updates from Gary.
7. GCC Cares update from Daisy Lovo.
8. Program Review update from Mike Davis

Scheduled Meetings: October 21, November 18, 2026

SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE (3)

Academic Readiness Committee

Meeting Time and Location: 2nd Thursday, 2:00-3:00 pm
Zoom Conference https://glendale-edu.zoom.us/j/83609424734
Chair: Dr. Drew Yamanishi

- September 10, 2026 is the last meeting reported.

Scheduled Meetings: October 2026

International Students Committee – June 10, 2026

Meeting Time and Location: once per academic year, contact Chair for location
Chair: Ms. Nairy Bouyadjian

- June 10, 2026 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

Student Fees and Tuition Committee – May 13, 2026

Meeting Time and Location: 2nd Wednesday, 1:00-2:00pm, Zoom Conference
This committee may meet during intersession.
Chair: Dr. Drew Yamanishi

- May 13, 2026 is the last meeting reported.

Scheduled Meetings: Fall semester 2026.

ADMINISTRATIVE AFFAIRS COMMITTEE (Standing Committee)

Meeting Time and Location: 2nd Tuesday, 11:00 am–12:20 pm, Zoom Conference
Chair: Ms. Sharlene Coleal

- December 9, 2025 is the last meeting reported.
- Met on March 10; April 7, and May 12, 2026 reports are forthcoming.

Scheduled Meetings: Fall semester 2026

SUBCOMMITTEES OF THE ADMINISTRATIVE AFFAIRS COMMITTEE (3)

Campus Development Committee

Meeting Time and Location: 1st Thursday, 12:30 p.m. – 1:30 p.m.,
Zoom Conference
Chair: Mr. Jerry Lewis

- April 2, 2026 is the last meeting reported.
- Met on November 5, 2026, report is forthcoming.

Scheduled Meetings: Fall semester 2026

Environment & Sustainability Committee

Meeting Time and Location: 1st Wednesday, 12:30 p.m. – 1:30 p.m., Zoom Conference
Chair: Mr. Jerry Lewis

- April 1, 2026 is the last meeting reported.
- Met on November 4, 2026, report is forthcoming.

Scheduled Meetings: Fall semester 2026

Safety Committee

Meeting Time and Location: 3rd Wednesday, 11:00am-12:00pm,
Zoom Conference Chair: Ms. Laura Matsumoto

- May 28, 2025 is the last meeting reported.
- Met on October 28, 2026, report is forthcoming.

Scheduled Meetings: Fall semester 2026