Governance Update – October 2026

This monthly report includes motions, action items, and information items as shown in the minutes of governance committees. It is required by Administrative Regulation 2511: the Governance Document.
Reporting period: September 1, 2026 – October 1, 2026.

- The College Executive Committee reviewed these items on October 6, 2026.
- Questions about items listed below contact the chair of the appropriate committee.
- Agendas are available in the new platform Diligent Community
- Previous agenda and minutes can be found in Board Docs

COLLEGE EXECUTIVE COMMITTEE (Standing committee)
Meeting Time and Location: Tuesday prior to Board of Trustees meetings, 2:30 pm, AD 121
This committee may meet during intersessions.
Chair: Dr. Ryan Cornner
June 2, 2026
QUORUM [5] 11/11voting members present; 2 non-voting Resource members, 7 Guests
APPROVAL OF MINUTES

1. MSC to approve the College Executive Committee minutes of May 5, 2026.

INFORMATION-DISCUSSION-ACTION

2. Receipt and review of subcommittee minutes:
    a. Budget Committee – Minutes of March 24, and April 28, 2026
    b. Enrollment Management Committee – Minutes of April 8, 2026
    c. EEO – No minutes reported
    d. Governance Review Committee – March 3, and April 7, 2026
    e. Information Technology Committee – No minutes reported
    f. Professional Development Committee – Minutes of March 9, 2026
    g. RTEP – No minutes reported
    h. Student Equity and Achievement Committee – No minutes reported
3. The Committee received, reviewed, and accepted the action and information items of all governance committees.
4. The Committee reviewed the agenda for the June 9, 2026 Board of Trustees regular session meeting.

COLLEGE EXECUTIVE COMMITTEE (Standing committee)
July 7, 2026
QUORUM [5] 11/11voting members present; 2 non-voting Resource members, 1 Guest
APPROVAL OF MINUTES

1. MSC to approve the College Executive Committee minutes of June 2, 2026.

MOTIONS APPROVED

2. MSC approve the Administrative Regulation 4010: Academic Calendar.
3. MSC approve the Board Policy 4050: Course and Program Articulation.
4. MSC approve the Administrative Regulation 4050: Course and Program Articulation.

5. MSC approve the Administrative Regulation 4111: Posthumous Degrees, Certificates, and Memorial Awards.
6. MSC approve Administrative Regulation 4225: Course Repetition and Withdrawals.
7. MSC approve Administrative Regulation 4227: Repeatable Course.
8. MSC approve Administrative Regulation 4229: Course Repetition - Variable Units.
9. MSC approve the Board Policy 6450: Wireless or Cellular Telephone Use.
10. MSC approve the Administrative Regulation 6450: Wireless or Cellular Telephone Use.
11. MSC approve the Board Policy 6550: Surplus Property.
12. MSC approve the Administrative Regulation 6550: Surplus Property.

INFORMATION-DISCUSSION-ACTION

13. Receipt and review of subcommittee minutes:
    a. Budget Committee – Minutes of May 26, 2026
    b. Enrollment Management Committee – No minutes reported
    c. Equal Employment Opportunity Committee – Minutes of February 2, 2026
    d. Governance Review Committee – No minutes reported
    e. Information Technology Committee – No minutes reported
    f. Professional Development Committee – Minutes of May 21, 2026
    g. Released Time/Extra Pay Committee – Minutes of February 27, 2026
    h. Student Equity and Achievement Committee – No minutes reported
14. The Committee received, reviewed, and accepted the action and information items of all governance committees.
15. The Committee reviewed the agenda for the July 14, 2026 Board of Trustees regular session meeting.

COLLEGE EXECUTIVE COMMITTEE (Standing committee)
August 4, 2026
QUORUM [5] 10/11voting members present; 1 non-voting Resource member, 5 Guests

APPROVAL OF MINUTES

1. MSC to approve the College Executive Committee minutes of July 7, 2026.

MOTIONS APPROVED

2. MSC (Committee advisory vote) approve the Programs and Services Senior Specialist position.
3. MSC (Committee advisory vote) approve the New Faculty Academy (NFA) Coordinator position.
4. MSC (Committee advisory vote) Faculty Development Coordinator 1.0 FTE (Temporary 0.4 increase, pilot project)

INFORMATION-DISCUSSION-ACTION

5. Receipt and review of subcommittee minutes:
    a. Budget Committee – Minutes of June 23, 2026
    b. Enrollment Management Committee – No minutes reported
    c. Equal Employment Opportunity Committee – No minutes reported
    d. Governance Review Committee – No minutes reported
    e. Information Technology Committee – No minutes reported

f. Professional Development Committee – No minutes reported
g. Released Time/Extra Pay Committee – No minutes reported
h. Student Equity and Achievement Committee – No minutes reported

6. The Committee received, reviewed, and accepted the action and information items of all governance committees.
7. The Committee reviewed the agenda for the September 8, 2026 Board of Trustees regular session meeting.

Scheduled Meetings: September 1, October 6, November 3, December 1, 2026.

SUBCOMMITTEES

Budget Committee

Meeting Time and Location: 4th Tuesday, 12:20-1:30 pm, Zoom Conference
Co-Chair: Ms. Sharlene Coleal
Co-Chair: Ms. Irina Shumakova

- June 23, 2026 is the last meeting reported.

Scheduled Meetings: October 2026

Enrollment Management Committee – September 9, 2026

Meeting Time and Location: 2nd Wednesday, 12:20-1:20 pm, contact Chair for location
Chair: Dr. Drew Yamanishi
QUORUM [15] 24/29 voting members present; 3 non-voting Resource members, 6 Guests
APPROVAL OF MINUTES

1. MSC to approve May 13, 2026 IPCC minutes.

MOTIONS APPROVED

2. MSC approval of the election of Drew Yamanishi and Jeremy Talaoc as [committee] Co-Chairs.

INFORMATION-DISCUSSION-ACTION

3. Committee mission statement review, no changes.
4. Enrollment update and data review.
5. Enrollment Management Framework and review - Members discussed the importance of supporting students throughout all phases of the student lifecycle.
6. The committee discussed potential goals and focus areas for 2026-2027.
7. Meeting format discussion resulted in support for maintaining a mix of virtual and in-person meetings.

Scheduled Meetings: October 2026

Equal Employment Opportunity (EEO)

Meeting Time and Location: 4th Thursday, 12:30-1:30 pm, contact Chair for location
Chair: Dr. Brittany Grice

- February 26, 2026 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

Governance Review Committee (GRC)

Meeting Time and Location: 1st Tuesday, 1:40-2:40 pm, contact Chair for location
Chair: Ms. Hazel Ramos

- April 7, 2026 is the last meeting reported.
- Met on June 2, 2026, and October 6 reports are forthcoming.

Scheduled Meetings: Fall semester 2026

Information Technology Committee (ITC)

Meeting Time and Location: 3rd Thursday, 12:30 – 1:30 pm, LB 113,
I.T. Conference Room
Chair: Mr. Michael Dioquino

- October 16, 2025 is the last meeting reported.
- Met on March 19, 2026; April 23, 2026; and May 21, 2026, reports are forthcoming.

Scheduled Meetings: October 15, November 19, 2026

Professional Development Committee

Meeting Time and Location: 3rd Thursday, 12:30-1:30 pm, contact Chair for location
Co-Chair: Ms. Tiffany Ingle, Faculty PD Coordinator
Co-Chair: Vacant, Classified PD Coordinator

a. May 21, 2026 is the last meeting reported.
b. Met on September 17, 2026, report is forthcoming.

Scheduled Meetings: October 2026

Released Time Extra Pay Committee (RTEP)

Meeting Time and Location: 4th Friday, 10:00-11:00 am, contact Chair for location
Chair: Dr. Brittany Grice

- December 12, 2025 is the last meeting reported.
- Met February 27, 2026, report is forthcoming.

Scheduled Meetings: Fall semester 2026

Student Equity & Achievement Committee (SEA)

Chair: TBD

- The committee mission/purpose is being reviewed.

Scheduled Meetings: TBD

INSTITUTIONAL PLANNING COORDINATION (IPCC) (Standing Committee)

Meeting Time and Location: on the 2nd Monday, 12:15pm-1:30 pm, Zoom Conference
Chair: Mr. Michael Davis

June 8, 2026

QUORUM [11] 12/21 voting members present; 7 Guests

APPROVAL OF MINUTES

1. MSC to approve May 11, 2026 IPCC minutes.

MOTIONS APPROVED

2. MSC to approve the May 19, 2026 Program Review subcommittee minutes.

3. 2026-2027 Annual Goals - to approve the seven recommended 2026-2027 annual goals from Team A.
4. MSC to approve the revised Student Services Program Review template.
5. MSC to approve the revised Instructional Services non-personnel resource request form and rubric.
6. MSC to approve the revised Administrative Affairs non-personnel resource request form and rubric.
7. MSC to approve the revised Student Affairs non-personnel resource request form and rubric.

INFORMATION-DISCUSSION-ACTION

8. Enrollment Update – details in the minutes of this meeting.
9. Revised non-personnel resource requests - Davis noted that the revised materials are intended to create greater consistency, transparency, and alignment across areas.

Scheduled Meetings: September 14, 2026

SUBCOMMITTEES OF THE IPCC COMMITTEE

Program Review Committee – May 19, 2026

Meeting Time and Location: 3rd Tuesday, 1:30–2:30 pm,
Zoom Conference https://glendale-edu.zoom.us/j/84853565828
Chair: Mr. Michael Davis
QUORUM [6] 8/10 voting members present; 1 Guest
APPROVAL OF MINUTES

1. MSC to approve the April 21, 2026 minutes.

MOTIONS APPROVED

2. MSC to approve the draft of the Program Review Coach job description.

INFORMATION-DISCUSSION-ACTION

3. Resource requests discussed timeline.
4. Revisions to the student services template.
5. Revisions to the non-personnel resource request rubrics and forms.

Scheduled Meetings: September 15, 2026

Strategic Planning Committee

Meeting Time and Location: once per semester, contact Chair for location, 1:00-3:00 pm
Chair: Mr. Michael Davis

- May 15, 2026 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

ACADEMIC AFFAIRS COMMITTEE (Standing Committee)

Meeting Time and Location: 3rd Wednesday, 2:00-4:00 pm, Zoom Conference
Chair: Dr. Michael Ritterbrown

- May 20, 2026 is the last meeting reported.

Scheduled Meetings: September 16, 2026

SUBCOMMITTEES OF THE ACADEMIC AFFAIRS COMMITTEE (5)

Academic Calendar Committee – September 3, 2026

Meeting Time and Location: as needed, contact Chair for location
Chair: Mr. Mike Allen
QUORUM [4] 6/6 voting members present; 1 Guest
APPROVAL OF MINUTES

1. MSC to approve May 8, 2026 minutes.

MOTIONS APPROVED

2. MSC to reiterate the committee's recommendation, since 2nd Friday is a busy day for offices which serve students; to have institute day on the 3rd Friday for the 2027-2028 calendar.

Scheduled Meetings: October 2026

Baja Program Committee

Meeting Time and Location: twice per academic year, contact Chair for location
Chair: Dr. Maria Kretzmann

- June 9, 2025 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

Library & Information Competency Committee

Meeting Time and Location: 4th Thursday, 12:30-1:30 pm, Zoom Conference
Chair: Ms. Becka Cooling

- March 26, 2026 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

Scholars Program Committee – May 21, 2026

Meeting Time and Location: 3rd Thursday, 12:30-1:30 pm, LB 210
Chair: Dr. Michael Harnett
QUORUM [8] 11/14 voting members present; 1 Guest
APPROVAL OF MINUTES

1. MSC to approve March 19, and April 23, 2026 minutes.

MOTIONS APPROVED

1. MSC revision to the Scholars Constitution - Article 2 and Article 3 - "Any student may take an Honors course" addition to the Scholars Constitution.
2. MSC revision to the Scholars Constitution - Article 3 Section 3- Removal of all "Honors Equivalent" and "specially arranged" courses.

Scheduled Meetings: Fall semester 2026

Study Abroad Committee

Meeting Time and Location: 4th Thursday, 12:20-1:30 pm, Zoom Conference
Chair: Mr. Kevin Mack

- April 23, 2026 is the last meeting reported.

Scheduled Meetings: Fall semester 2026

STUDENT AFFAIRS COMMITTEE (Standing committee)

Meeting Time and Location: 3rd Wednesday, 1:00-2:00 pm, AD 217
Chair: Dr. Alen Andriassian
May 20, 2026
QUORUM [13] 21/24 voting members present; 2 non-voting Resource members, 2 Guests
APPROVAL OF MINUTES

1. MSC to approve March 18, 2026 minutes.

MOTIONS APPROVED

2. MSC to approve the Consent Calendar includes subcommittee minutes:
    - International Students Committee – November 2, 2025 and April 6, 2026
    - Academic Readiness Committee – March 12, and April 9, 2026
    - Student Fees and Tuition Committee – March 11, 2026, and April 8, 2026
3. It was MSC to approve draft AR 3436: *Hazing* with additional language added to the anonymous reporting section.
4. It was MSC to change the name of the Placement and Assessment Committee to the Academic Readiness Committee.

INFORMATION-DISCUSSION-ACTION

5. HighPoint is a set of "bolt on" products for the student side of PeopleSoft that will extend and bring up-to-date what GCC's current PeopleSoft system does. The modules will be rolled out in two phases. Phase One – implemented by end of 2026.

Scheduled Meetings: September 16, October 21, November 18, 2026

SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE (3)

International Students Committee – June 10, 2026

Meeting Time and Location: once per academic year, contact Chair for location
Chair: Ms. Nairy Bouyadjian
QUORUM [7] 7/12 voting members present
APPROVAL OF MINUTES

1. MSC to approve the minutes of May 20, 2026.

INFORMATION-DISCUSSION-ACTION

2. The committee discussed that the proposed changes related to student attendance and course drops currently being considered under Administrative Regulation (AR) 4230 would be more appropriately placed under Board Policy (BP) and Administrative Regulation 5075.

Scheduled Meetings: Fall semester 2026

Academic Readiness Committee – May 14, 2026

Meeting Time and Location: 2nd Thursday, 2:00-3:00 pm
Zoom Conference https://glendale-edu.zoom.us/j/85346772972
Chair: Dr. Drew Yamanishi
QUORUM [8] 9/15 voting members present
APPROVAL OF MINUTES

1. MSC to approve the minutes of April 9, 2026.

INFORMATION-DISCUSSION-ACTION

2. State Compliance with AB 1705 discussed.

Academic Readiness Committee – September 10, 2026

Meeting Time and Location: 2nd Thursday, 2:00-3:00 pm
Zoom Conference https://glendale-edu.zoom.us/j/83609424734
Chair: Dr. Drew Yamanishi
QUORUM [9] 11/16 voting members present
APPROVAL OF MINUTES

1. MSC to approve the minutes of November 11, 2025.

INFORMATION-DISCUSSION-ACTION

2. Email Drew with the existing English non-credit boot camp template and coordinate next steps for organizing English support/refresher sessions.
3. Discussion on Non-Credit Bootcamp Courses - Jesus introduced the idea of non-credit bootcamp courses for summer, similar to the Summer Bridge program.
4. Counseling department updates.
5. Met on April 9 and May 14, 2026, reports are forthcoming.

Scheduled Meetings: October 2026

Student Fees and Tuition Committee – May 13, 2026

Meeting Time and Location: 2nd Wednesday, 1:00-2:00pm, Zoom Conference
This committee may meet during intersession.
Chair: Dr. Drew Yamanishi
QUORUM [5] 5/9 voting members present
APPROVAL OF MINUTES

1. Because previous meetings did not achieve quorum, there were no official minutes for approval. The committee reviewed notes from the non-quorum April meeting regarding the International Student Activity Fee.

MOTIONS APPROVED

2. MSC to Recommend discontinuation of the International Student Activity Fee for F-1 students at the next available term. Motion approved and forwarded as a recommendation to the Student Affairs Committee.
3. MSC to Recommend that Student Affairs consider future funding options to support international student activities and programming**.** Motion carried. Recommendation will be forwarded to the Student Affairs Committee.

INFORMATION-DISCUSSION-ACTION

4. Nonresident Tuition -The committee confirmed:
    a. Nonresident tuition rates will remain unchanged for the upcoming cycle.
    b. The district continues not to charge the Capital Outlay Fee.

Scheduled Meetings: Fall semester 2026.

ADMINISTRATIVE AFFAIRS COMMITTEE (Standing Committee)

Meeting Time and Location: 2nd Tuesday, 11:00 am–12:20 pm, Zoom Conference
Chair: Ms. Sharlene Coleal

- December 9, 2025 is the last meeting reported.
- Met on March 10; April 7, and May 12, 2026 reports are forthcoming.

Scheduled Meetings: Fall semester 2026

SUBCOMMITTEES OF THE ADMINISTRATIVE AFFAIRS COMMITTEE (3)

Campus Development Committee

Meeting Time and Location: 1st Thursday, 12:30 p.m. – 1:30 p.m.,
Zoom Conference
Chair: Mr. Jerry Lewis

- April 2, 2026 is the last meeting reported.

Scheduled Meetings: October 1, 2026

Environment & Sustainability Committee

Meeting Time and Location: 1st Wednesday, 12:30 p.m. – 1:30 p.m., Zoom Conference
Chair: Mr. Jerry Lewis

- April 1, 2026 is the last meeting reported.

Scheduled Meetings: October 7, 2026

Safety Committee

Meeting Time and Location: 3rd Wednesday, 11:00am-12:00pm, Zoom
Conference Chair: Ms. Laura Matsumoto

- May 28, 2025 is the last meeting reported.
- Met on October 22, and November 19, 2025, reports are forthcoming.

Scheduled Meetings: Fall semester 2026