

**Glendale Community College
Institutional Planning Coordination Committee**

**April 25, 2011
12:15 pm
AD 121
Agenda**

Approval of Minutes

1. March 28, 2011 IPCC Minutes
2. April 4, 2011 IPCC Minutes

Old Business

3. Update on Follow-Up Visit of April 4, 2011 and Information Needed for Commission Meeting in June
4. Standard Template for Plans

New Business

5. Draft Administrative Regulation 3250
6. Assigning Resource Requests to Governance Committees

Other

Adjournment

IPCC Mission Statement

The Institutional Planning Coordination Committee

1. Organizes the college planning process
 - a) Identifies existing plans
 - b) Develops an organizational chart for plans
 - c) Establishes timelines for when plans are due
2. Assesses the effectiveness of the planning process
 - a) Develops a template with criteria for acceptable plans
 - b) Encourages the self evaluation of plans
3. Makes recommendations for sustained continuous quality improvement
4. Develops strategies to promote campus buy-in for an integrated planning process
 - a) Updates the college Planning Handbook annually
5. Identifies trends and common needs in plans that reveal institutional needs

Committee Blue List Information:

Institutional Planning Coordination

Time and Location: Second and Fourth Mondays, 12:15 – 1:30 pm, AD 121

Senate: Mike Scott, Senate President

Guild: Ramona Barrio-Sotillo, Guild President

Joint Faculty [2]: Margaret Mansour, Garfield faculty member
Trudi Abram (to 2013-2014)

Other Faculty:
Seats related to title Alice Mecom, SLO Coordinator
(VACANT), Planning Coordinator
Monette Tiernan, Program Review Coordinator
John Queen, Accreditation Coordinator

CSEA [2]: Saodat Aziskhanova, CSEA President
Hoover Zariani (to 2011-2012)

Administration [8]: Ron Nakasone, Executive Vice President, Administrative Services
Rick Perez, Vice President, Student Services
Mary Mirch, Vice President, Instructional Services
Vicki Nicholson, Associate VP, Human Resources
Karen Holden-Ferkich, Associate VP, Continuing and Community Education
Edward Karpp, Dean, Research, Planning, and Grants (chair)
Alfred Ramirez, Associate Dean, Continuing and Community Education

Manager/Confidential: Jill Lewis, Program Review Manager

ASGCC: Juliana Kim, Jose Diaz, Ilia Borisov, Shazie Senen

Resource:
Non-voting Amir Nour, Interim Controller
Bill Taylor, Construction Projects

Recording Sect: