

Glendale Community College District

3250

Administrative Regulation

INSTITUTIONAL PLANNING

Definition of College Plans

The college's planning and resource allocation processes require the development, approval, and revision of college plans on a regular cycle. The following are examples of college plans:

- Educational Master Plan
- Technology Master Plan
- Student Services Master Plan
- Facilities Master Plan
- Student Equity Plan
- Matriculation Plan
- Noncredit Matriculation Plan
- Library & Learning Resources Plan
- Emergency Operations Plan
- Health & Safety Plan
- Scheduled Maintenance Plan
- Human Resources Plan

Approval of College Plans

Each college plan has a responsible administrator and a responsible committee. A current list of college plans assigned to administrators and committees is available in the current version of the college's Planning Handbook.

Each college plan must be approved through the governance structure. The college plan must be approved by its responsible committee as well as the committee to which the responsible committee reports. Approval moves upward to the Campus Executive Committee. In order to be considered an official college plan, a plan must be approved by the Campus Executive Committee.

Plan Review

College plans are reviewed annually by the responsible administrator and the responsible committee through the Plan Review process. Plan Review occurs in the Spring semester [Fall semester?] each year. Plan Review consists of the evaluation of plan action items and goals, including reporting whether each action item and goal has been completed. Plan Review also includes the identification of resources to be requested in the annual integrated planning, program review, and resource allocation process.

References:

- Accreditation Standard I.B