

**Glendale Community College
Institutional Planning Coordination Committee**

**May 23, 2011
12:15 pm
AD 121
Agenda**

Approval of Minutes

1. May 9, 2011 IPCC Minutes

Old Business

2. Information Needed for Commission Meeting in June:
 - i. Annual Report (Planning and Program Review)
 - ii. Updated Planning Handbook?
 - iii. Institutional Effectiveness Report
 - iv. Other Information?
3. SLOAC Timeline, Status, Plans (Recommendation 2)
4. Draft Administrative Regulation 3250

New Business

5. Assigning Resource Requests to Governance Committees
6. Revised Plan Review Process

Other

Adjournment

IPCC Mission Statement

The Institutional Planning Coordination Committee

1. Organizes the college planning process
 - a) Identifies existing plans
 - b) Develops an organizational chart for plans
 - c) Establishes timelines for when plans are due
2. Assesses the effectiveness of the planning process
 - a) Develops a template with criteria for acceptable plans
 - b) Encourages the self evaluation of plans
3. Makes recommendations for sustained continuous quality improvement
4. Develops strategies to promote campus buy-in for an integrated planning process
 - a) Updates the college Planning Handbook annually
5. Identifies trends and common needs in plans that reveal institutional needs

Committee Blue List Information:

Institutional Planning Coordination

Time and Location: Second and Fourth Mondays, 12:15 – 1:30 pm, AD 121

Senate:	Mike Scott, Senate President
Guild:	Ramona Barrio-Sotillo, Guild President
Joint Faculty [2]:	Margaret Mansour, Garfield faculty member Trudi Abram (to 2013-2014)
Other Faculty: Seats related to title	Alice Mecom, SLO Coordinator (VACANT), Planning Coordinator Monette Tiernan, Program Review Coordinator John Queen, Accreditation Coordinator
CSEA [2]:	Saodat Aziskhanova, CSEA President Hoover Zariani (to 2011-2012)
Administration [8]:	Ron Nakasone, Executive Vice President, Administrative Services Rick Perez, Vice President, Student Services Mary Mirch, Vice President, Instructional Services Vicki Nicholson, Associate VP, Human Resources Karen Holden-Ferkich, Associate VP, Continuing and Community Education Edward Karpp, Dean, Research, Planning, and Grants (chair) Alfred Ramirez, Associate Dean, Continuing and Community Education
Manager/Confidential:	Jill Lewis, Program Review Manager
ASGCC:	Juliana Kim, Jose Diaz, Ilia Borisov, Shazie Senen
Resource:	Amir Nour, Interim Controller
Non-voting	Bill Taylor, Construction Projects
Recording Sect:	