

**Glendale Community College
Institutional Planning Coordination Committee**

**June 27, 2011
12:15 pm
AD 121
Agenda**

Approval of Minutes

1. June 6, 2011 IPCC Minutes

Old Business

2. Revised Plan Review Process

New Business

3. Proposal for Revising College Budgeting Process
4. Follow-Up Report Due March 15, 2012

Other

Adjournment

IPCC Mission Statement

The Institutional Planning Coordination Committee

1. Organizes the college planning process
 - a) Identifies existing plans
 - b) Develops an organizational chart for plans
 - c) Establishes timelines for when plans are due
2. Assesses the effectiveness of the planning process
 - a) Develops a template with criteria for acceptable plans
 - b) Encourages the self evaluation of plans
3. Makes recommendations for sustained continuous quality improvement
4. Develops strategies to promote campus buy-in for an integrated planning process
 - a) Updates the college Planning Handbook annually
5. Identifies trends and common needs in plans that reveal institutional needs

Committee Blue List Information:

Institutional Planning Coordination

Time and Location: Second and Fourth Mondays, 12:15 – 1:30 pm, AD 121

Senate:	Mike Scott, Senate President
Guild:	Ramona Barrio-Sotillo, Guild President
Joint Faculty [2]:	Margaret Mansour, Garfield faculty member Trudi Abram (to 2013-2014)
Other Faculty: Seats related to title	Alice Mecom, SLO Coordinator (VACANT), Planning Coordinator Monette Tiernan, Program Review Coordinator John Queen, Accreditation Coordinator
CSEA [2]:	Saodat Aziskhanova, CSEA President Hoover Zariani (to 2011-2012)
Administration [8]:	Ron Nakasone, Executive Vice President, Administrative Services Rick Perez, Vice President, Student Services Mary Mirch, Vice President, Instructional Services Vicki Nicholson, Associate VP, Human Resources Karen Holden-Ferkich, Associate VP, Continuing and Community Education Edward Karpp, Dean, Research, Planning, and Grants (chair) Alfred Ramirez, Associate Dean, Continuing and Community Education
Manager/Confidential:	Jill Lewis, Program Review Manager
ASGCC:	Juliana Kim, Jose Diaz, Ilia Borisov, Shazie Senen
Resource:	Amir Nour, Interim Controller
Non-voting	Bill Taylor, Construction Projects
Recording Sect:	