

Glendale Community College
Gainful Employment Disclosure Statement, 2012-2013

Certificate Program: Medical Administrative Services: Medical Front Office

Gainful Employment Program ID: 001203-51.0705-01

Occupations

This certificate program prepares students to enter the following occupation(s):

Occupation	SOC (Standard Occupational Classification) Code	Link to O*NET Occupational Profile
Medical Secretary	43-6013.00	Medical Secretary

Program Costs

This certificate program has the following costs:

General Fees and Costs	
Enrollment Fee (Tuition):	\$46 per unit
Required Units for Certificate:	24-27
Total Enrollment Fee:	\$1,104
Additional Required Fees:	\$71 per semester
Total Cost of Books and Supplies:	\$1,656.00

Time to Completion	Total Cost
2 semesters	\$2,902.00
3 semesters	\$2,973.00
4 semesters	\$3,044.00
5 semesters	\$3,115.00
6 semesters	\$3,186.00
7 semesters	\$3,257.00

Completion, Job Placement, and Loan Debt

On-Time Completion (2010-11 and 2011-12 Completers)	
Semesters to completion for full-time students:	2 semesters
# completers / # completing in time / % in time	11 / 0 / 0%
Semesters to completion for part-time students:	4 semesters
# completers / # completing in time / % in time	11 / 0 / 0%
Job Placement Rate (2009-2010 Completers)	
Job placement rate:	75%
Loan Debt (2010-11 and 2011-12 Completers)	
Median loan debt incurred by completers:	\$0.00