

Glendale Community College
Gainful Employment Disclosure Statement, 2012-2013

Certificate Program: Medical Administrative Services: Medical Secretary

Gainful Employment Program ID: 001203-52.0404-01

Occupations

This certificate program prepares students to enter the following occupation(s):

Occupation	SOC (Standard Occupational Classification) Code	Link to O*NET Occupational Profile
Medical Secretary	43-6013.00	Medical Secretary

Program Costs

This certificate program has the following costs:

General Fees and Costs	
Enrollment Fee (Tuition):	\$46 per unit
Required Units for Certificate:	34
Total Enrollment Fee:	\$1,564
Additional Required Fees:	\$71 per semester
Total Cost of Books and Supplies:	\$2,346.00

Time to Completion	Total Cost
3 semesters	\$4,123.00
4 semesters	\$4,194.00
5 semesters	\$4,265.00
6 semesters	\$4,336.00
7 semesters	\$4,407.00
8 semesters	\$4,478.00

Completion, Job Placement, and Loan Debt

On-Time Completion (2010-11 and 2011-12 Completers)	
Semesters to completion for full-time students:	3 semesters
# completers / # completing in time / % in time	0 / 0 / not available
Semesters to completion for part-time students:	6 semesters
# completers / # completing in time / % in time	0 / 0 / not available
Job Placement Rate (2009-2010 Completers)	
Job placement rate:	75%
Loan Debt (2010-11 and 2011-12 Completers)	
Median loan debt incurred by completers:	\$0.00