

Glendale Community College
Gainful Employment Disclosure Statement, 2012-2013

Certificate Program: Computer Applications/Business Office Technology:
General Office

Gainful Employment Program ID: 001203-52.0408-01

Occupations

This certificate program prepares students to enter the following occupation(s):

Occupation	SOC (Standard Occupational Classification) Code	Link to O*NET Occupational Profile
Office Clerk, General	43-9061.00	Office Clerk, General

Program Costs

This certificate program has the following costs:

General Fees and Costs	
Enrollment Fee (Tuition):	\$46 per unit
Required Units for Certificate:	29
Total Enrollment Fee:	\$1,334
Additional Required Fees:	\$71 per semester
Total Cost of Books and Supplies:	\$2,001.00

Time to Completion	Total Cost
3 semesters	\$3,548.00
4 semesters	\$3,619.00
5 semesters	\$3,690.00
6 semesters	\$3,761.00
7 semesters	\$3,832.00
8 semesters	\$3,903.00

Completion, Job Placement, and Loan Debt

On-Time Completion (2010-11 and 2011-12 Completers)	
Semesters to completion for full-time students:	3 semesters
# completers / # completing in time / % in time	40 / 0 / 0%
Semesters to completion for part-time students:	6 semesters
# completers / # completing in time / % in time	40 / 9 / 23%
Job Placement Rate (2009-2010 Completers)	
Job placement rate:	77%
Loan Debt (2010-11 and 2011-12 Completers)	
Median loan debt incurred by completers:	\$0.00