

below for fall and spring semesters only:

Weekly Student Contact Hours Weekly student conferencing time

3 - 5.5 0.67 hours (2/3 hour)

6 - 8.5 1.33 hours (1 1/3 hours)

9+ 2 hours

All student conferencing hours are to be paid at the instructional rate of Appendix B2 Adjunct Hourly for semester classes. Conference pay shall be determined by taking the schedule placement X (from Appendix B2) weekly conference hours x 17.5 divided by 5 = monthly pay for conference hours. All adjunct faculty with a student conferencing hour obligation will be required

to post their conferencing hours and meeting location(s) in their course overview or they may present this information to students in written form within seven days after the first day of instruction.

Adjunct faculty who share an office on campus or have an office in an office suite must post their conferencing times outside the office door.

Adjunct faculty may hold their conferencing times in blocks of less than one hour.

Adjunct faculty conferencing time blocks shall not be shorter than fifteen minutes.

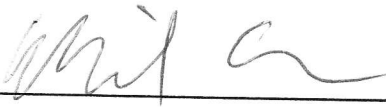
Adjunct faculty are not required to hold their conferencing hour in an office. Conferencing time may be held in the library, student center, cafeteria, Adjunct Annex or other any reasonable on-campus location.

For those a Adjunct faculty who are assigned more than one conferencing hour per week, they may hold one hour of conferencing time on the Internet each week using designated software through the District's computer system. **If all of an adjunct instructor's teaching assignments are identified as online courses in the Schedule of Classes, then that instructor may hold the entirety of their conferencing time online.**

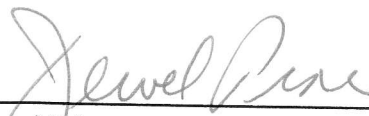
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Section 20 - D. Each contract librarian shall be on duty for 35 hours per week during the primary semesters, fall and spring, which coincide with the instructional calendar.

Date signed: 11-17-11



Michael Allen
Chief Negotiator, Glendale College Guild



Jewel Price
Chief Negotiator, Glendale Community College