

**ANNUAL REPORT
GOVERNANCE REVIEW COMMITTEE
2011 - 2012**

The accreditation team commended Glendale Community College for our shared governance system. We continue to improve upon it through feedback and suggestions.

As governance is an evolutionary process the intent of this annual report is to disseminate information affecting governance practices.

The following list includes actions taken by the Governance Review Committee that affect governance practices at Glendale Community College.

1. The Governance Review Committee (GRC) and Campus Executive voted to approve these specific changes to Administrative Regulation 2511, the Governance Document (AR 2511).

New language:

1. Each constituent group is responsible for appointing committee members by the end of May to ensure a smooth transition of representation from Spring to Fall.
2. The proxy may not already be a voting member of the committee. One person, one vote.
3. Quorum is the simple majority of voting members of the committee which is 50% + 1 of the total voting membership.

NOTE: a vacant voting member seat is not counted towards quorum (*October 4, 2011*).

This language will be added to Administrative Regulation (AR) 2511, Governance Document.

2. MSC to change the "Administration" representation of Instructional Services on the Academic Affairs Committee to specify "7 Administrators from Instructional Services." The total number of administration representatives remains 10 (*October 4, 2011*).

This language will be added to AR 2511.

3. MSC to approve the addition of Team A as a governance committee. This motion was already approved by Campus Executive. The committee has been added to the Blue List and will also be listed in AR 2511 as "Master Planning – Team A" (*October 4, 2011*).

4. MSC to approve the ASGCC's recommendation to remove student membership from the EEO [Equal Employment Opportunity] Committee. Rationale: EEO business does not pertain directly to students. With the addition of governance committees there is increasing demand on the student government group (*October 4, 2011*).

5. MSC to approve adding the language "one person, one vote" to AR 2511 under sections "Proxy" and "Communications & Operations." The Governance Office Coordinator will add changes and present a revised AR 2511 for GRC's review and approval (*October 4, 2011*).

This language will be added to AR 2511.

6. MSC to approve the addition of the C & I Co-Chair as a voting member of the IPCC. It was agreed that Abe would contact Ed Karpp to inform him of the motion (*November 1, 2011*).

7. Throughout the 2011-12 academic year the Governance Review Committee has been working diligently to revise Administrative Regulation 2511, the Governance Document. The final edited document shall be reviewed and approved by the Campus Executive Committee during summer. The Governance Office will notify the campus when the revised document is posted online.
8. The addition of governance committees includes the Enrollment Management and Master Planning – Team A committees.
9. The Curriculum & Instruction (C & I) committee has been removed from the governance system. It is now a subcommittee of GCC's Academic Senate. Rationale: curriculum & instruction is a faculty driven process. Minutes and other information is available on the C & I webpage:
<http://www.glendale.edu/index.aspx?page=376>