



Annual Program Review 2011-2012 - INSTRUCTIONAL

Division - Program Alcohol/Drug Studies

Authorization

After the document is complete, it must be reviewed and submitted to the Program Review Committee by the Division Chair.

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Overview of the Program

The Alcohol/ Drug Studies program is an accredited program that consists of a 39 unit sequential academic and evidenced based curriculum preparing students to enter the labor force profession as alcohol/ drug counselors.

Statement of Purpose – briefly describe in 1-3 sentences.

The Alcohol/ Drug Studies Program prepare students to become entry-level workforce ready Alcohol/Drug Counselors. Students learn the competencies and standards consistent with the profession of Substance Abuse Counseling and in the process earn the certificate while completing a 39 unit sequential academic and evidenced based curriculum.

Successful completion of the WIA Workforce Development Grant in March, 2011 within acceptable standards. Continue to maintain increases in FTEF, FTES and Fill rates. Student service and participation remains strong in the ADST Club as evidenced by well attended ADST Summit that students coordinated on Oct. 8, 2011. The keynote speaker was Dr. Wesley Clarke, JD who is a leader at the federal level in research and treatment.

List the current major strengths of your program

1. Continued increase in FTES
2. Continued increase in FTEF
3. Continued increase in Fill Rates

List the current weaknesses of your program

1. Decrease in Full Time % Trend (this seems an anomaly and possible error and is being researched).
2. The attrition rate in the ADST 101 course needs to be researched further and there may be a need to decrease that rate.
3. There is a need to look at possible outdated elements within the curriculum, i.e. texts, handouts, etc. That will addressed during reaccreditation within the next 6-9 months.

1.0. Trend Analysis

For each program within the division, use the data provided to indicate trends (e.g., steady, increasing, decreasing, etc.) for each of the following measures.

Program	Academic Year	FTES Trend	FTEF Trend	WSCH / FTEF Trend	Full-Time % Trend	Fill Rate Trend	Success Rate Trend	Awards Trend
ALCOHOL/ DRUG STUDIES	2007-2008	60	4.1	469	39.3%	78.2%	74.3%	15
	2008-2009	66	3.8	551	41.9%	89.2%	76.6%	18
	2009-2010	83	4.8	553	37.5%	99.7%	79.7%	33
	2010-2011	68	5.0	432	31.8%	88.2%	76.8%	30
	% Change	+13.9%	+23.6%	-7.9%	-19.1%	+12.8%	+3.3%	+100.0%
	4-Yr. Trend	increasing	increasing	stable	decreasing	increasing	stable	increasing
EMT	2007-2008	49	1.2	1,291	0.0%	75.9%	65.7%	0
	2008-2009	57	1.3	1,416	0.0%	97.5%	53.8%	0
	2009-2010	70	1.2	1,836	0.0%	110.2%	58.1%	0
	2010-2011	53	2.0	845	0.0%	95.1%	60.4%	0
	% Change	+8.3%	+65.5%	-34.5%	--	+25.4%	-8.1%	--
	4-Yr. Trend	stable	increasing	decreasing	increasing	increasing	stable	Increasing
NURSING	2007-2008	325	14.5	715	82.9%	94.3%	96.1%	110
	2008-2009	337	15.8	677	80.4%	90.4%	95.0%	110
	2009-2010	311	15.3	646	79.7%	90.0%	95.3%	103
	2010-2011	220	15.7	445	87.4%	86.1%	96.6%	98
	% Change	-32.2%	+8.9%	-37.8%	+5.4%	-8.7%	+0.5%	-10.9%
	4-Yr. Trend	decreasing	stable	decreasing	stable	stable	stable	decreasing
HEALTH SCIENCES DIVISION TOTAL	2007-2008	434	19.7	700	68.8%	88.2%	88.2%	125
	2008-2009	461	21.0	699	68.4%	90.9%	85.8%	128
	2009-2010	464	21.3	693	65.7%	95.0%	85.7%	110
	2010-2011	342	22.8	477	67.4%	88.2%	84.9%	128
	% Change	-21.3%	+15.4%	-31.8%	-2.1%	+0.1%	-3.7%	+2.4%
	4-Yr. Trend	decreasing	increasing	decreasing	stable	stable	stable	stable

1.1. Describe how these trends have affected student achievement and student learning:

Increasing fill rates and success rate continue to draw quality student who want succeed by completing the ADST curriculum. The continued increases are a testimony to students desire to learn and master the curriculum once they have entered the ADST program.

1.2. Is there other relevant quantitative/qualitative information that affects the evaluation of your program?

Yes, the decrease in Full Time % Trend does negatively reflect one part of the ADST Program data.

2.0. Student Learning and Curriculum

Provide the following information on each department and program within the division.

List each Department within the Division as well each degree, certificate, or other program* within the Department	Active Courses with Identified SLOs		Active Courses Assessed		Course Sections Assessed		If this area has program outcomes have they been assessed? Yes or No
	n/n	%	n/n	%	n/n	%	
ALCOHOL/DRUG STUDIES				100%		50-60%	No

2.1. Please comment on the percentages above.

Course sections continue to be cycled through the SLO ACT process. 60% of the courses are completed at this time.

- 2.2. a) Please provide a **link*** to all program assessment timelines here. This link could be to your division /department website, eLumen, etc.
 b) Briefly summarize any pedagogical or curricular elements of courses/programs that have been changed or will be changed as a result of developing assessment timelines and course/program alignment matrixes.
 c) Based on the program assessment timelines you have developed and the evidence you have gathered, please comment briefly on how far along your division/program is in the assessment process.

- a. (<http://www.glendale.edu/index.aspx?page=213>)
 b. At this time there will be no changes in reference to pedagogical or curricular elements of courses.
 c. The ADST Department is about 60% through with the courses and there assessment process.

- 2.3 a) Please provide a **link** to any program and/or relevant course assessment reports. Does the evidence from assessment reports show that students are achieving the desired learning outcomes?
 b) Please briefly summarize any pedagogical or curricular elements of courses and/or programs that have been changed or will be changed as a result of the assessments conducted.

- a. (<http://www.glendale.edu/index.aspx?page=213>)
 b. At this time there is no plans to change elements of any courses due to assessments already conducted.

- 2.4 Please list all courses which have been reviewed in the last academic year.
Note: Curriculum Review is required by the Chancellors Office every 6 years.

ADST 101, ADST 103, ADST 150, ADST 151, ADST 105

2.5 Please list all degree/certificate programs within the division that were reviewed in the last academic year.

ADST Program was not reviewed in this school year due to anticipation of renewal of state accreditation that will be performed in the next 6 months

2.6 For each program that was reviewed, please list any changes that were made.

N/A

3.0. Reflection and Action Plans

3.1 What recent activities, dialogues, discussions, etc. have occurred to promote student learning or improved program/division processes?

ADST staff with aide of Academic Counseling has worked on updating listed curriculum and program requirements in the GCC catalogue and ADST and Academic Counseling websites so there is consistency and less confusion about required courses. Also, C & I changes have been made to aide students in class selection and program curriculum completion.

3.2 Using the weaknesses, trends and assessment outcomes listed on the previous pages as a basis for your comments, please briefly describe your plans and/or modifications for program/division improvements

Plans or Modifications	Anticipated Improvements
The ADST will go through a detailed re-accreditation within the next months.	There will be some update of curriculum in some ADST courses due to re-accreditation.

2011 PROGRAM REVIEW

**Health Sciences:
Alcohol/Drug Studies
Annual Conference**

I: HS.Ads-1

**Section 4
Resource Request**

Type of Request: _____ Facilities/Maintenance _____ Classroom Upgrades _____ New space
 _____ Instructional Equip. _____ Non-Instructional Equip. x Conference/Travel x Training
 _____ Computer/Hardware _____ Software/Licenses _____ Supplies _____ Other

Mandatory: Is this request for one-time funding? OR Does this request require ongoing funding? Yes

If this is a repeat request, please list the Resource ID code or year requested: _____ No _____

Mark if the following apply to this request: _____ Health & Safety Issue _____ Legal Mandate
 _____ Accreditation Requirement _____ Contractual Requirement

4.1. Clearly describe the resource request.

The accrediting body for this ADST program CAADE (California Association for Alcohol/Drug Educators) holds their annual conference every late March or early April. The cost of the conference averages \$500 that includes room, board and mileage.

Amount requested \$ _____ 500.00 _____

4.2. Justification and Rationale: What planning goal, core competency or course/program SLO does this request address? Use data from your report to support your request.

a. Current research involving treatment, research, academic policy and prevention is brought back from the conference and lectured to students. This is one way the program maintains abreast of current trends and this has a way of maintaining and/or increasing student's interest.

b. Due to this program keeping current with the most recent data available to the counseling profession interest in the ADST program remains high among the treatment community and the community at large.

4.3. What measurable outcome will result from filling this resource request?

a. Student success rates will be maintained and/or increased.

b. Fill rates will be maintained and/or increased due to continued professional and community interest among prospective students especially in light of the fact that many enrollees learn about this program through word of mouth and other referrals

APPROVALS

AGENCY	DECISION						
The Program Review Committee has reviewed the data, outcomes and plans in the report and finds this request to be:	Well supported						
	Adequately supported						X
	Not supported						
	Reason:	Sect.1: Data		Sect.2: SLOs		Sect.3: Plans	Other:
Standing Committee Review of Resource Request Committee: Academic Affairs						Prioritization Score	