

**MAINTENANCE WORKER**

**DEFINITION**

Performs semi-skilled maintenance work on buildings and various District equipment. Assists Skilled Maintenance Workers with the repair, cleaning, altering, and movement of equipment or District fixtures. May assist any of the skilled maintenance, grounds, or custodial workers.

**DISTINGUISHING CHARACTERISTICS**

A Maintenance Worker performs semi-skilled maintenance work as directed.

A Skilled Crafts Maintenance Worker performs skilled maintenance work in the trades at a journey-level.

**SUPERVISION RECEIVED**

Supervision is received by the Maintenance & Operations Supervisor.

May provide work direction to student workers.

**EXAMPLES OF DUTIES**

Assists in the minor repairs, adjustments, and installation of plumbing systems and related facilities including clearance of water and sewer lines.

Performs minor preparation and touch-up painting; makes minor repairs to District buildings and fixtures.

Cleans and maintains equipment used by maintenance and custodial staff; reports equipment malfunctions to appropriate supervisor.

Cleans various mechanical and electrically operated equipment including heating, ventilation, air conditioning/cooling, boilers, chillers, compressors and connected operational areas.

Assists crafts and trades workers as assigned; assists in delivery of supplies and moving furniture for District events.

Assists in special projects of maintenance and cleaning during school breaks.

Reports any security, fire, or safety hazards to appropriate supervisor or campus police.

Provides work direction and training to student workers.

Verifies time sheets for student workers.

Performs various duties requiring the use of ladders and tools as assigned.

**QUALIFICATIONS**

**Knowledge of:**

Basic use of tools and equipment used to perform assigned duties.

## **QUALIFICATIONS (continued)**

Custodial and maintenance equipment and methods.

General security practices, safety regulations, and school policies.

Proper methods of storing and cleaning supplies and equipment.

### **Ability to:**

Communicate, understand, and follow directions verbally and in writing.

Perform physical labor including some heavy lifting, bending, and climbing.

Establish effective working relationships in a multi-cultural environment.

Use a variety of hand-held and electrically operated tools and machinery as directed.

Operate a delivery vehicle and obtain proper training and licensing.

Train and provide work direction to others.

## **EMPLOYMENT STANDARDS**

### **Minimum Qualifications:**

Any combination of training and experience to perform required duties.

### **License Requirements:**

Possession of a valid State of California Class 3 driver license.

## **PHYSICAL REQUIREMENTS:**

Heavy lifting required.

Ability to maneuver in cramped areas or during strenuous situations.

Elements in outdoor and indoor work environments.