

**Glendale Community College
Master Planning Committee (Team A)**

November 16, 2012

1:00 p.m.

CS 266

- Present:** Tina Andersen-Wahlberg, Roger Bowerman, Keith Conover, Mike Dulay, Bill Elbettar (proxy for Saodat Aziskhanova), Kathleen Flynn, Glenn Gardner (proxy for Kathleen Flynn), Kathy Holmes, Henan Joof (proxy for Austin Kemie), Emelyn Judge, Ed Karpp, Deborah Kinley, James Krusling, Dave Martin (proxy for Scott Rubke), Alice Mecom, Mary Mirch, Elmira Nazaryan, Rick Perez, Michael Ritterbrown, Isabelle Saber, Jeanette Stirdivant, Monette Tiernan, Donna Voogt, Jan Young, Hoover Zariani
- Absent:** Kathy Bakhit, Sarkis Ghazarian, Lourdes Girardi, Jon Gold, Peter Green, Rick Guglielmino, Pat Hurley, Arman Marukyan, Michelle Mora, Ron Nakasone, Sang Nam, Jewel Price, Alfred Ramirez, Toni Reyes, Jim Riggs, Paul Schlossman, Rory Schlueter, Mike Scott, Jan Swinton, Paul Vera
- Guests:** Fabiola Torres, Jill Lewis, Jean Lecuyer, Brenda Jones

CALL TO ORDER

Ed Karpp called the meeting to order at 1:10 p.m.

APPROVAL OF MINUTES

1. Minutes of October 12, 2012

- **MSC (Bowerman/Tiernan)** to accept the minutes of the October 12, 2012 meeting

OLD BUSINESS

2. Status of College Plans

Ed Karpp showed the current version of the Instructional Plan to the committee. The plan has been approved by Academic Affairs, the Academic Senate, and the Campus Executive Committee, so it is fully approved as an official college plan. Ed Karpp then showed the current version of the Student Services Master Plan. This plan has been approved by Student Affairs and will next go to Campus Executive for approval as an official college plan.

NEW BUSINESS

3. Distance Education Update

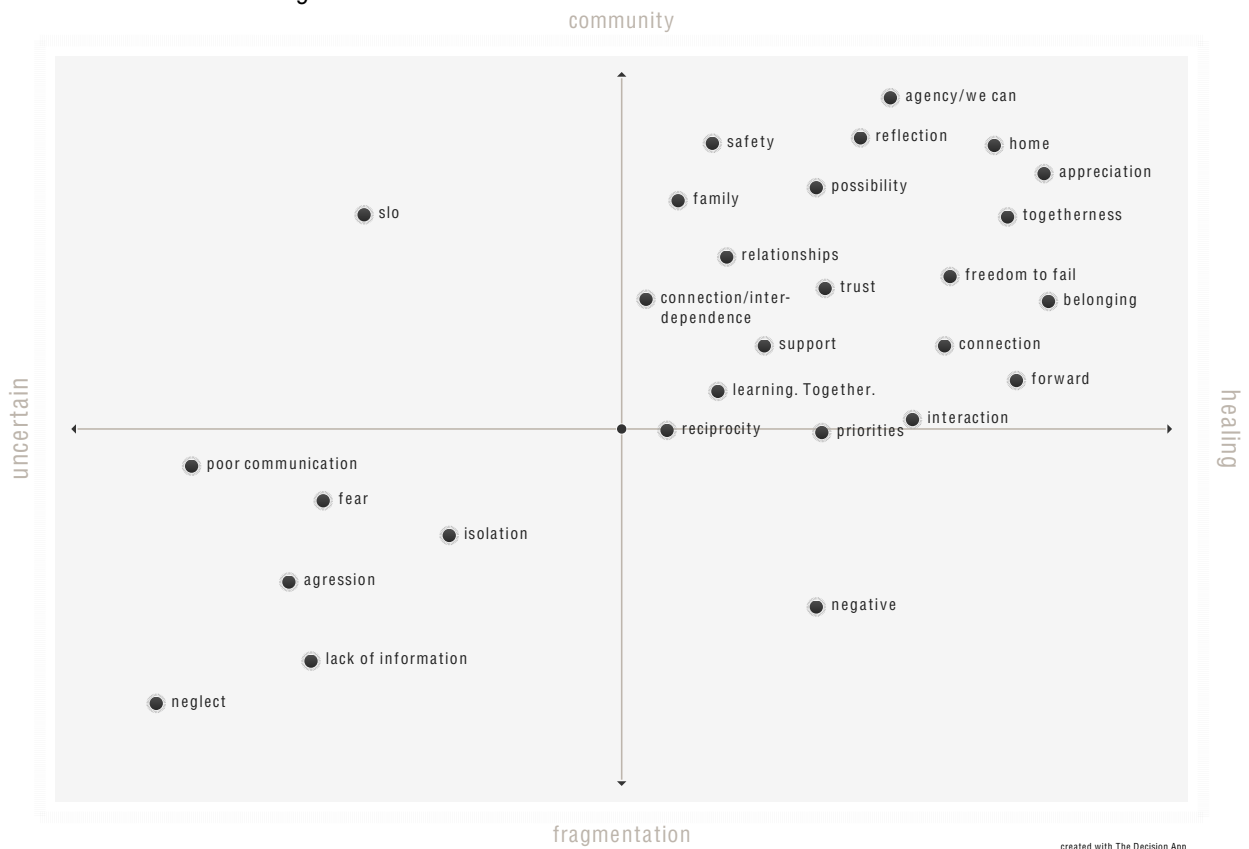
Fabiola Torres, chair of the Committee on Distance Education (CoDE) summarized recent activity regarding distance education. She has attended trainings about distance education standards and regulations, and will attend a training on December 10 sponsored by the Chancellor's Office which will include a presentation by Barbara Beno, President of the Accrediting Commission of Community and Junior Colleges. Fabiola emphasized that evaluating our distance education program is important and part of the evaluation will be the distance education inventory that is currently being conducted. Another big issue will be policies about distance education. Colleges are required to have a Board policy on student authentication. Fabiola Torres reported that 76% of California community colleges do not have a student authentication policy. Mary Mirch attended a meeting recently at which staff from College of the Canyons, a leader on distance education, presented. Mary

questioned why authentication for distance education classes has to be more stringent than authentication for face-to-face classes. Fabiola Torres also mentioned that GCC needs a comprehensive distance education web page that includes all relevant policies. The current distance education web page is not adequate.

4. Annual Planning Theme

Michael Ritterbrown facilitated a discussion about establishing a focus for planning, possibly around a concrete theme to give planning more direction. Chaffey College established a theme of “hope” which became their touchstone for many activities during the year. They also found a way to quantify hope and tie the theme to outcomes assessment. The committee discussed extensively the idea of coming together around a theme. The group discussed the idea that the theme should come from inside our plans and goals rather than from outside like “hope.” A theme could be the start of defining a vision for the college and that it could unify us. The committee focused around a theme related to healing, working together to turn toward a positive direction, relationships, connectivity, support. Ideas included moving together into the future, promoting possibility, agency, “we can,” forward, belonging, learning together, home, safe environment, family, reciprocity, and building community and building trust. The committee believed that we can recreate the community that used to exist on campus by supporting social interactions. An idea was suggested to have a celebration on May 1 for celebrating work, or for Appreciation Day. People, including students and employees, could be asked what they like about the college and the answers could be published in El Vaquero or the Chaparral. The diagram below represents the discussion about defining the theme.

Master Plan Meeting 11-16-12



The committee agreed to continue the discussion at other meetings on campus and to meet again in December.

ADJOURNMENT

The meeting was adjourned at 3:00 p.m.

Submitted by Ed Karpp