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Noncredit ESL Division Meeting
March 5, 2012, 11 am – 12 pm (day)
March 7, 2012, 8:15 pm – 9 pm (evening)
Mariposa #203

1. Program Updates:

a. General Reminders/Announcements

- i. Elodia (tours)
- ii. Zo (library)
- iii. Margaret (disabled students, welcome packets)
- iv. Karen
- v. Armen
- vi. Backdating
- vii. Importance of el civics testing – CASAS and el civics together make more points
- viii. Writing Sets/Literature Sets

b. SLOs/Assessment and Plans for Improvements

i. Staff Development Workshops

- a. Retention Workshop PPT
- b. Fall/Norming Sessions Follow-up
 - a. Online SD
 - b. Scanned Writing
 - c. New Implementations for Exits
- c. Schedule of Workshops
- d. Spring plan – listening/speaking exit test pilot group
- e. Retreat

ii. Program Improvements

- a. Steps to Success Usefulness?
- b. OBT bridge class – Jan to come next meeting at 11
- c. Certificate Ceremony – March 12, speakers needed
 - a. Moving ceremony to beginning of Spring
 - b. Jan will be present
- d. KPI's – (21 awarded Spring 2012) # of certificates

- c. Summer – 6/24-8/1 (projected) -= 9 classes @ 12 hours each
- d. Senate - Paul
- e. Guild - Marcia