

COURSE OVERVIEW
STUDENT DEVELOPMENT 103
COLLEGE ORIENTATION TO INTERNATIONAL STUDENTS
Spring 2013

Instructor:	Mariah Ribeiro, M.A.
Telephone #:	(818) 240-1000, Ext. 5434
Office Location:	SR 217 (International Student Office)
Office Drop-In Hours:	M-F 08:30 – 11:00
	M 11:30 – 01:30
	T 11:30 – 12:30
	W 11:30 – 12:00
	TH 11:30 – 01:30

Class Description: Prerequisite: none. This course helps new F1 Visa students gain an understanding of the critical elements involved in living and studying successfully in the United States of America. In addition to becoming acquainted with USIS regulations affecting International Students, the class will discuss graduation and transfer requirements as well as scholastic regulations at Glendale Community College, i.e. probation, grading policy, etc. A Student Educational Plan (SEP) will also be developed in class.

Course Exit Standards:

Upon successful completion of the required coursework, the student will be able to:

1. differentiate among the critical elements of living and studying in the United States versus in their countries of origin.
2. explain the college's academic regulations and understand immigration regulations affecting their F-1 visa status.
3. identify the college's support services and activities offered.
4. demonstrate knowledge of courses required, with appropriate sequence, to meet their educational goal.
5. explain the College's academic regulations.
6. compare and contrast all the specific requirements in order to transfer to the UC, CSU, or ICUC systems.
7. summarize Glendale Community College's AA, AS, and certificate requirements.

Student Learning Outcomes:

1. Student will be able to differentiate among the critical elements of living and studying in the U.S., versus those of his/her country of origin.
2. Student will be able to explain the college's academic regulations, and understand immigration policies affecting their F-1 visa status.
3. Student will be able to identify the college's support services and activities offered.

4. Student will demonstrate knowledge of courses required, with appropriate sequence, to initiate a SEP.

Grading: There will be no **letter** grades; grading is either **Pass or No Pass**, based on:

- a) **Attendance:** **No more than 2 absences are allowed**, unless there is an emergency (serious illness, etc.). Students with repeated absences may not receive credit in the class. In case of an unavoidable absence, please call (818) 240-1000, Ext. 5434, and leave a voice mail message including your name, the time you called, and when you will be returning to class. If you would like me to return your call, leave your phone number and the best time to reach you.
- b) **Examinations and Assignments:** Points will be assigned to various components of the class. To receive credit, you must get **800 out of 1200** possible points and complete all **mandatory** assignments. (See the attached list.)
- c) **Course Materials:** The only textbook currently required for this class is the 2013-2014 Glendale Community College catalog. You should also bring your Schedule of Classes and Counseling Guide to every class meeting.

Other Requirements: College level work and behavior is expected from each student. Students are required to work independently, except for group exercises and assignments. Refer to page 68 of the class schedule for GCC's Policy on Academic Honesty.

Important Notes: All students with disabilities requiring accommodations are responsible for making arrangements in a timely manner through the Center for Students with Disabilities.

The use of cell phones is not permitted in class. Students should either turn off their phones, or place them in vibrating mode.

TENTATIVE SCHEDULE OF ACTIVITIES

	DATE	CLASS CONTENT
1	February 20 th	• Discussion of syllabus • Class introductions
2	February 27 th	• Presentation by <u>I</u>nternational <u>S</u>tudent <u>A</u>ssociation representative • Visit to the Career Center
3	March 6 th	• Presentation by Scholarship Office representative • Presentation by Transfer Center representative
4	March 13 th	• Presentation by Learning Center representative • Presentation on U.S. Culture
5	March 20 th	• Presentation on Career Assessment Results
6	March 27 th	• Immigration rules and regulations
7	April 3 rd	• In-Class MID TERM EXAM
8	April 10 th	• Academic policies & procedures
9	April 24 th	• Academic policies & procedures cont'd
10	May 1 st	• Academic policies & procedures cont'd
11	May 8 th	• Graduation & transfer requirements
12	May 15 th	• <u>S</u>tudent <u>E</u>ducation <u>P</u>lan & Distribution of Final Exam

POINTS LIST

To receive credit in Student Development 103, you must achieve a minimum of 800 out of a possible 1200 points. Points will be assigned according to the following criterion. In addition, students **must** complete all mandatory assignments by the due date assigned to those assignments, regardless of the number of points earned:

Mid Term Exam (mandatory)	0 – 350 points (No makeup is allowed.)
Final Exam (mandatory)	0 – 350 points (No makeup is allowed.)
Student Education Plan (SEP) (mandatory)	0 – 200 points
Personal Data Update & E-mail Assignment (mandatory)	0 – 100 points

Important Note:

Extra Credit	0 – 200 points
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For example: Participation in the International Student Association (ISA), in-class participation, and completion of additional assignments, e.g. the Occupational Research Questionnaire and the Humanmetrics