Glendale Community College
Master Planning Committee (Team A)

May 3, 2013
1:00 p.m.
SC 212AB

Present: Tina Andersen-Wahlberg, Roger Bowerman, Lisa Brooks (proxy for Kathy Bakhit), Keith Conover, Mike Dulay, Kathleen Flynn, Elizabeth Fremgen (proxy for Jan Young), Sarkis Ghazarian, Lourdes Girardi, Jon Gold, Kathy Holmes, Pat Hurley, Henan Joof (proxy for Austin Kemie), Emelyn Judge, Ed Karpp, James Krusling, Arman Marukyan, Mary Mirch, Ron Nakasone, Elmira Nazaryan, Rick Perez, Alfred Ramirez, Michael Ritterbrown, Scott Rubke, Isabelle Saber, Paul Schlossman, Rory Schlueter, Mike Scott, Jeanette Stirdivant, Monette Tiernan, Jan Young

Absent: Saodat Aziskhanova, Peter Green, Rick Guglielmino, Alice Mecom, Michelle Mora, Sang Nam, Jewel Price, Toni Reyes, Jim Riggs, Jan Swinton, Paul Vera, Donna Voogt

Guests: Jean Lecuyer, Andra Verstraete, Yvette Ybarra

CALL TO ORDER

Ed Karpp called the meeting to order at 1:10 p.m.

APPROVAL OF MINUTES

1. **Minutes of December 7, 2012**

2. **Minutes of January 24, 2012**

- **MSC (Flynn/Bowerman)** to accept the minutes of the December 7, 2012 and January 24, 2012 meetings

OLD BUSINESS

3. **Status of College Plans**

Dr. Rick Perez discussed progress made on the Student Services Master Plan. Dr. Mary Mirch discussed progress made on the Instructional Plan.

4. **Annual Planning Themes**

The committee continued to discuss the theme of community and how to build community at the college. Some new ideas were suggested, including a softball game and barbecue at the end of the semester. An ad hoc group volunteered to continue working on the idea.

NEW BUSINESS

5. **Annual Goals for 2013-2014**

The committee discussed setting annual goals for 2013-2014. The group looked at the list of goals approved for 2012-2013. Some were proposed for deletion and the committee decided to add new

goals. The discussion will be continued at another Team A meeting to be scheduled at the end of the Spring 2013 semester.

- Delete Annual Goal #1 from 2012-2013 ("Evaluate the policy of repeatability for credit courses and how students get priority registration") because this has been completed.
- The SLO goal needs to be revised to include the new database and affirm that we have met the proficiency level.
- Add a new Annual Goal on better using tools to communicate with students, faculty, staff, and the public (Facebook, Twitter, Instagram, Tumblr, etc.). Possibly start a "good news" email list. Look into developing a GCC mobile app.
- Add a new Annual Goal to improve prioritization and approval of hiring across IHAC, SSHAC, and CHAC.
- Add a new Annual Goal on developing a "green" policy/working toward reducing use of paper.

6. Institution-Set Standards for Accrediting Commission

The Accrediting Commission for Community and Junior Colleges (ACCJC) required colleges to set standards in their annual reports due in March 2013. GCC decided to respond with "N/A" for each of the five measures for which standards were required, in order to take the time to set the standards responsibly. The committee discussed setting the standards and requested more historical data. The standards will be discussed at the next Team A meeting.

As part of the discussion, questions were raised about automatically awarding degrees and certificates to students who qualify rather than requiring students to apply.

7. Garfield Campus Plan

Alfred Ramirez presented information about how the Garfield Master Plan is being developed.

ADJOURNMENT

The meeting was adjourned at 3:05 p.m.

Submitted by Ed Karpp