



Annual Program Review 2012-2013 - INSTRUCTIONAL REPORT

Division - Program THEATRE ARTS

Authorization

After the document is complete, it must be reviewed and submitted to the Program Review Committee by the Division Chair.

Author: Jeanette Farr and Melissa Randel

Division Chair: Dr. Peter Green

Date Received by Program Review: 11/8/2012

1.0. Trend Analysis

For each program within the division, use the data provided to indicate trends (e.g., steady, increasing, decreasing, etc.) for each of the following measures.

Program	Academic Year	FTES Trend	FTEF Trend	WSCH / FTEF Trend	Full-Time % Trend	Fill Rate Trend	Success Rate Trend	Awards Trend
Theatre Arts	2008-2009	148	9	535	56.8%	103.2%	75.4%	1
	2009-2010	141	10	445	45.7%	82.4%	69.7%	1
	2010-2011	143	9	482	53.5%	82.5%	68.9%	0
	2011-2012	141	10	467	41.7%	80.0%	75.5%	2
	% Change	-4.9%	+9.0%	-12.7%	-15.2%	-23.2%	+0.1%	+100.0%
	Four-Year Trend	stable	stable	decreasing	decreasing	decreasing	stable	increasing

1.1 Describe how these trends have affected student achievement and student learning:

FTES = Full time equivalent students; FTEF = Full time equivalent faculty.

The Department has continued to make significant efforts to include IGETSE (transfer) courses as the lead in scheduling. Seat loads have also been increased in classes (acting, for example) to accommodate more interested students. There has been a decrease in FTES for the department, and that has led to not being able to offer classes that are for the completion of a major. Regarding Awards Trends: although it is not uncommon for a theatre student to take classes at GCC to transfer to a college or university or work directly in the field, the awards trend for Theatre Arts has increased. To further serve students and increase awards, the Theatre Arts Department faculty is creating a transfer degree option.

1.2 Please explain any other relevant quantitative/qualitative information that affects the evaluation of your program?

The Theater Arts Department has not been allowed to offer courses with enrollment lower than 15 – without cancellation and/or loss of FTE. This affects some of our design students wanting to focus on Technical Theatre. In addition, seat loads for these classes need to be within a certain limit due to safety considerations. Furthermore, the need to have 15 students in the class directly impacts the ability to offer Theatre Arts 164 (Contemporary Theatre Productions) as most plays in this genre are generally written with fewer than 10 characters. There is a high demand in IGETSE and/or acting classes. Furthermore, one full-time faculty member continues to teach a 40% FTEF load within our department (60% in P.E.) without assuming the responsibilities of running the department, developing and rewriting curriculum, planning, SLO Assessment, Program Review, or administrative duties the department needs to address.

2.0. Student Learning and Curriculum

Course Level

Year	SLOAC Course Count	% of SLOs Defined	% of Courses Assessed
2010-2011	15	100.0%	66.7%
2011-2012	13	100.0%	100.0%
% Change		+0.0%	+33.3%
Four-Year Trend		stable	increasing

Provide the following information on each department and program within the division.

List each program within the division	Active Courses with Identified SLOs		Active Courses Assessed		Course Sections Assessed	
	N / N	%	N / N	%	N / N	%
THEATRE ARTS	13	100%	13	100%	8	100%

2.1 Please comment on the percentages above.

The Theatre Arts Department has made significant strides to write and assess all student learning outcomes including Program Level and Degree Student Learning Outcomes. They have even re-assessed courses and re-written SLO's as a result of analyzing assessments.

It should be noted that many courses were not able to be offered due to significant cuts to the theater program, and subsequently the ability to offer all the performance courses (e.g. 160 series) each year varies depending on which style and genre of show is being performed.

www.glendale.edu/theatre contains the Course Level Student Learning Outcomes Assessment Timeline as well as Program Learning Outcomes Assessment Timelines. It also contains Course Outlines for our department.

- 2.2** Using the results from your division/departments recent assessment reports, please summarize any pedagogical or curricular changes that have been made as a result of your course assessments.

Many of the discoveries made during SLO Assessments have resulted in a change in curriculum: Name changes of Theatre Arts 100, 107, 160, 161, 162, 163, 164 are examples. A Transfer Degree in Theatre Arts addresses a need from student meetings and surveys. An examination of Theatre Arts 130 and 131 for better clarification are currently being conducted. A prime example of curricular change would be the Theatre Arts 101 class – a change was made in the textbook to require all faculty to use a play script to address a play analysis student learning outcome. This also coincides with a Program Level Student Learning Outcome. SLO Assessments have also helped to identify how the acting courses (TARTS 100, 103, 104, and 111) goals differ from the production course goals. This allowed us to better identify theatre families and write clearer curriculum as a result.

- 2.3** Please list all courses which have been reviewed in the last academic year.
Note: Curriculum Review is required by the Chancellors Office every 6 years.

All Theatre Arts Courses have been reviewed in 2009. We are currently examining our technical theatre curriculum (specifically, Theatre Arts 130, 131) and addressing repeatability (Title 5 requirements), families.

Degree, Certificate, Program Level

List each degree and certificate, or other program* within the division	AA/AS Degree PLO Identified		AA/AS Degree Assessment Cycles Completed		Certificate PLO Identified		Certificate Assessment Cycles Completed	
	YES	NO	YES	NO	YES	NO	YES	NO
Technical Theatre AS	n/a		n/a		n/a		n/a	
Technical Theatre Certificate	n/a		n/a		100%			X
Theatre Arts AS	n/a		n/a		n/a		n/a	
Theatre Arts AA	100%			X	n/a		n/a	
Theatre Arts: Acting AA	100%			X	n/a		n/a	

- 2.4** Please comment on the percentages above.

Although PLO's are identified in all areas, information is still being gathered to determine the most effective way to assess. A workshop on assessing PLO's would be helpful.

- 2.5** Using the results from your division/departments recent assessment reports, please summarize any changes that have been made as a result of your program level assessments. Your summary should include a summation of the results of all degrees, certificates, and other programs which were recently assessed.

We have identified that an AA-T Degree would serve students and that the Certificate in Technical Theatre needs a major rewrite.

- 2.6** Please list all degree/certificate programs within the division that were reviewed in the last academic year.

AA Theatre Arts General

AA Theater Arts Acting

- 2.7** What recent activities, dialogues, discussions, etc. have occurred to promote student learning or improved program/division processes in the last year?

Mark an "X" in front of all that apply.

X	Curricular development/revisions of courses
X	Curricular development/revision of programs
X	Increased improved SLO/PLOs in a number of courses and programs
X	Other dialog focused on improvements in student learning
X	Documented improvements in student learning
X	New degree or certificate development
X	Best Practices Workshops
X	Conference Attendance geared towards maintaining or improving student success
X	Division Retreat in 2011-2012
X	Division or department attendance at Staff Development activity geared towards maintaining or improving student learning
X	Division Meeting Minutes
X	Reorganization

Please comment on the activities, dialogues, and discussions above

- Curricular development/revisions of courses: We have updated courses: 100, 101, 103, 160, 161, 162, 163, 164. We are currently working on a rewrite of TARTS 130 and 131 to better align with the Transfer Model Curriculum.

- Curricular development/revisions of programs: We have examined our Technical Theatre Certificate and are planning to revise for a more attainable certificate. We are also looking at skill awards in vocational training in the area of technical theatre. We are currently in development for the Transfer Model Curriculum Degree in Theatre Arts. (Slated to begin in Fall of 2013).
- Increased improved SLO/PLOs in a number of courses and programs: we are making adjustments in classes and course outlines based on student learning outcomes. (e.g. Theater Arts 101, formerly Introduction to Theatre, Television, and Motion Pictures, was re-named. Introduction to Theatre and that all sections will be examining a play script as a part of the course – included in the course outline. All PLOs have been written.
- In our regular department meetings, best practices are discussed and shared about such topics as safety, disruptive students and student discipline, administering SLO tests, and staff development opportunities. In weekly department chair meetings, the department chairs meet to discuss SLO's, curriculum revision, student success, and departmental practices.
- Documented improvements in student learning: this has been demonstrated in our assessments of SLO's (particularly TARTS 107 – Drama Heritage, and TARTS 160 series – Production classes). Two degrees have been awarded, an increase for the Theatre Department.
- The Theatre Arts Transfer Degree is currently in development. The Technical Theatre Certificate is currently being examined along with skill awards. We have revised our Theatre Arts – General AA and the Theatre Arts – Acting AA degrees within the past five years.
- Best practices workshops have been conducted on SLO's during staff meetings. Faculty have participated in Moodle Instruction Workshops, Safety Workshops, and additional Staff Development. The division has participated in PLO workshops
- The Theatre Arts Department has actively participated in the competition, Kennedy Center American College Theatre Festival. This festival is linked to the classes in production. It includes workshops and networking opportunities as well. In addition, there has been attendance at the SITI company and both full-time faculty members are actively involved in the L.A. Theatre Community.
- Full-time faculty members in Theatre Arts participated in the VPA Division Retreat about Program Level SLO's
- Division or Department Attendance at a Staff Development Opportunity geared towards student learning: Attendance at more than one Moodle – online instruction navigation.
- The Theatre Arts has a strong presence in committees such as Administrative Affairs (Jeanette Farr) and Technology Mediated Instruction (Jeanette Farr); Faculty Advisor for GCC Theater Guild (Melissa Randel).

3.0 Reflection and Action Plans

3.1 Based on your data and analysis presented above, as well as on issues or items that you were unable to discuss above, comment on the Strengths and Weaknesses of the Program

- Strength: It should be noted that a large achievement within the past year is partnering with Glendale Arts to achieve a box office ticketing system that fulfills Strategic Master Plan Goals and engages students in current technology.
- Strength: The Theatre Arts Department is an active participant and competitor in the Kennedy Center American College Theatre Festival. Over 600 colleges and universities participate across the nation in this widely recognized organization.
- Challenge: Stipend limitations limit the pool of guest artists and designers to work on productions. Clearer guidelines are needed to establish a basis for using stipend money to pay non-faculty Directors and Designers. Ideally, students could be making contacts and networking with industry professionals, if the Theatre Department were able to bring in Directors and Designers from the Los Angeles entertainment industry. Theatre production stipends have remained the same for over six years, even though this is split amongst more faculty.

Strengths

List the current strengths of your program

1. Theatre Guild – a strong leadership base in a faculty mentored student club
2. Several faculty (both full and part-time) who actively work, train, and hold professional appointments in the field (e.g. National Vice Chair of Playwriting, KCACTF; Directing, Acting, Designing in both Theatre and Film production in the Los Angeles Area; Attendance at Skidmore Conference led by Anne Bogart, SIT Company.)
3. High professional standards and production values on a limited budget along with a direct learn-by-doing approach to education.

3.2 Weaknesses

List the current weaknesses of your program

1. No full-time technical theatre faculty and technical director/production manager spread too thin amongst department and campus.
2. Limited opportunities for students (e.g. two productions per academic year; not being able to offer classes in technical theatre due to FTE and numbers restrictions. Inability to produce small, contemporary plays due to the requirement to have 15 students in a class.)
3. Outdated equipment and facilities (especially in the area of technical theatre; insufficient lab spaces for make-up/costume and acting classes.)

- 3.3** Using the weaknesses, trends and assessment outcomes as a basis for your comments, please briefly describe any future plans and/or modifications for program/division improvements. Any plans for reorganization should also be included, along with a resource request if applicable.

Plans or Modifications	Anticipated Changes/ Improvements	Link to EMP, Plans, SLOs, PLOs, ILOs
Continue to pursue a full-time in Technical Theatre faculty to be able to properly recruit and mentor students.	A full-time faculty member would be able to address curriculum in the area of technical theatre on a regular basis, recruit students from local area high schools in the area of technical theatre, provide design assistance as a part of his or her regular duties, and supervise students during technical theatre practicum assignments. This allows for Technical Theatre/Production Manager to focus on facilities maintenance and the multitude of duties in support of college events. A higher number of degrees and certificates awarded due to classes being offered on a full-time faculty basis.	Proper supervision and mentoring of students: ILO 6c Physical Wellness; EMP 1.1.2: Communication with K-12 to ensure counselors and students perceive GCCD as a desirable higher education option. EMP 1.3.1 Remove barriers to student success EMP 1.3.3. Improve “student life” culture on all campuses for credit and non credit students.
The Theatre Arts Department has adjusted acting class curriculum to reflect a performance opportunity for students, but have realized through SLO’s that this is not a comparable measure to a realized production experience. A goal is to reinstate at least one production opportunity in addition to one in fall and one in spring semesters. Restore guest artist/director appointments for at least one production per academic year. Restore guest designer	Improved opportunities for students who will attend other institutions based on lack of class offerings (including technical theatre) The ability for students to achieve their educational goals (especially in technical theatre). Students will have the networking opportunity to work with an outside director. This is an opportunity for students to experience directors and designers who work in theatres in the Los Angeles Area – in consideration for future employment. The Theatre Arts Department is requesting a separate budget line item for temporary employees (PSA) for Guest Directors or Designers.	Strategic Master Plan Goal 2.5 “Promote Innovative Learning for the 21st Century Students and Faculty” and 2.3 “Explore other potential collaborations with other businesses and community colleges.” EMP 1.1, 1.3.3.

appointments for at least one production per academic year. Request an increase in FTE for at least one technical theatre course once every four semesters.	By increasing FTE for classes not generally offered, students would have additional opportunities to obtain experience and fulfill degree requirements.	
Emphasize needs in program review such as facilities and equipment requests for items that are obsolete	College is less at risk for a lawsuit or injuries based on use of outdated equipment. The implementation of energy efficient equipment will benefit in the long term. Students will receive a better experience at GCC and GCC will become a more competitive institution as a result of state of the art instructional equipment and technology.	Strategic Master Plan Goal 3.5 “Promote innovative Learning for the 21st Century Students and Faculty”; EMP: 3.5.1 “Identify and review new instructional technologies” Annual Goal 2012/2013 #6: ...replacement of equipment and technology can be scheduled and planned based on industry standards.

Format Rev. 9.21.12

2012 PROGRAM REVIEW**Section 4
Resource Request**

**VPA-THEATRE
ARTS
Light Board & Dimmer
System**

I:VPA-Th-1

Mark Type of Request:

X	Facilities/Maintenance	X	Computer Hardware for Student Use
X	Classroom Upgrade	X	Computer hardware for Faculty Use
X	Instructional equipment		Software/Licenses/Maintenance/Agreements
	Non-Instructional Equipment		Conference/Travel
	Supplies		Other

4.1 Clearly describe the resource request.**LIGHT BOARD and DIMMER SYSTEM**

Replace the obsolete computerized lighting control board (over 20 years old) and the theatrical dimming system (the control board and rack) for the Studio Theatre (AU102)

Currently there is a temporary solution to get by, but is unreliable and produces unnecessary noise during performances and classroom activities. This has been mentioned by both students and representatives who have come to judge and professionally evaluate our productions. There are no longer parts available for the system to be repaired and the lighting board and is not up to current standards for and effective instructional value.

Amount requested: \$42,000

Lighting control board and peripherals (monitor to see cues, printer to print out cue sheets and reports, etc.): \$6,500; Dimmer rack and installation: \$35,500

4.2 Funding

X	Requires One Time Funding
	Requires Ongoing Funding
	Repeat Request
	Year(s) Requested

4.3 Please check if any off the following special criteria apply to this request:

	Health & Safety Issue
	Accreditation Requirement
	Contractual Requirement
	Legal Mandate

Please explain how/why this request meets any of the above criteria.

Although not from the above criteria, this is justified through the Annual Goals for the Academic Year 2012-2013. Specifically #6 and #10: "The college will allocate on-going funding so that the replacement of equipment and technology can be scheduled and planned based on industry standards" and "Faculty will continue to explore, evaluate, and implement delivery modes and methods of instruction that meet the objectives of curriculum and support student needs." (Strategic Master Plan Goals: 3.5 "Promote innovative Learning for 21st Century Students and Faculty"

- 4.4** Justification and Rationale: What EMP Goal, plan, SLO, PLO, or ILO does this request address? Please use information from your report to support your request.

Strategic Master Plan Goal: 3.5 "Promote innovative Learning for 21st Century Students and Faculty"; ILO: #7 Knowledge "7a Computer Skills (e.g. entertainment specific system for the study of technical theatre), 7b Technical Skills, 7c Workplace Skills (e.g. equipment is comparable to those experienced in the workforce), 7d Lifelong Learning (e.g. more employable in the area, faculty continue to improve with new innovative technology.

- 4.5** What measurable outcome will result from filling this resource request?

Students will be able to learn in an environment where equipment functions consistently and effectively – this will ultimately lead to the completion of student learning outcomes and subsequently workforce preparation. Subsequently, instructors will be able to properly evaluate the performance of the students (primarily with vocal enunciation, articulation, diction, and projection) without the added noise of the temporary solution.

APPROVAL

AGENCY	DECISION	
The Program Review Committee has reviewed the information in this request and finds it to be:	COMPLIANT	X
	NON COMPLIANT OR INCOMPLETE	
	a) Request not adequately described or incomplete	
	b) Request not linked to assessments or assessments not completed	
	c) Request not linked to EMP, plan or SLO,PLO or ILO	
	d) Report Incomplete	
PRC Comments		

Form Revised 9.19.12

Reports determined to be "Non-Compliant" will be returned to the division member responsible. Reports must be resubmitted with needed changes to the Program Review Office. Requests will not move forward in the budget process if the report or request is Non-Compliant.

2012 PROGRAM REVIEW**Section 4
Resource Request****VPA-THEATRE
ARTS****BANDSAW****I:VPA.Th-2****Mark Type of Request:**

X	Facilities/Maintenance		Computer Hardware for Student Use
X	Classroom Upgrade		Computer hardware for Faculty Use
X	Instructional equipment		Software/Licenses/Maintenance/Agreements
	Non-Instructional Equipment		Conference/Travel
	Supplies		Other

4.1 Clearly describe the resource request.

BANDSAW (Laguna LT-1400SUV)

Replacement of 40+ year old band saw in the Scene Shop (a classroom space, as well as a college facility supporting college-wide events.) This request would directly support the Theatre Arts, Music and Dance productions. Students work directly with this equipment as a part of Theatre Arts 129 and Theatre Arts 131.

The reliability of the equipment and dust collection proves to be a safety hazard. The loose nature of tolerances no longer work, and need to be replaced.

Takes longer to complete projects and find other solutions or repairs. This is an ineffective use of time and resources.

Amount requested: \$3200 for *equipment, shipping, and taxes*.

4.2 Funding

X	Requires One Time Funding
	Requires Ongoing Funding
	Repeat Request
	Year(s) Requested

4.3 Please check if any off the following special criteria apply to this request:

X	Health & Safety Issue
	Accreditation Requirement
	Contractual Requirement
	Legal Mandate

Please explain how/why this request meets any of the above criteria.

Fine particles of dust have proven to be a health hazard. This outdated equipment does not meet the current standards of safety and is not capable to have dust collection accessories added to it. The equipment now is much more efficient from an energy standpoint and will support our Strategic Planning goals.

- 4.4** Justification and Rationale: What EMP Goal, plan, SLO, PLO, or ILO does this request address? Please use information from your report to support your request.

ILO's 6c "Personal Responsibility: Physical Wellness"; 7c "Workplace Skills"; 2012-2013 Annual Goal of "Allocate on-going funding so that the replacement of equipment and technology can be scheduled and planned based on industry standards. EMP: 3.5.1 – "Identifying and reviewing new instructional technologies; Sharing best practices and lessons learned across campuses; Appropriate workspace for teaching and learning.

- 4.5** What measurable outcome will result from filling this resource request?

Maintaining currency in instructional equipment. Safety. Energy savings. Resource Savings.

APPROVAL

AGENCY	DECISION	
The Program Review Committee has reviewed the information in this request and finds it to be:	COMPLIANT	X
	NON COMPLIANT OR INCOMPLETE	
	a) Request not adequately described or incomplete	
	b) Request not linked to assessments or assessments not completed	
	c) Request not linked to EMP, plan or SLO,PLO or ILO	
	d) Report Incomplete	
PRC Comments		

Form Revised 9.19.12

Reports determined to be "Non-Compliant" will be returned to the division member responsible. Reports must be resubmitted with needed changes to the Program Review Office. Requests will not move forward in the budget process if the report or request is Non-Compliant.

2012 PROGRAM REVIEW**Section 4
Resource Request**

**VPA-THEATRE
ARTS
Dust Collection
System**

I:VPA.Th-3

Mark Type of Request:

X	Facilities/Maintenance		Computer Hardware for Student Use
X	Classroom Upgrade		Computer hardware for Faculty Use
X	Instructional equipment		Software/Licenses/Maintenance/Agreements
	Non-Instructional Equipment		Conference/Travel
	Supplies		Other

4.1 Clearly describe the resource request.

DUST COLLECTION SYSTEM which includes

1. Vacuum
2. Piping and hosing to connect various stationary tools to the connector
3. Blast gates

Amount requested: \$8,800

Breakdown of cost, if applicable.

Dust collector = \$3,900 (including tax and shipping); Ducting, blast gates = \$4900.

4.2 Funding

X	Requires One Time Funding
	Requires Ongoing Funding
	Repeat Request
	Year(s) Requested

4.3 Please check if any off the following special criteria apply to this request:

X	Health & Safety Issue
	Accreditation Requirement
	Contractual Requirement
	Legal Mandate

Please explain how/why this request meets any of the above criteria.

Dust particles can prove to be a health risk (especially to asthmatics). Long term exposure of students, faculty and staff could prove harmful.

- 4.4** Justification and Rationale: What EMP Goal, plan, SLO, PLO, or ILO does this request address? Please use information from your report to support your request.

ILO's 6c "Personal Responsibility: Physical Wellness"; 7c "Workplace Skills"; 2012-2013 Annual Goal of "Allocate on-going funding so that the replacement of equipment and technology can be scheduled and planned based on industry standards."

- 4.5** What measurable outcome will result from filling this resource request?

Students, faculty, staff will be working in a safer environment, a reduction in combustible material risk.

APPROVAL

AGENCY	DECISION	
The Program Review Committee has reviewed the information in this request and finds it to be:	COMPLIANT	X
	NON COMPLIANT OR INCOMPLETE	
	a) Request not adequately described or incomplete	
	b) Request not linked to assessments or assessments not completed	
	c) Request not linked to EMP, plan or SLO,PLO or ILO	
	d) Report Incomplete	
PRC Comments		

Form Revised 9.19.12

Reports determined to be "Non-Compliant" will be returned to the division member responsible. Reports must be resubmitted with needed changes to the Program Review Office. Requests will not move forward in the budget process if the report or request is Non-Compliant.

2012 PROGRAM REVIEW**Section 4
Resource Request**

**VPA-THEATRE
ARTS**
*Digital Audio Mixing
Board*

I:VPA.Th-4**Mark Type of Request:**

	Facilities/Maintenance	X	Computer Hardware for Student Use
X	Classroom Upgrade	X	Computer hardware for Faculty Use
X	Instructional equipment		Software/Licenses/Maintenance/Agreements
	Non-Instructional Equipment		Conference/Travel
	Supplies		Other

4.1 Clearly describe the resource request.**DIGITAL AUDIO MIXING BOARD FOR MAINSTAGE (AU100)**

Replace analog mixing board in order to maintain currency within the profession for the students. Being able to teach students working in the digital domain as it pertains to audio. Result would not only be currency, but better quality for productions and outside events and lectures. Especially musicals and jazz band (Theatre and Music Departments.)

Amount requested: \$20,501 (including tax and shipping)

Breakdown of cost, if applicable.

Link to Yamaha M7CL-32 = <http://www.yamahaproaudio.com/global/en/products/mixers/m7cl/>

4.2 Funding

X	Requires One Time Funding
	Requires Ongoing Funding
	Repeat Request
	Year(s) Requested

4.3 Please check if any off the following special criteria apply to this request:

	Health & Safety Issue
	Accreditation Requirement
	Contractual Requirement
	Legal Mandate

Please explain how/why this request meets any of the above criteria.

Although not from the above criteria, this is justified through the Annual Goals for the Academic Year 2012-2013. Specifically #6 and #10: "The college will allocate on-going funding so that the replacement of equipment and technology can be scheduled and planned based on industry standards" and "Faculty will continue to explore, evaluate, and implement delivery modes and methods of instruction that meet the objectives of curriculum and support student needs." (Strategic Master Plan Goals: 3.5 "Promote innovative Learning for 21st Century Students and Faculty")

- 4.4** Justification and Rationale: What EMP Goal, plan, SLO, PLO, or ILO does this request address? Please use information from your report to support your request.

Strategic Master Plan Goal 3.5 "Promote innovative Learning for 21st Century Students and Faculty"; Annual Goal for Academic Year 2012-2013 #6: "The college will allocate on-going funding so that the replacement of equipment and technology can be scheduled and planned based on industry standards; ILO 7 – "Application of Knowledge: Computer Skills, Technical Skills, Workplace Skills, Lifelong Learning.

- 4.5** What measurable outcome will result from filling this resource request?

Better quality in auditorium activities. Students will be better prepared to transfer for a 4 year program or better workforce preparation. Faculty will be instructing students with current equipment.

APPROVAL

AGENCY	DECISION	
The Program Review Committee has reviewed the information in this request and finds it to be:	COMPLIANT	X
	NON COMPLIANT OR INCOMPLETE	
	a) Request not adequately described or incomplete	
	b) Request not linked to assessments or assessments not completed	
	c) Request not linked to EMP, plan or SLO,PLO or ILO	
	d) Report Incomplete	
PRC Comments		

Form Revised 9.19.12

Reports determined to be "Non-Compliant" will be returned to the division member responsible. Reports must be resubmitted with needed changes to the Program Review Office. Requests will not move forward in the budget process if the report or request is Non-Compliant.

2012 PROGRAM REVIEW

Section 4 Resource Request

**VPA-THEATRE
ARTS
KCACTF Regional
Festival**

I:VPA.Th-5

Mark Type of Request:

	Facilities/Maintenance		Computer Hardware for Student Use
	Classroom Upgrade		Computer hardware for Faculty Use
	Instructional equipment		Software/Licenses/Maintenance/Agreements
	Non-Instructional Equipment	X	Conference/Travel
	Supplies		Other

4.1 Clearly describe the resource request.

KCACTF Regional Festival

To serve as faculty advisor, supervisor, and chaperone to students participating in the Kennedy Center American College Theatre Festival.

The Kennedy Center, American College Theatre Festival is a week-long festival where students, faculty, and staff from colleges and universities gather to share exemplary work in the region. The goals of the Kennedy Center American College Theatre Festival are to:

- Encourage, recognize, and celebrate the finest and most diverse work produced in university and college theater programs;
- Provide opportunities for participants to develop their theater skills and insight and achieve professionalism;
- Improve the quality of college and university theater in America;
- Encourage colleges and universities to give distinguished productions of new plays, especially those written by students; the classics, revitalized or newly conceived, and experimental works.

The KCACTF has grown into a network of more than 600 academic institutions throughout the country, where theater departments and student artists showcase their work and receive outside assessment by KCACTF respondents.

Through stage, regional, and national festivals, KCACTF participants celebrate the creative process, see one another's work, and share experiences and insights within the community of theater artists. The KCACTF honors excellence of overall production and offers student artists and individual recognition through awards and scholarships in playwriting, acting, criticism, directing, and design.

In January and February of each year, regional festivals showcase the finest of each region's entered productions and offer a variety of activities, including workshops, symposia, and regional-level award programs.

GCC's participation is essential for research and experiencing new trends in theatre, but is also a viable outlet for our students to explore the Student Learning Outcomes for both course and program levels.

Amount requested: \$3200

Breakdown of cost, if applicable. Registration fees, hotel accommodations, transportation (air/vehicle), and meal support for two faculty mentors/chaperones.

4.2 Funding

	Requires One Time Funding
x	Requires Ongoing Funding
x	Repeat Request
2010/11, 2011/12	Year(s) Requested

4.3 Please check if any off the following special criteria apply to this request:

x	Health & Safety Issue
	Accreditation Requirement
	Contractual Requirement
x	Legal Mandate

Please explain how/why this request meets any of the above criteria.

Approximately 20 students attend to compete in the Irene Ryan acting competition for both in and out of state festivals. In addition, the interest in attending the festival is increasing from our students in both areas of acting and technical theatre. As this is deemed a school activity, the students follow the codes of student conduct and are coached by the faculty prior to attending. It is not always funded or plausible to have a faculty member present, and has become a financial hardship for the faculty. As with a program such as Study Abroad or Baja – or any Club Sponsored retreat, it is important to have a faculty presence to enforce the college's code of student conduct and proper supervision of a school/club activity. The supervising faculty would also be the first point of contact in the event of an emergency.

4.4 Justification and Rationale: What EMP Goal, plan, SLO, PLO, or ILO does this request address? Please use information from your report to support your request.

EMP: 1.1 "Awareness" – GCC's presence at the KCACTF festival includes us in the 600 academic institutions that participate; EMP 1.2 "Access" – The Theatre Arts Department's participation exposes students to other colleges and universities, that will ultimately help with student articulation. The activities better prepare our students for transfer; EMP 1.3 "Persistence and Success" – workshops and competitions better motivate students to become successful with their educational goals; EMP 2.3 "Explore other potential collaborators" – faculty and students are exposed to other schools and businesses related to theatre. EMP 3.5 "Promote Innovative Learning for the 21st Century Students and Faculty" – Workshops and Productions introduce students and faculty to new methods of teaching and learning.

ILOs: 1a, 1b, 1c, 1d, 1e – the week-long festival has a multitude of opportunities for working collaboratively or participating in workshops and performances.

ILOs 4a, 4b, 4c, 4d, 4e – students and faculty become well-rounded critics of theatre. Performances of the art are better evaluated.

ILOs 6a, 6b, 6c, 6d, - In preparation for the competition, students use and practices all personal responsibility skills.

ILOs 7a, 7b, 7c, 7d – For technical theatre students, it is expected that they will use computer or technical skills as part of running a production or participating in competition. The festival prepares them for lifelong learning whether in an educational or professional environment.

4.5 What measurable outcome will result from filling this resource request?

Students will have continued faculty support and supervision while at the festival; Faculty will bring current trends back into the classroom, Students will have a demonstrated incentive for success; Students will be better prepared for transfer or professional appointments; Students will have a better understanding of the standards of excellence beyond the source they are accustomed to; Students will have proper supervision of school and club-related activities.

APPROVAL

AGENCY	DECISION	
The Program Review Committee has reviewed the information in this request and finds it to be:	COMPLIANT	X
	NON COMPLIANT OR INCOMPLETE	
	a) Request not adequately described or incomplete	
	b) Request not linked to assessments or assessments not completed	
	c) Request not linked to EMP, plan or SLO,PLO or ILO	
	d) Report Incomplete	
PRC Comments		

Form Revised 9.19.12

Reports determined to be "Non-Compliant" will be returned to the division member responsible. Reports must be resubmitted with needed changes to the Program Review Office. Requests will not move forward in the budget process if the report or request is Non-Compliant.

2012 PROGRAM REVIEW**Section 4
Resource Request**

**VPA-THEATRE
ARTS**
*Dressing Room &
Classroom*

I:VPA.Th-6**Mark Type of Request:**

X	Facilities/Maintenance		Computer Hardware for Student Use
X	Classroom Upgrade		Computer hardware for Faculty Use
	Instructional equipment		Software/Licenses/Maintenance/Agreements
	Non-Instructional Equipment		Conference/Travel
	Supplies		Other

4.1 Clearly describe the resource request.**DRESSING ROOM, CLASSROOM (makeup, costume, and performance production classes) and shower upgrade.**

Examine the dressing room facility and upgrade mirrors, lighting, plumbing, and bathroom facilities. This classroom is currently located in a basement level where the only access is by stairs. As some productions involve heavy make-up and endurance, to not have adequate shower facilities is an issue for physical wellness and hygiene. Co-ed dressing facilities are problematic.

It should be noted that this facility is used for the make-up and costume classes, as well as production-related courses as a changing area.

Amount requested: \$56,000

4.2 Funding

X	Requires One Time Funding
	Requires Ongoing Funding
X	Repeat Request
2010/11- 2011/12	Year(s) Requested

4.3 Please check if any off the following special criteria apply to this request:

X	Health & Safety Issue
	Accreditation Requirement
	Contractual Requirement
X	Legal Mandate

Please explain how/why this request meets any of the above criteria.

This request is primarily a health and safety issue, as well as an ADA compliancy concern. The facility shows wear and is at the end of its useful life. The students comment on the space with every semester (through use as a classroom space and tours of the Theatre Arts 101 classes.) It is not an effective example in demonstrating current standards.

- 4.4** Justification and Rationale: What EMP Goal, plan, SLO, PLO, or ILO does this request address?
Please use information from your report to support your request.

EMP 1.3 – students are not modeling what is current industry standard; The costume and make-up classes have an increasing demand (FALL 2011 and SPRING 2012). There were not adequate space or learning stations for these students. ILO 6a, 6b, and 6c – Students have expressed being uncomfortable sharing a co-ed dressing room during performance classes.

- 4.5** What measurable outcome will result from filling this resource request?

An overall safer learning and working environment that is up to industry standard, compliant for ADA, wheelchair accessibility. Effective space for teaching and learning. Fewer complaints.

APPROVAL

AGENCY	DECISION	
The Program Review Committee has reviewed the information in this request and finds it to be:	COMPLIANT	
	NON COMPLIANT OR INCOMPLETE	X
	a) Request not adequately described or incomplete	
	b) Request not linked to assessments or assessments not completed	x
	c) Request not linked to EMP, plan or SLO,PLO or ILO	x
	d) Report Incomplete	
PRC Comments		

Form Revised 9.19.12

Reports determined to be "Non-Compliant" will be returned to the division member responsible. Reports must be resubmitted with needed changes to the Program Review Office. Requests will not move forward in the budget process if the report or request is Non-Compliant.

2012 PROGRAM REVIEW**Section 4
Resource Request**

**VPA-THEATRE
ARTS**
*Classroom &
Rehearsal Space*

I:VPA.Th-7**Mark Type of Request:**

	Facilities/Maintenance		Computer Hardware for Student Use
X	Classroom Upgrade		Computer hardware for Faculty Use
	Instructional equipment		Software/Licenses/Maintenance/Agreements
	Non-Instructional Equipment		Conference/Travel
	Supplies	X	Other

4.1 Clearly describe the resource request.**ACTING LAB CLASSROOM and REHEARSAL SPACE**

Amount requested: (Depending on availability of college facilities)

Cross-reference with Music Department's request for a Recital Hall and classroom space. The use of existing spaces on campus such as AU4, AU211, would be appropriate lab spaces in lieu of a newly built space.

4.2 Funding

X	Requires One Time Funding
	Requires Ongoing Funding
X	Repeat Request
2010/11 2011/12	Year(s) Requested

4.3 Please check if any off the following special criteria apply to this request:

X	Health & Safety Issue
	Accreditation Requirement
	Contractual Requirement
	Legal Mandate

Please explain how/why this request meets any of the above criteria.

The classroom/lab space that accommodates the seat loads for Theatre Arts 100, 103, 104, and 111 course is currently inefficient and poses a potential safety hazard as currently configured. Warm-up exercises, rehearsals, and lab work are conducted in the lobby area of the auditorium (a public and office space) as well as outdoors. They are noisy and prove to not meet the needs for movement exploration. Department business is interrupted when these public areas are used for

class areas. Student learning outcomes of these courses reflect that student learning and concentration/retention of class core curriculum are interrupted as a result.

- 4.4** Justification and Rationale: What EMP Goal, plan, SLO, PLO, or ILO does this request address? Please use information from your report to support your request.

EMP 1.3 – Students will succeed if there is a safe and adequate space to conduct their work. ILOs: 1c, 1d, 1e; 4b, 4c, 4d, 4e; 5c, 5d, 6a, 6b, 6c, 6d, 7c, 7d. – Students have complained and have expressed inhibitions working on movement or emotionally vulnerable material in a public space. In addition, the noise level by students rehearsing has caused an interruption when events are happening

- 4.5** What measurable outcome will result from filling this resource request?

A new, improved, larger space would accommodate the need for artistic expression and application of knowledge. Student complaints would decrease. A pride in the school and work would ensue. Increased productivity and access for productions by allowing the Studio Theatre space (AU102) to remain a theatre space for some of the traditional working hours. A broader variety of curriculum could be supported and explored in an appropriate environment. Better accommodate class seat loads. Students will gain continuity in learning through fewer interruptions.

APPROVAL

AGENCY	DECISION	
The Program Review Committee has reviewed the information in this request and finds it to be:	COMPLIANT	
	NON COMPLIANT OR INCOMPLETE	X
	a) Request not adequately described or incomplete	
	b) Request not linked to assessments or assessments not completed	X
	c) Request not linked to EMP, plan or SLO,PLO or ILO	X
	d) Report Incomplete	
PRC Comments		

Form Revised 9.19.12

Reports determined to be "Non-Compliant" will be returned to the division member responsible. Reports must be resubmitted with needed changes to the Program Review Office. Requests will not move forward in the budget process if the report or request is Non-Compliant.

2013 PROGRAM REVIEW**Section 4
IHAC Request**

Program Name: Theatre
Arts Full Time Faculty
Technical Theatre

I:VPA.Th-8

If this is a repeat request, please list the Resource ID code or year requested: 2007

- 4.1** The Office of Instruction will provide data on instructional hires during the past five years, including zzzz the full-time percentage of each new hire.

a) Number of full-time faculty currently assigned to the Program	2.4
b) Number of full-time faculty assigned to the Program in 2005	1.4
c) Does this position cover classes currently taught by adjuncts? Yes or No	Yes
c) Does this position contribute to program expansion? Yes or No	Yes

4.2 CPF Index (Committees Per Full-time Faculty)

1. Total number of full-time faculty members in this department/program.	2.4
2. Total number of committees in which all FT faculty members in this area participate (Governance and other campus related committees & participation).	3.0
3. CPF INDEX (Total of # 2 divided by #1)	125%

4.3 Status of Released Time Faculty

Faculty Name	Release Time Position	% RT	Term of Assignment
n/a			

4.4 How does this assignment relate to the college's Mission Statement?

If the mission of the college is to promote student learning and success, the Department of Theatre is partially meeting that requirement through not being able to offer the courses needed. In order to build numbers, an expert in the field of Technical Theatre must have the ability to mentor and recruit. As the mission states, "Using personal interaction, dynamic and rigorous instruction, and innovative technologies..." we can achieve that goal. If we do not have the personnel to properly instruct in this area, then the college is unable to serve the students who wish to pursue this area. With our current majors and transfer degree-seeking candidates, students with a focus on technical theatre need to receive skills that prepare them for the vocation or transfer. Although we have had some success in our alumni (as stated in our program review) it is estimated that this can increase with a full-time mentor/instructor. The opportunity to work in the industry is positive with Theatres in the NoHo Arts District, Downtown Los Angeles, Glendale (Glendale Center Theatre), Pasadena, to name a few. We plan to continue the possibility of partnering with Theatre Companies in the area, however the part-time faculty representing our Technical Theatre area is spread too thin to help cultivate these opportunities. Creative problem-solving skills are essential for critical for success in the modern workplace, such as verbal and written communication, mathematics, the effective use of technology for work and research, and the ability to work with others and conduct their lives with responsibility; Theatre teaches students all of these skills, but more importantly, the area of Technical Theatre embraces these as priority one. The Department requires further representation in this area.

4.5 How does this position relate to the objectives and functions of the college?

- | | |
|--|------------------------------|
| a) Associate Degree | d) Basic Skills development |
| b) Transfer to a four-year institution | e) Noncredit Adult Education |
| c) Career and Technical Education | f) Personal enrichment |

- a) Associate Degree – Theatre Arts currently offers an AA General Degree; AA Theatre – Acting Emphasis Degree; and a Technical Theatre Certificate. There is more demonstrated demand since 2007 of students who wish to pursue the Certificate to work directly in the field. However, the AA Degrees (including the Transfer Degree in Theatre Arts) will suffer if this position is not addressed.
- b) Transfer to a four-year institution – The Theatre Arts Department has been diligently working and has completed the preliminary data for submitting the Transfer Degree in Theatre Arts (2012/2013). It has been identified that the courses necessary for the degree must be offered so students can achieve their educational goals. However, due to part-time faculty load limitations we have been unable to offer necessary technical theatre courses. In addition, a Technical Theatre Transfer Model Curriculum is begin discussed at the state level. It is clear that this will need to be addressed departmentally if the goal is to remain current with academic standards.
- c) Career and Technical Education – There are many students who have been mentored in the area of Technical Theatre and have gone on to transfer or work directly in the industry. If we were to hire a full time instructor in this area, the numbers would certainly increase. The number of students who have been frustrated have equaled our success stories, due to not being able to offer courses on their specific timeline.

4.6 Describe how this position enhances student success. Ex: enhances instructional skills, meets community or industry needs. Contributes to state of the art technical education, etc. What

A full-time instructor in the area of Technical Theatre allows the mentor/student relationship in this area of expertise (Lighting, Sound, Set, and Entertainment Technology). The program is currently understaffed in this area (taught by one part-time instructor who also serves as instructor, designer, theatre facilities, technical director, and Performing Arts Production Manager). This is not industry, nor educational standard. Given that GCC is in an area a vibrant entertainment industry, hiring a full-time Theatre Arts Instructor in Design and Technology allows for more time to focus on course curriculum, mentoring and support for our students wishing to pursue a degree in Technical Theatre or work directly in the vocation.

measurable outcome will result from filling this request?

4.7 Are there anticipated negative impacts for not hiring this position? If so describe.

- Lack of proper supervision for the students due to the limit the number of hours part-time faculty are either allowed or willing to work in order to support the duties.
- Students not being served in the areas of Technical Theatre (e.g. not being able to offer classes within the two year degree completion due to faculty overload limitations)
- Lack of recruitment and a well-rounded department

4.8 Are there any other special concerns not previously identified? If so, please explain.

The 2004-2005 Instructional Program Review suggests that 2006 GCC Educational Master Plan, and the subsequent request in 2007 supports the analysis that such a position is needed for success in the program. It is required in order to provide a safe and efficient learning environment for any of the Theatre Arts lab times, technical rehearsals, and performances for Theatre Arts events. It is apparent that the continued request for this position, makes it a priority for upcoming year(s).

A full-time faculty load will allow for additional research for methodology and technology into their course. By assigning duties held by one adjunct faculty member in the area of Design, GCC students will be able to benefit from a more individualized instruction in the area. It will also enhance the department's contacts with the community through outreach to neighboring high schools. This position will prove to strengthen the connections between students, faculty, and the community.

(Ref. 4.1) It should also be noted that we have a full-time instructor at 40% load in Theatre Arts and the remainder of load in another department. This instructor only teaches Introduction to Theatre Courses, not the required courses to support the discipline or productions, or mentor the students in the area of Technical Theatre.