



Annual Program Review 2012-2013 - INSTRUCTIONAL REPORT

CERAMICS

Authorization

After the document is complete, it must be reviewed and submitted to the Program Review Committee by the Division Chair.

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1.0. Trend Analysis

For each program within the division, use the data provided to indicate trends (e.g., steady, increasing, decreasing, etc.) for each of the following measures.

Program	Academic Year	FTES Trend	FTEF Trend	WSCH / FTEF Trend	Full-Time % Trend	Fill Rate Trend	Success Rate Trend	Awards Trend
Ceramics	2008-2009	89	4	706	62.5%	96.5%	69.9%	4
	2009-2010	93	4	741	62.5%	101.3%	74.1%	2
	2010-2011	82	5	532	64.2%	100.6%	81.1%	0
	2011-2012	85	6	488	59.3%	99.3%	79.8%	6
	% Change	-4.5%	+38.1%	-30.9%	-3.2%	+2.8%	+9.9%	+50.0%
	Four-Year Trend	stable	increasing	decreasing	stable	stable	stable	increasing

1.1 Describe how these trends have affected student achievement and student learning:

Departmental trends are all positive except for the FTEF and the WSCH/FTEF trends. These sets of data are inaccurate. The FTEF in ceramics in the above chart shows an increase from 4 to 6 FTEF. Discussion of this data with Ed Karpp shows that this information is incorrectly reported in this chart. Ceramics Department FTEF has remained constant over this period with no increase. This column of data should show 4 FTEF for each of the years observed, so no increase. This mistake obviously throws off the WSCH/FTEF ratio, which in the above chart shows a 30% decrease. Since the FTEF number is too high by 33%, this alone accounts for the 30.9% drop in WSCH/FTEF. So, the WSCH/FTEF trend should be listed as stable rather than decreasing. Note that our success rate over this four-year period has increased by 9.9% and our awarded Certificates of Completion have increased by 50%. All the data show that 80% of students in the Ceramics program are succeeding and that Certificates of Completion are up, all of which is inline with data collected from our SLO assessments.

- 1.2** Please explain any other relevant quantitative/qualitative information that affects the evaluation of your program?

This is addressed in the above answer.

2.0. Student Learning and Curriculum

Course Level

Year	SLOAC Course Count	% of Courses with SLOs Defined	% of Courses Assessed
2010-2011	7	100.0%	0.0%
2011-2012	8	100.0%	87.5%
% Change		+0.0%	+87.5%
Four-Year Trend		stable	increasing

Provide the following information on each department and program within the division.

List each program within the division	Active Courses with Identified SLOs		Active Courses Assessed		Course Sections Assessed	
	N / N	%	N / N	%	N / N	%
Ceramics	8/8	100%	8/8	100%	8/8	100%

- 2.1** Please comment on the percentages above.

All current and active courses in the Ceramics Program have had SLO's identified and assessed within the past 3 years and there is an ongoing sequence of recurring assessments scheduled for the department's offerings.

- 2.2** Using the results from your division/departments recent assessment reports, please summarize any pedagogical or curricular changes that have been made as a result of your course assessments.

Our observations and assessments have shown that an average of 80% of students are successfully completing the SLO's for courses offered. As a result, no significant pedagogical or curricular changes were indicated. Ongoing collaboration between instructors teaching the same courses has been the most beneficial outcome of the process.

2.3 Please list all courses which have been reviewed in the last academic year.

Note: Curriculum Review is required by the Chancellors Office every 6 years.

ART 186, ART 187, ART 188, ART 189, ART 190, ART 191, ART 195

Degree, Certificate, Program Level

List each degree and certificate, or other program* within the division	AA/AS Degree PLO Identified		AA/AS Degree Assessment Cycles Completed		Certificate PLO Identified		Certificate Assessment Cycles Completed	
	YES	NO	YES	NO	YES	NO	YES	NO
Ceramics AS	X			X		X		X
Ceramics Certificate	X			X		X		X

2.4 Please comment on the percentages above.

While the department has made significant progress towards full identification/assessment of course level SLO's, and we have identified our Program Level SLOs for our AS and Certificate programs, we have not, as yet completed an assessment cycle.

2.5 Using the results from your division/departments recent assessment reports, please summarize any changes that have been made as a result of your program level assessments. Your summary should include a summation of the results of all degrees, certificates, and other programs which were recently assessed.

Not yet completed.

2.6 Please list all degree/certificate programs within the division that were reviewed in the last academic year.

one.

2.7 What recent activities, dialogues, discussions, etc. have occurred to promote student learning or improved program/division processes in the last year?

Mark an "X" in front of all that apply.

X	Curricular development/revisions of courses
X	Curricular development/revision of programs
X	Increased improved SLO/PLOs in a number of courses and programs
X	Other dialog focused on improvements in student learning
X	Documented improvements in student learning
X	Increased/improved SLO/PLOs in a number of courses and programs
	New degree or certificate development
	Best Practices Workshops
	Conference Attendance geared towards maintaining or improving student success
	Division Retreat in 2011-2012
X	Division or department attendance at Staff Development activity geared towards maintaining or improving student learning
X	Division Meeting Minutes
	Reorganization

Please comment on the activities, dialogues, and discussions above

The Ceramics Department has made significant headway on most of these items, but we do need to focus next on Program Level assessments.

3.0 Reflection and Action Plans

3.1 Based on your data and analysis presented above, as well as on issues or items that you were unable to discuss above, comment on the Strengths and Weaknesses of the Program

Strengths

List the current strengths of your program

1. Excellent, motivated, cooperative faculty
2. Professional support staff, with both classified employees in the area having advanced degrees in the field of Ceramics
3. State of the art equipment and facilities, much of it paid for by semi-annual student ceramics sales

3.2 Weaknesses

List the current weaknesses of your program

1. Space is tight for the number of sections offered, additional square footage for program expansion would be most helpful
2. Reduction in student worker hours has created a strain on existing classified staff
3. Upcoming reductions in work contracts for the Classified Laboratory Supervisor from 12 months to 11 months will dramatically reduce the support the lab facilities receive.

- 3.3** Using the weaknesses, trends and assessment outcomes as a basis for your comments, please briefly describe any future plans and/or modifications for program/division improvements. Any plans for reorganization should also be included, along with a resource request if applicable.

Plans or Modifications	Anticipated Changes/ Improvements	Link to EMP, Plans, SLOs, PLOs, ILOs
Extend kiln patio area fence to allow additional space for student work.	See 3.2 #1	EMP, Ceramics, Page 137: Facilities Needs..
Return Classified Laboratory supervisor to 12 months.	3.3: Specialized deferred maintenance done when not supervising students. This work is not possible when school is in session. Laboratory Supervisor can only take vacation time when school is not in session.	EMP, Ceramics, Page 137: Personnel Needs

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2012 PROGRAM REVIEW

Section 4 Resource Request

VPA-Ceramics

*Studio Upgrades, Faculty
Computer, & Conference*

I:VPA.Ce-1

Mark Type of Request:

X	Facilities/Maintenance		Computer Hardware for Student Use
X	Classroom Upgrade	X	Computer hardware or Faculty Use
	Instructional equipment		Software/Licenses/Maintenance/Agreements
	Non-Instructional Equipment	X	Conference/Travel
	Supplies		Other

4.1 Clearly describe the resource request.

- Extend patio fence to increase square footage outside to give students more and safer space outdoors due to the space being maximized to past capacity inside the classroom.
- Instructional equipment: Replace 10 to 20 potters wheels which have been in operation for 20 years or more.
- Update the computer for faculty to current operating system. (this document could not be opened or printed on the current faculty computer.)
- Funds to travel to the annual National Ceramic Educators Conference to maintain current knowledge in the field. Last year two of the faculty attended and paid more than \$1,000 of their own money to attend.

Amount requested: \$25,800

Breakdown of cost, if applicable.

1. Patio fence estimate in 2008 was \$2,680 (probably more now)
2. Potters Wheels: Currently approximately \$1,000 each for a total of \$10,000 to \$20,000
- 3. New computer for faculty: \$1,000 (one time)**
4. Travel funds for one faculty member to attend NCECA: \$1,800 per year

4.2 Funding

1,2,3	Requires One Time Funding
4	Requires Ongoing Funding
1	Repeat Request
4	Year(s) Requested

4.3 Please check if any off the following special criteria apply to this request:

X	Health & Safety Issue
	Accreditation Requirement
	Contractual Requirement
	Legal Mandate

Please explain how/why this request meets any of the above criteria.

Current shelving to accommodate students requires ladders to reach the higher shelving.

4.4 Justification and Rationale: What EMP Goal, plan, SLO, PLO, or ILO does this request address? Please use information from your report to support your request.

EMP, Page 137: Facilities Needs

4.5 What measurable outcome will result from filling this resource request?

1. Extending the fence will allow more shelf space and the space in the classroom to lower the existing student storage cabinets.
2. Replacing the old potters wheels will bring the equipment up to date and decrease the maintenance required.
3. Updating the computer will allow the faculty to communicate with the administration effectively.
4. Travel funds will keep the faculty current in the field.

APPROVAL

AGENCY	DECISION	
The Program Review Committee has reviewed the information in this request and finds it to be:	COMPLIANT	X
	NON COMPLIANT OR INCOMPLETE	
	a) Request not adequately described or incomplete	
	b) Request not linked to assessments or assessments not completed	
	c) Request not linked to EMP, plan or SLO,PLO or ILO	
	d) Report Incomplete	
PRC Comments		

Form Revised 9.19.12

Reports determined to be "Non-Compliant" will be returned to the division member responsible. Reports must be resubmitted with needed changes to the Program Review Office. Requests will not move forward in the budget process if the report or request is Non-Compliant.