



California School Employees Association

GENERAL INFORMATION BULLETIN

August 16, 2013

General Information Bulletin No. 36-13

CHAPTER ELECTION RULES—FORM 2085

Action for Chapter Presidents: For discussion at chapter executive board meetings and distribution to chapter election committees (tellers).

A. SUBJECT MATTER

Policy 618.7.04(a) requires that chapter executive boards shall ensure that all eligible candidates are given or provided access to Form 2085 (Chapter Election Rules) as soon as practicable after the close of nominations, but no later than ten (10) calendar days prior to an election. (This provision does not pertain to those chapter elections where, pursuant to the chapter's approved constitution, the nominations and election are held at the same meeting, such as election of job grouping representatives on committees.)

Form 2085—Chapter Election Rules is attached hereto for distribution to eligible candidates for chapter office.

B. REQUIRED ACTION

1. **Chapter Presidents:** Review this bulletin and its attachment with your chapter executive board and elections committee (tellers). Ensure that the elections committee distributes Form 2085 to candidates for chapter office as required.
2. **Regional Representatives and Labor Relations Representatives:** For discussion at RPMs and chapter meetings.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

A handwritten signature in black ink, appearing to read 'Dave Low', is written over a horizontal line.

Dave Low
Executive Director

DL:CS:am:shea
attachment: Form 2085

DISTRIBUTION:

(For Action) Chapter Presidents; Regional Representatives; Labor Relations Representatives

(For Information) Board of Directors; Alternate Area Directors; Assistant Regional Representatives; All Standing Committee Members; PACs; RCOs; Retiree Unit Executive Board; Retiree Council Presidents; Life Members; Honor Roll; All Staff

PREVIOUS BULLETIN INFORMATION:

GIB 35-13, dated 8/2/13, and titled "Change in Insurance Administrators" was given general distribution.

CHAPTER ELECTION RULES

(Reference Association Policy 618)

Candidates for chapter elected office should review Association Policy 618 and the relevant elections language in the chapter's constitution. Policy 618 is available on the CSEA website under the "resources" tab. A copy of the chapter's constitution can be obtained from the chapter's executive board. Printed copies of both documents can also be obtained by contacting the Executive Department at CSEA Headquarters (800) 632-2128, ext. 1284).

Campaign Rules

- No resources of a chapter may be used to support, favor or promote the candidacy of any person. There is to be no discrimination among candidates with respect to any procedures, use of facilities, mail or chapter resources.

Use of chapter funds in connection with chapter office elections are restricted to:

- o Issuance of nomination and election notices.
- o Issuance of ballots and other election expenses.
- o Printing of candidate statements in a chapter newsletter, provided that all candidates are provided equal opportunity and equal space in the same issue.

All reasonable requests of any candidate to distribute/post campaign literature by mail or otherwise, at the candidate's expense, to all Active members in good standing, must be honored. Distribution privileges, if provided to one candidate, must be accorded all other candidates on an equal basis.

Candidates and their designees may not distribute campaign materials through the employer's mail and/or e-mail system unless approved by the chapter executive board. Candidates and their designees may not post campaign materials on CSEA bulletin boards unless approved by the chapter executive board.

- A candidate also has the option to mail (via U.S. mail) campaign materials to members through the chapter's assigned field office.

The campaign literature shall be mailed in plain envelopes from the field office, with the candidate required to reimburse the field office for all relevant costs (labor and materials).

- Candidate campaign materials are not permitted to contain the CSEA shield or any other identification that would tend to denote Association sanction of the materials or endorsement of the candidacy.
- The chapter constitution may require that candidates are provided an opportunity to address the members present prior to the balloting.
- Candidates have the right to inspect the chapter membership list. Candidates for chapter office shall not receive a chapter membership list or mailing labels for campaign purposes.
- Candidates, or designated representatives (observers), have the right to observe the ballot tally process.
- Only members in good standing may campaign on behalf of any candidate for chapter office.
- No campaigning, including wearing of campaign buttons, etc., may be done within 25 feet of any polling site so as not to interfere with a member's right to cast a secret ballot.