

Glendale Community College District

5500

Administrative Regulation

Standards of Student Conduct

A. Definitions

1. The term “GCC” is defined as Glendale Community College.
2. The term “student” is defined as any persons enrolled in GCC courses, both full-time and part-time, credit, noncredit, and not for credit.
3. The term “instructor” is defined as any academic employee of the District in whose class a student subject to discipline is enrolled, or counselor/librarian/specialist who is providing or has provided services to the student, or other academic employee who has responsibility for the student’s educational program.
4. The term “GCC “employee” includes any person employed by GCC performing assigned administrative, professional, academic, or staff responsibilities.
5. The term “member of the campus community” includes any person who is a student or GCC employee.
6. The term “GCC premises” includes all land, buildings, facilities, and other property owned, used, or controlled by GCC.
7. The term “organization” is defined as any group of persons who have complied with the formal requirements for official recognition as a GCC club.
8. The terms “policy” and “regulations” are defined as the rules of GCC as found in publications including, but not limited to, the college catalog, class schedule, student handbook, GCC Board Policy and Administrative Regulations.
9. The term “hazing” is defined as an act that endangers the mental or physical health or safety of a student, or that damages or disturbs public or private property for the purpose of initiation, admission into, affiliation with, or as a condition of membership in a group or organization.

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10. The term “good cause” includes, but is not limited to, the offenses defined by GCC Administrative Regulation 5500 and Article 3, Section 76033 of the California Education Code.

B. Jurisdiction

GCC jurisdiction over student disciplinary matters shall be limited to conduct that occurs on GCC premises, or at officially sanctioned or sponsored GCC activities held at off-campus locations. GCC may also have jurisdiction over student disciplinary matters for conduct that occurs at non-GCC activities at off-campus locations if the misconduct is so severe, pervasive, and objectively offensive that it denies a member of the campus community access to GCC's education programs or activities.

1. The Dean of Student Affairs or designee shall be the Judicial Officer responsible for administering the Standards of Student Conduct on the main campus, or for college-sponsored activities held at off-campus locations.
2. The Vice President, Instructional Services, or designee, shall be the Judicial Officer responsible for administering the Standards of Student Conduct involving academic dishonesty.
3. The Administrative Dean, Continuing and Community Education or designee shall be the Judicial Officer responsible for administering the Standards of Student Conduct at the Garfield Campus.
4. The GCC employee designated as the site supervisor shall be the Judicial Officer responsible for administering the Standards of Student Conduct at off-campus sites or study abroad locations.

C. Prohibited Conduct

Any student found to have committed an act of misconduct including, but not limited to, the following behaviors is subject to disciplinary sanctions as outlined in GCC Administrative Regulation 5520. The following conduct shall constitute good cause for discipline:

1. Disruption of the orderly operation of the college including, but not limited to the delivery of GCC instructional, administrative, or student services programs and functions; campus activities sponsored or sanctioned by

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- GCC; other authorized non GCC activities when the act occurs on GCC premises. Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of GCC employees.
2. Engaging in expression which is obscene, libelous or slanderous, or which so incites students as to create a clear and present danger of the commission of unlawful acts on GCC premises, or the violation of GCC policies and regulations, or the substantial disruption of the orderly operation of the college.
 3. Violation of published GCC rules, board policies, and administrative regulations.
 4. Dishonesty, forgery, alteration or misuse of GCC documents, applications, forms, records or identification; or knowingly furnishing false information to GCC.
 5. Unauthorized entry upon or use of GCC facilities. Unauthorized possession or duplication of keys to any GCC premises, entry into or use of any GCC premises, or use of GCC supplies and/or equipment.
 6. Cheating, plagiarism, or other violations of GCC policies and administrative regulations governing academic honesty as defined in GCC Administrative Regulation 5501.
 7. Violation of GCC ~~board~~ policies and regulations governing the use of computer, electronic, digital and communications technology.
 8. Gaming, gambling, or participating in other activities for the purposes of wagering or betting funds.
 9. Soliciting or assisting another to perform any act that would violate the Standards of Student Conduct and subject a student to disciplinary sanctions.
 10. Lewd, indecent or obscene conduct or expression on GCC owned or controlled property, or at GCC sponsored or supervised functions.
 11. Violation of federal, state, or local law on GCC premises, or at GCC sponsored or supervised activities.

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12. Failure to comply with directions of GCC employees who are acting within the scope of their job responsibilities.
13. Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in Sections 11053 et seq. of California Health and Safety Code an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, attending or negotiating the sale of any drug paraphernalia, as defined in Section 11014.5 of California Health and Safety Code except as expressly permitted by GCC regulations.
14. Presence on campus or at a college-sponsored function while under the influence of narcotics, other legally controlled substances, or alcoholic beverages except as expressly permitted by law and GCC regulations.
15. Abusive behavior directed toward, or hazing of, a member of the campus community or a college visitor.
16. Illegal or unauthorized possession or use of firearms, explosives, other weapons, or dangerous chemicals. Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from Glendale Community College Police Department, which is concurred by the Superintendent/President or designee.
17. Sexual assault or sexual exploitation regardless of the victim's affiliation with GCC.
18. Sexual harassment of a member of the campus community or a college visitor including, but not limited to unwelcome sexual advances; requests for sexual favors; other verbal, nonverbal, or physical conduct of a sexual nature in violation of GCC board policies and administrative regulations on sexual harassment (GCC Administrative Regulations 3430 and 3540), and applicable State and Federal laws.
19. Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.

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20. Engaging in intimidating conduct or bullying against another member of the campus community or college visitor through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; cyberbullying; threats; intimidation; harassment; coercion; or other conduct that threatens or endangers the health and safety of a member of the campus community or a college visitor.
21. Assault, battery, or any other physically abusive behavior that threatens or endangers the health and safety of a member of the campus community or college visitor.
22. Theft or attempted theft of GCC property, or property of a member of the college community or college visitor, or knowingly receiving stolen GCC property or private property on GCC premises.
23. Actual or attempted vandalism or destruction of GCC property, or property of a member of the campus community or college visitor.
24. Willful misconduct that results in injury or death to a member of the campus community or which results in cutting, defacing, or other injury to any real or personal property owned by GCC or on GCC premises.
25. The use of any electronic listening or recording device in any classroom without the prior consent of the instructor, except as necessary to provide reasonable accommodations for students with disabilities.
26. Unauthorized preparing, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, unless authorized by the instructor in writing.
27. Willful or persistent smoking in any area where smoking has been prohibited by law or by GCC regulations as defined by GCC Administrative Regulation 3570.
28. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.

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Reference:

- California Education Code, Sections 66300, 66301, 76033
- California Health and Safety Code, Section 11053 et seq., 11014.5

See Board Policy 5500

Adopted: 7/15/91

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