

MEMORANDUM OF UNDERSTANDING
BETWEEN
UNIVERSITY OF LA VERNE
AND
GLENDALE COMMUNITY COLLEGE

INTRODUCTION

This Memorandum of Understanding (MOU) formally recognizes that the University of La Verne and Glendale Community College are active educational partners, committed to providing greater educational opportunities and services for students transferring between institutions. This commitment strongly supports the concept of seamless transfer that embraces the principle that transfer students should not be required to repeat competencies already achieved.

The University of La Verne and Glendale Community College enter into this MOU in the spirit of cooperation and mutually recognize each other as quality institutions of higher learning. Each institution, furthermore, is dedicated to serving students from all walks of life, regardless of race, ethnicity, religion, sex, disability, color, age, marital status, national origin or other non-merit factors.

The purpose of this agreement is to enable Glendale Community College students who transfer to the University of La Verne to carry with them the credit they have already earned for as much relevant study as possible. The MOU provides a structure through which transfer articulation on all levels can be supported. Glendale Community College understands and agrees that final decisions regarding transfer articulations reside with the University of La Verne.

TRANSFER ELEMENTS

This MOU establishes that courses eligible for transfer credit include any course designated as baccalaureate level by the credit granting institution. Up to 88 semester hours of transfer credit will be awarded in the following order: satisfaction of general education requirements; satisfaction of major requirements; satisfaction of upper-division requirements; GPA benefit; and overall elective unit completion. All acceptable credits will be applied toward the designated/appropriate university degree(s) on a course-by-course basis.

The University of La Verne honors University of California or California State University General Breadth Certification (CSU-GE) or Intersegmental General Education Transfer Curriculum (IGETC) guidelines when evaluating transfer credit as part of the initial admission evaluation, if the student in question is admitted to La Verne with 28 or more semester hours of degree applicable

transfer credit from a community college. All coursework must be completed with a C- or higher.

There are three ways in which these guidelines may be applied: 1) Individual courses that are certified to meet particular CSU or IGETC general education requirements may be applied to corresponding University of La Verne general education requirements; 2) Individual students who have been partially certified by the community college as having fulfilled specific general education areas may have the corresponding University of La Verne general education areas fulfilled (such as the Humanities area or the Natural Sciences area); 3) Individual students who have been fully certified by the community college as having fulfilled the CSU or IGETC requirements for all general education areas may have all University of La Verne general education areas fulfilled, with the exception of university or major specific requirements, such as the University Values or Foreign Language requirements.

Glendale Community College graduates will go through the University of La Verne transfer process and, therefore, must meet all applicable requirements and deadlines pertaining to application for admission, orientation and registration, and payment of tuition and fees. They will abide by the policies and procedures that apply to all students at the University of La Verne.

General Education Transfer Policy

The process of course credit evaluation is to consistently apply university policy in determining the transferability of coursework to the University of La Verne and the applicability of that coursework to General Education and Major requirements. The policies that have been established for the evaluations processes are specified in the University Catalog and in the University Transfer Manual.

Total Number of Transferable Credits

Students may transfer a maximum of 88 semester hours for credit towards a Bachelor's Degree. Only coursework with a grade of C- or better will be considered for transfer. Successful completion of a course at one campus assures the necessary background, instruction, and preparation to enable the student to progress to the next level of instruction at La Verne.

Students are required to complete a minimum of 44 semester hours at the University of La Verne as well as 44 semester hours at the upper-division level. In addition, Main Campus traditional undergraduates must complete 16 of the last 32 semester hours at La Verne.

Students who have received credit through CLEP, DANTES, military, vocational/technical, and extension courses must follow the transfer policy as stated in the University of La Verne catalog.

General Education Transfer Policy- Values Requirements

A transfer student's Values Requirements are determined by the number of semester hours transferred at the time of matriculation. Refer to the University of La Verne catalog for specific details regarding this policy.

Joint Obligations

The University of La Verne and Glendale Community College agree to provide direct links between their institutional websites, including the existence of this Memorandum of Understanding and specific joint articulation agreements.

No transfer articulation materials developed by an articulating institution are valid without a MOU signed by the University of La Verne Provost.

The University of La Verne and Glendale Community College agree to exchange data and documents that will contribute to the maintenance and improvements of these transfer agreements and promote effective cooperation between the two institutions. The institutions will exchange admissions, grades, and retention data upon obtaining appropriate permissions from the students involved and in compliance with all federal, state, and local laws.

Evaluation

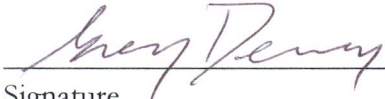
There will be an annual evaluation process of the partnership supported by the established articulation agreement with Glendale Community College. The information obtained from this evaluation will be used to improve the transfer process for the benefit of students.

Longevity of the MOU

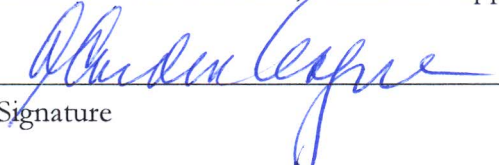
In order to protect all students transferring between these institutions, the MOU is perpetual until it is discontinued by either educational partner by submitting written notification to the other partner one year prior to the identified cancellation date.

University of La Verne

Greg Dewey, Provost
Academic Affairs


Signature

Adeline Cardenas-Clague
Associate Vice President, Academic Support & Retention

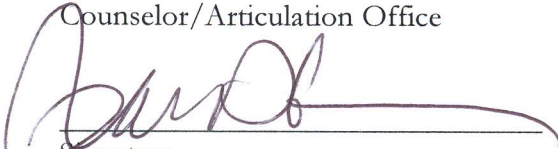

Signature

PH 7/18/2013

Glendale Community College

Richard Cortes

Counselor/Articulation Office


Signature

In Witness Whereof, the parties have caused this Memorandum of Understanding to be duly executed and delivered as of this _____ day of _____, 20_____.

Contact Information at University of La Verne

**Contact Information at Glendale
Community College**

Patricia Hernandez

Richard Cortes

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