Resource Request from Plan Review, 2013-2014

Complete a resource request form for each item or group of related items needed to meet the goals of the plan.

Type of Resource F	dequest:
Facilities/Maint. Instructional Equ Computer/Hdwa	p Non-Instructional Equip TrainingX Other
Mandatory: Is this re	equest for one-time funding? OR Does this request require ongoing funding?_X
If this is a repeat req	uest, please list the Resource ID code or year requested:
Mark if the following	apply to this request: Health & Safety Issue Legal Mandate X_ Accreditation Requirement Contractual Requirement
1. Plan Name:	Noncredit Matriculation/Student Support and Services
health counselor. I	summer hourly pay for two noncredit academic counselors and one noncredit mental
3. Identify the plan grant a. IIIC1 and IIIB1 students, and proviouselor.	pals, strategies, or action items that this resource request addresses. - Two full-time counselors will conduct academic counseling and advising with noncredit ide and coordinate noncredit matriculation services AND Maintain a .67 FTE Mental Health a classified coordinator to coordinate Career Center functions.
1.2.5.c – Provide S	tional Master Plan (EMP) goals that this resource request addresses. Student Services from Financial Aid, EOPS, Assessment, the Center for Students with erary, and Counseling for noncredit students at the Garfield Campus.
Student Learning Ou PLOs, or SLOs? a. SLO – Student Student will be abl b. SLO - Student For a and b - ILO consequences, bo	tional Learning Outcomes (ILOs), Program Learning Outcomes (PLOs), or course-level tcomes (SLOs) that this resource request addresses. Will the request lead to improved ILOs, will be aware of the next steps he or she should take regarding his or her education AND to to manage stressors that are impacting his or her personal and/or academic functioning. Will be aware of the next steps he or she should take regarding pursuing a job or career. — Personal Responsibility — Learners demonstrate an understanding of the the positive and negative of their own actions; set personal, academic, and career goals; appropriate resources to reach such goals.
improved achieveme a. When students ability to reach the transfer to credit p address any perso b. When students	student achievement will filling this resource request improve? Will the request lead to nt in areas such as transfer rate, job placement rate, basic skills completion rate, etc.? meet with academic counselors they are more likely to be successful in terms of their ir academic goals (e.g., basic skills programs, course of study or certificate completion, rograms, etc.). In addition, when students meet with a mental health counselor they can nal issues that could prevent successful completion of coursework. meet with a career counselor they can receive guidance about how to determine their e steps necessary to achieve job placement.

7. Are there any other factors or criteria to support the need for this resource request?

a. Noncredit is the largest feeder to the credit programs based on Campus Profile 2012 enrollment data and we must be able to provide Student Services for students to be successful in noncredit based on Campus

Noncredit Matric /SSSP Resource Req 2013-2014 Request 1

Profile 2012 data for noncredit students prior to transitioning to credit programs.

Accreditation Standard II.B.1.: The institution assures the quality of student support services and demonstrates that these services, regardless of location or means of delivery, support student learning and enhance achievement of the mission of the institution. And II. B. 3.a.: The institution assures equitable access to all of its students by providing appropriate, comprehensive, and reliable services to students regardless of service location or delivery method.

8. What resources are needed to fill this request?

Type of	Amount		
Resource	Requested	Description/ Details	Justification
Personnel	\$24,000	Summer Hourly for 2 academic counselors and 1 mental health counselor	Student services are needed when students are present year-round.
Personnel	\$80,000 Salary + Benefits	Classified Coordinator of Career Center	Noncredit students cannot access career support from the credit campus.
Facilities			
Equipment			
Supplies			
Software			
Training			
Other			
Total	\$104,000		