

Noncredit ESL Division Meetings

Morning April 1, 2014

Evening April 3, 2014

Present:

Division Chair: Alice Mecom

Fulltime: Barbara Assadi, Megan Ernst, Karen Hamilton, Paul Mayer, Debbie Robiglio

Morning: Hannah An, Susanna Aramyan, Marilyn Burghdorf, Misty Cho, Harriet Cohen, Carolyn Corrie, Caroline DePiro, Romina DerBedrosian, Karen Deukmejian, Fanshen DiGiovanni, Edwin Fallahi, Kathy Grammer, Deborah Henneker, Daniel Janoyan, Annette Kargodorian, Jane Lin, Kim MacDonald, Susanna Martirosyan, Jill McDowell, Rob Mott, Wayne Qian, Margaret Richer, Arusyak Sargsyan, Mari Sahakian, Marcia Sibony, Kathryn Son, Dianne Starke, Debbie Tannenbaum, Charlene Worthley, Nune Yeganyan, Linda Young, Ed Zayas

Guests:

Cindy Pollack

Elodia Collins

Evening: Marina Adamian, Miriam Aintablian, Andrew Bunnell, Dana Eusan, Rocio Fernandez-Presa, Carlos Gozalo, Natalie Keshishian, Miriam Krawchuk, Anahit Makhmuryan, Sofia Manaserian, Alfred Romulo, Susan Ryan, Katherine Sarian, Valerie Silverio, Robert Speiser, Naomi Sato, Esthella Siegrist-Torres, Thelma Torio, Hasmik Tovamassian, Larry Watts, Dennis Van Bremen

Announcements

After 22 years as the Administrative Assistant for Noncredit ESL, Marie Bartholomew will be retiring June 9.

Certificate Ceremony

The certificate ceremony was a success. Dr. Viar, the college president, as well as Dr. Vahe Perroomian from the board of trustees, attended. Two former ESL students were guest speakers and spoke on how Noncredit ESL classes have improved their lives.

April Welcome Back Festivity

To help maintain student attendance, the idea of having a Garfield welcome back festivity after spring break, when attendance drops, was suggested. The original idea was to have a Friday evening party in room MP103. Some instructors suggested having a morning and evening festivity. Some said we should have a welcome back before Fall starts.

Program Developments

Summer Schedule

Alice is waiting for Alfred to approve the proposed summer schedule before distributing summer assignments. Instructors would like to see separate classes for new and repeating students. It was also suggested a fast track system for the lower level students be implemented.

Assessment Cycles

Placement test update

Our current placement test is a single measure test and needs to be updated. At one point Scott Spicer had a bank of test questions. Having a bank of questions so that tests could be changed every six months would be a good solution. It was also suggested using the CASAS test. Further discussion will ensue at a later date, and may be a good topic of discussion for the retreat.

Staff Development

Noncredit ESL Retreat – June 13, Friday

The retreat will be held on Friday, June 13. More information, including a complete agenda, to follow at a later date.

Verbal Test

There is a new verbal test for level 0, 1, and 2. Instructors may elect to pilot the new tests or use the old tests. It was stressed the tests are not for distribution.

Moodle Training

Harriet Cohen will be mentoring instructors on using Moodle in the ESL lab at 12 noon today. It was requested that other times be available. Instructors who would like instruction on using Moodle should contact her directly.

Elodia Collins – ESL Student Services Division Rep and Main Campus tours

Elodia is the college services Noncredit ESL rep. There will be a CCCP college tour on April 25. Interested students should sign up in the career center. In May, registration workshops will be held for students who are planning on attending GCC classes in fall 2014. The counselors will be making classroom visits in all level 3 and higher classrooms. Elodia was reminded to visit the RMS Level 3 class.

Senate – Paul Mayer with guest Cindy Pollack

143 additional summer classes will be added, as The College is 2% below growth cap of last year. He is unsure how many/if any of this number pertains to Noncredit ESL. Cindy and Paul announced there are

2 at-large position available and sizeable stipends are paid for these positions. The senate meets every other Thursday from 1:40-3:10. They stressed the importance of adjunct presence on all committees.

Guild – Caroline DePiro

There will be reopeners this year. Caroline shared the fact that of the entire adjunct employed by the college, the majority of votes cast, are from Garfield adjunct. She stressed the importance of voting and that adjunct serving on committees is in the best interest of all adjunct instructors.

Meeting Adjourned