

GLENDALE COMMUNITY COLLEGE GOVERNANCE ANNUAL REPORT 2013 – 2014

The Annual Report is a summary of actions taken by the Governance Review Committee (GRC) regarding governance practices at Glendale Community College. Please review the content of the report so that you are aware of decisions made which affect the operation of all governance committees.

Glendale Community College takes pride in our shared governance system. As governance is an evolutionary process we continue to improve upon it through feedback and suggestions.

Mission Statement of the Governance Review Committee (GRC)

1. *Recommend revisions and updates of Administrative Regulation 2511, the Governance Document every 3 years or sooner as needed.*
2. *Ensure that Administrative Regulation 2511, the Governance Document and its committee structure are being followed properly.*
3. *Educate the campus community on the Administrative Regulation 2511, the Governance Document and Governance policies.*
4. *Advise Campus Executive regarding any violations of Administrative Regulation 2511, the Governance Document.*
5. *Propose policies and regulations that affect the governance process.*
6. *Perform surveys every other year regarding the function of Governance.*
For membership listing see the Blue List.

1. **Released Time Extra Pay policy**

Informational: The GRC discussed the topic of Administrative Regulation 4142, Released Time Extra Pay; and refers it to the Vice President of Instructional Services to address the process for interim appointments. (Action from November 5, 2013 with follow up February 18, 2014)

2. MSC to add the Program Review Committee as a governance committee; the subcommittee will report to Campus Executive. (December 3, 2013)

Status: the Program Review Committee proposal is pending approval by Campus Executive.

3. MSC that the Scholars Committee add student(s) from the Scholars group as “Resource” non-voting members. (December 3, 2013)
4. MSC to decline the addition of a voting seat to the Student Success & Support Program Committee (3SP). (April 1, 2014)

5. **Governance committees mission statement**

Informational: It is the purview of each committee to ensure their mission statement is current. (December 3, 2013)

6. Informational: **Governance survey of the leadership groups.**

Brenda & John to present results to Campus Executive – intent is to have a presentation at a Board meeting, in the Fall semester, to trigger open dialogue. (Action from May 16, 2014 meeting)

7. Prioritizing program review requests.

MSC the Governance Review Committee has received concerns about the consistency and quality in the process for prioritizing the program review requests; and refers such concerns to the IPCC and the Program Review Committee. (June 3, 2014)

8. Attendance & Quorum

Informational: The Governance Review Committee is monitoring meeting attendance and quorum through governance committee minutes.

*Respectfully submitted by
Frankie Strong, Governance Office*