Glendale Community College
Institutional Planning Coordination Committee
Agenda

October 13, 2014
12:15 pm
AD 121

Call to Order

Announcements

Approval of Minutes

1.   September 8, 2014 IPCC Minutes

Old Business

2.   Accreditation Gap Analysis: Progress Reports
The gap analysis is a tool for identifying gaps between current processes and the accreditation standards. This regular item on the IPCC agenda refers to discussion of progress on addressing the gaps.

3.   Process for Urgent Resource Requests
The IPCC established a process for urgent resource requests that occur outside the regular program review cycle but the process was never approved or moved forward. Questions and concerns are still being raised. IPCC should look at the process again, make improvements it finds necessary, and propose how to improve the college community's understanding of the process.

4.   Resource Request Processes: Appeals / Handling Recommendations of "No"
IPCC should clarify how resource requests that are turned down should be handled, and if there should be a way to appeal the recommendations coming out of the resource allocation process.

5.   Institutional Effectiveness Report 2013-2014
Ed Karpp will present an expanded version of the Institutional Effectiveness Report that has been published since 2010. The new version focuses on collegewide effectiveness measures tied to the mission, the EMP, and institution-set standards.

6.   Addressing Concerns with Resource Request Ranking Procedures
The Governance Review Committee has expressed some concerns about how resource requests were ranked in at least one standing committee, including that less than half of the committee members rated the requests. IPCC should look at the process and make recommendations to improve it.

New Business

7.   Strengthening Link Between SLO/PLO/ILO Assessment and Planning
One part of integrated planning that could be improved at GCC is the link between assessment and planning. IPCC should discuss this and recommend a process to strengthen the link.

8.	IPCC Mission Statement Annual Review for 2014-2015
	IPCC should review its mission statement and revise it if necessary, in accordance with governance procedures.

9.	IPCC Chair for 2014-2015
	IPCC should select its chair for 2014-2015, in accordance with governance procedures.

Other

Adjournment

IPCC Mission Statement

The IPCC models and monitors continuous quality improvement to ensure institutional effectiveness. The committee oversees college planning and program review; assesses the effectiveness of planning; makes recommendations for sustained continuous quality improvement; develops strategies to promote college-wide dialogue, discussion, and participation in the integrated planning process; and identifies trends and common needs that reveal institutional and student needs. These objectives are achieved by the strategic use of institutional data (including program review), accreditation standards, federal and state regulations, and community input as guiding principles for assessing institutional effectiveness.

approved October 14, 2013

Committee Blue List Information:

Institutional Planning Coordination
Time and Location: Second and Fourth Mondays, 12:15 – 1:30 pm, AD 121

Senate:	Andrew Young, Senate President
Guild:	Richard Kamei, Guild President
Joint Faculty [2]:	Deborah Robiglio, Garfield faculty member David Yamamoto
Other Faculty: Seats related to title	Yvette Ybarra, SLO Coordinator Isabelle Saber, Planning, Program Review, and Accreditation Coordinator Sarah McLemore, Curriculum & Instruction Co-Chair
CSEA [2]:	Saodat Aziskhanova, CSEA President Hoover Zariani
Administration [8]:	Ron Nakasone, Executive Vice President, Administrative Services Rick Perez, Vice President, Student Services Mary Mirch, Vice President, Instructional Services Teyanna Williams, Associate Vice President, Human Resources Alfred Ramirez, Administrative Dean, Continuing and Community Education Edward Karpp, Dean, Research, Planning, and Grants (chair) Deobrah Kinley, Associate Dean, Continuing and Community Education Marc Drescher, Chief Information Systems Officer
Manager/Confidential:	Jill Lewis, Program Review Manager
ASGCC [2]:	(vacant) (vacant)
Recording Secretary:	Jill Lewis, Program Review Manager