

**Glendale Community College  
Institutional Planning Coordination Committee  
Agenda**

**November 3, 2014**

**12:15 pm**

**AD 121**

**Call to Order**

**Announcements**

**Approval of Minutes**

1. October 13, 2014 IPCC Minutes

**Old Business**

2. **Accreditation Gap Analysis: Progress Reports**  
The gap analysis is a tool for identifying gaps between current processes and the accreditation standards. This regular item on the IPCC agenda refers to discussion of progress on addressing the gaps.
3. **Process for Urgent Resource Requests**  
The IPCC established a process for urgent resource requests that occur outside the regular program review cycle but the process was never approved or moved forward. Questions and concerns are still being raised. IPCC should look at the process again, make improvements it finds necessary, and propose how to improve the college community's understanding of the process.
4. **Institutional Effectiveness Report 2013-2014**  
Ed Karpp will present an expanded version of the Institutional Effectiveness Report that has been published since 2010. The new version focuses on collegewide effectiveness measures tied to the mission, the EMP, and institution-set standards.

**New Business**

5. **Strengthening Link Between SLO/PLO/ILO Assessment and Planning**  
One part of integrated planning that could be improved at GCC is the link between assessment and planning. IPCC should discuss this and recommend a process to strengthen the link.
6. **IPCC Mission Statement Annual Review for 2014-2015**  
IPCC should review its mission statement and revise it if necessary, in accordance with governance procedures.
7. **IPCC Chair for 2014-2015**  
IPCC should select its chair for 2014-2015, in accordance with governance procedures.

**Other**

**Adjournment**

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### IPCC Mission Statement

The IPCC models and monitors continuous quality improvement to ensure institutional effectiveness. The committee oversees college planning and program review; assesses the effectiveness of planning; makes recommendations for sustained continuous quality improvement; develops strategies to promote college-wide dialogue, discussion, and participation in the integrated planning process; and identifies trends and common needs that reveal institutional and student needs. These objectives are achieved by the strategic use of institutional data (including program review), accreditation standards, federal and state regulations, and community input as guiding principles for assessing institutional effectiveness.

*approved October 14, 2013*

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### **Committee Blue List Information:**

#### **Institutional Planning Coordination**

**Time and Location: Second and Fourth Mondays, 12:15 – 1:30 pm, AD 121**

Senate: Andrew Young, Senate President

Guild: Richard Kamei, Guild President

Joint Faculty [2]: Deborah Robiglio, Garfield faculty member  
David Yamamoto

Other Faculty: Yvette Ybarra, SLO Coordinator  
Seats related to title Isabelle Saber, Planning, Program Review, and Accreditation Coordinator  
Sarah McLemore, Curriculum & Instruction Co-Chair

CSEA [2]: Saodat Aziskhanova, CSEA President  
Hoover Zariani

Administration [8]: Ron Nakasone, Executive Vice President, Administrative Services  
Rick Perez, Vice President, Student Services  
Mary Mirch, Vice President, Instructional Services  
Teyanna Williams, Associate Vice President, Human Resources  
Alfred Ramirez, Administrative Dean, Continuing and Community Education  
Edward Karpp, Dean, Research, Planning, and Grants (chair)  
Deobrah Kinley, Associate Dean, Continuing and Community Education  
Marc Drescher, Chief Information Systems Officer

Manager/Confidential: Jill Lewis, Program Review Manager

ASGCC [2]: Christopher Ramos  
Arthur Oganian

Recording Secretary: Jill Lewis, Program Review Manager