

Noncredit ESL Division Meeting

November 4, 2014 11:00 a.m. (day)

November 6, 2014 8:15 p.m. (evening)

Garfield Campus: MP203

AGENDA

1. Approval of the minutes from October 7, 2014.
2. Exit exam schedule and end-of-semester procedures
 - Dec. 3 – Verbal assessment
 - Dec. 4 – Writing assessment
 - Dec. 8 - Grammar assessment
 - Dec. 10 – Last day of class and priority registration for winter classes

 - Link to end-of-semester policies:

<http://www.glendale.edu/modules/showdocument.aspx?documentid=23471>
3. Placement forms
 - Students should present fall and winter forms to the their spring instructor
4. SLOs
 - Excel sheets sent electronically to Silva
5. Disruptive students – Administrative Regulation 5500

6. FLEX
7. VESL classes
8. Certificate ceremony – spring 2015
9. Holiday party – December 12
10. Senate
11. Spring schedule/Guild