

**7231**

Administrative Regulation

**GENERAL PROVISIONS**

A. Short Title

This resolution shall be known and may be cited as “Board of Trustees Administrative Regulations Governing Classified Employment.”

B. Words and Phrases

For the purpose of this resolution, all words used herein in the present tense shall include the future; all words in the plural number shall include the singular number; all words in the singular number shall include the plural number; all words in the masculine shall include the feminine.

C. Separability

If any section, subsection, clause or phrase of this resolution is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this resolution.

D. Execution of Provisions

It shall be the duty of those placed in authority by this Board of Trustees to execute the provisions of this resolution.

E. Classified Employee/Management Committee

A Classified Employee/Management Committee, comprised of three (3) members selected by the Superintendent/President, three (3) by the CSEA, one (1) mutually agreed upon confidential employee, shall meet on a regular basis to review the administration of employment policies and procedures and propose additional amendments as needed. This committee may serve as an appeals board for complaints arising out of the administration of these personnel regulations or personnel regulations adopted for classified service. The functions of this committee will not include arbitration of grievances related to provisions of collective bargaining contracts.

F. Final Decisions

All decisions of the Board of Trustees shall be final.

Glendale Community College District

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Adopted: 4/15/91

Renumbered from Administrative Regulation 4200.1: 02/02/15