



ASSIGNMENT OPPORTUNITY ANNOUNCEMENT

***SUMMER BRIDGE AND FIRST-YEAR EXPERIENCE
COORDINATOR FOR STUDENT EQUITY-Spring and
Summer 2015 emergency hire***

20% Assignment for Spring 2015, \$4,000 Stipend for Summer

Closing Date: April 24, 2015

Objectives of Assignment:

This is an emergency appointment for the remainder of the Spring 2015 semester and Summer 2015. It will end September 1, 2015 at which time a new RT/EP position will be advertised.

The appointee will promote student equity designed particularly for student populations defined in Title 5, Section 54220 (d) as disproportionately impact groups (DI groups). By September 2015 the appointee will have evaluated already-planned GCC Summer Bridge and make recommendation for First-Year Experience programs, investigated Summer Bridge and First Year Experience on other campuses, and prepared a report for future GCC programs.

Supervision Exercised and Received:

This position reports to the Vice-President of Student Services and the Academic Senate.

Tasks and/or Activities Required:

- Assist in the coordination of GCC's 2015 Summer Bridge and First Year Experience research
- Assess GCC's 2015 Summer Bridge and research First Year Experience programs
- Investigate Summer Bridge and First Year Experience programs on other campus through a review of available literature, documenting evidence-based recommendations for success.
- As appropriate, visits to other campuses and attend training workshops to learn about successful Summer Bridge and First Year Experience programs.
- Prepare a report with recommendations for changes and additions to the GCC Summer Bridge and First Year Experience program by September 1, 2015.
- Serve as liaison to Division Chairpersons of the disciplines involved with the Summer Bridge and First-Year Experience programs, working to develop a training needs list
- Liaison to ASGCC for activities related to the Summer Bridge and First Year Experience
- Serve on the Student Equity Committee
- Prepare reports as needed by the Senate for the Student Equity Plan and Student Success Program.

Preferred Qualifications:

- Ability to interact effectively with students from a variety of cultures.
- Experience in writing curriculum.
- Ability to coordinate various aspects of two major programs: Summer Bridge and First-Year Experience.
- Familiarity with on and off-campus resources useful to the program.

Stipend and/or Released Time:

20% Released Time position for Spring 2015 plus \$4,000 Summer stipend

Term of Assignment:

This assignment will be the remainder of Spring 2015 and Summer subject to review by the RT/EP Committee and the availability of funding.

Application Procedure:

1. Interested faculty members should submit a letter of interest which clearly describes how the candidate is qualified to fulfill the duties of the position as listed on this announcement. The letter of interest must be received in the Human Resources Office by 4:30 p.m. on the closing date for consideration for this position.
2. A selection committee will interview the candidates for the position and make a final recommendation to _____.

*All activities related to this position in no way supplant contractual responsibilities such as office hours, committee assignments and curriculum revision and development.
This position is subject to availability of continued funding.*

**Released Time/Extra Pay Assignment
Application**



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Attach Additional Sheets, If Necessary

Name:	
Current Position at GCC:	GCC Telephone Extension:
Relevant Experience and Education:	
Other:	
References:	

Employee Signature

Date

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