

Glendale Community College District
Board Focus Areas and Outcome Measures for 2015 – 16 Academic Year

Board Focus Areas and Outcome Measures approved by the Board of Trustees - July 21, 2015
Accomplishments reviewed by the Board of Trustees - June 30, 2016

End-of-year Status Report

1. Board members primary attention is on issues related to the four Strategic Goals in the GCCD Educational Master Plan: 1) students awareness, access, persistence and success, 2) economic and workforce development, 3) instructional programs and student services, and 4) fiscal stability, diversification, and enrollment management; and to facilities and institutional operations.

- Devote a portion of each public meeting to at least one of the areas of oversight
 - ✓ Workforce training for business and industry
 - ✓ Adult and continuing education
 - ✓ Community services education program
 - ✓ Institutional effectiveness framework and goals
 - ✓ Institutional learning outcomes
 - ✓ Facilities Master Plan
 - ✓ Student Equity Plan
 - ✓ Equal Employment Opportunity Plan
 - ✓ Mission and vision
 - ✓ Feasibility study of local facilities bonds
 - ✓ Success indicators and key college profile data
 - ✓ College views
 - ✓ Scholars program
 - ✓ Safety, security, and emergency preparedness
 - ✓ Technology system upgrade
 - ✓ Energy conservations measures
 - ✓ Accreditation
 - ✓ Foundation
 - ✓ Student counseling
 - ✓ Hispanic Serving Institutions grants outcomes
 - ✓ AIMS program
 - ✓ Study abroad
 - ✓ Planetarium

- Receive and review status reports on achievements of the EMP strategic initiatives
 - ✓ June 30, 2016 Special Board Meeting

- Monitor progress on achieving diversity among faculty, staff, and students and closing of the student success achievement gaps
 - ✓ Student Equity Plan (December 2015)
 - ✓ Equal Employment Opportunity Plan (May 2016)

- Expand the role of the board in the oversight and development of the college budget including an expectation of timely informative meetings, the setting of budget benchmarks, and five-year budget projections.
 - ✓ 2015– 2016 budget update (June 2016)
 - ✓ Public Hearing 2015– 16 Budget (August 2015)
 - ✓ Proposed Budget for 2015- 16 for Action (September 2015)
 - ✓ GCC Budget Trends 2014 – 2015 (December 2015)
 - ✓ Enrollment Reporting Budget Strategy for 2014 – 15 (December 2014)
 - ✓ GCC Budget for 2016 - 17 (June 21 and June 30, 2016)

- Annually receive the Student Success Score Card results and Campus Profile data and identify areas for college attention
 - ✓ Student Success Scorecard, College Views, and Institution-Set Standards (December 2015)

- Participate in the oversight and development of the college facilities master plan
 - ✓ GCC Facilities Master Plan (November and December 2015)

- Monitor progress on fiscal savings due to energy conservation projects
 - ✓ Energy Conservation and Modernization for GCC, Phase 2 Verification and Results (November 2015)

2. Board members engage in professional development activities to enhance the performance of their roles and responsibilities

- Attend at least 2 professional development events directed toward governing board roles
 - ✓ CCCT and League Board meetings (1 trustee attended 5 meetings)
 - ✓ LACOE/LACSTA (2 trustees attended 2 meetings)
 - ✓ CCCT Annual Conference (2 trustees attended)
 - ✓ ACCT Annual Leadership Congress (2 trustees attended)
 - ✓ Board of Governors (1 trustee attended 2 meetings)
 - ✓ League Annual Convention (1 trustee attended)
 - ✓ ACCT National Legislative Summit (2 trustees attended)
 - ✓ League Annual Legislative conference (1 trustee attended)

- At least 2 trustees will participate in the CCLC Excellence in Trusteeship program
 - ✓ One trustee has completed the program

- Report to fellow board members on professional development events attended.
 - ✓ Reporting done at regular board meetings

- Read each publication provided to board members as part of the District’s membership in the League/CCCT and the ACCT as well as material provided by the Superintendent/President and Board President

- Participate in two board special meeting retreats held during the year
 - ✓ December 9, 2015
 - ✓ June 30, 2016
- Conduct a board self-evaluation and make improvements as necessary
 - ✓ Self-evaluation survey completed and discussed (June 20156)

3. Board members are visible in the communities served by GCC helping educate community members on the mission and needs of the college and learning how the college can better meet its mission.

- Attend at least six community events and speak to at least two groups
 - ✓ Royal Canyon Home Owners Association annual picnic (1)
 - ✓ Welcome Goseong, Korea delegation (1)
 - ✓ Glendale News-Press community advisory board (1)
 - ✓ Alex Theatre 90th anniversary celebration (2)
 - ✓ Glendale Youth Alliance luncheon and awards (2)
 - ✓ Glendale Historical Society gala (1)
 - ✓ Glendale Adventist Medical Center anniversary event (1)
 - ✓ Glendale Quarterback Club (1)
 - ✓ Business Life Women Achievers luncheon (1)
 - ✓ Glendale Fire Department Awards luncheon (1)
 - ✓ Glendale Educational Foundation State of the Schools breakfast (2)
 - ✓ Glendale Sunrise Rotary (1)
 - ✓ YMCA gala (1)
 - ✓ Armenian National Committee of America's Evening at the Brand" event (1)
 - ✓ Glendale Educational Foundation's annual fundraiser (1)
 - ✓ Mark Keppel Elementary School art exhibit at GCC (1)
 - ✓ Oakmont League luncheon (1)
 - ✓ Reception for new CEO of USC Verdugo Hills Hospital (1)
 - ✓ Glendale Mayor's prayer breakfast (1)
 - ✓ Reception for new GUSD Superintendent (1)
 - ✓ GUSD's Adelante Latinos Recognition ceremony (1)
 - ✓ Opening event of Armenian an Open Wound exhibit at the Brand Library (2)
 - ✓ Glendale Latino Association Scholarship Breakfast (2)
- Meet with GCC's state senator and state assembly member and Congressman at least once during the year
 - ✓ Congressman Schiff visit in DC (2)
- Meet with local elected officials from the city, county, and school district at least once during the year
 - ✓ Civic Leaders Roundtable bi-monthly meetings (1)

- Show interest in the life of the college by attendance at student, faculty, and staff activities at the college
 - ✓ Faculty Institute Day (2)
 - ✓ Foundation's annual dinner meeting (2)
 - ✓ Biology students' research poster presentation (1)
 - ✓ ASGCC Hispanic heritage celebration (1)
 - ✓ Patrons Club scholarship fashion show fundraiser (5)
 - ✓ Classified Institute Day (1)
 - ✓ Athletic Hall of Fame Dinner (2)
 - ✓ Concert singers fall performance (1)
 - ✓ Armenian Cultural Day celebration (1)
 - ✓ Celebrating New Faculty, Newly-tenured Faculty, and Faculty Advancing in Rank reception and presentation (5)
 - ✓ Fall ceramics sale (2)
 - ✓ Nursing pinning ceremony (January – 1, June – 3)
 - ✓ CSEA holiday luncheon (1)
 - ✓ Dr. Martin Luther King, Jr. interfaith breakfast (1)
 - ✓ GCC high school counselors day (1)
 - ✓ Persian Student celebration of Norooz (2)
 - ✓ Employees Service Recognition and Retirement Luncheon (2)
 - ✓ ASGCC Honors and Awards Dinner (3)
 - ✓ Graduation (5)

4. Board members support actively the fundraising efforts of the college through its foundation.

- Contribute to at least one of the college's fundraising events and activities
 - ✓ Trustees contributed during the year to the President's Circle, Athletic Hall of Fame, and various scholarships (5)
- Introduce the Superintendent/President and/or foundation leaders to potential significant donors to the college
- Join in an "ask" of a potential donor as appropriate

5. Board members communicate directly with the Superintendent/President in addressing issues of college policy and operation and direct community members and college constituency concerns to his office for resolution.

- Meet individually with the Superintendent/President at least once/month
 - ✓ All trustees participated in the monthly meetings in person or by telephone
- Work with the Superintendent/President's in the establishment of his annual focus areas
 - ✓ June 2016