

Glendale Community College District
Board Focus Areas and Outcome Measures for 2014 – 15 Academic Year

Board Focus Areas and Outcome Measures approved by the Board of Trustees - June 23, 2014
Accomplishments reviewed by the Board of Trustees – June 29, 2015

1. Board members' primary attention is on issues related to the four Strategic Goals in the GCCD 2011 – 2015 Educational Master Plan: 1) student awareness, access, persistence and success, 2) economic and workforce development, 3) instructional programs and student services, and 4) fiscal stability, diversification, and enrollment management; and to facilities and institutional operations.

- Devote a portion of each public meeting to at least one of these areas of oversight
 - ✓ Student Success Scorecard and Institution-Set Standards (July 2014)
 - ✓ Value of Active Learning as Seen Through the Robotics Academy (August 2014)
 - ✓ By-Area Trustee Elections (Sep, Oct, Nov, 2014; Jan, Feb, March, April, and June 2015)
 - ✓ Student Success and Support Program and Student Equity plans (October 2014)
 - ✓ District Mission and Vision (December 2014 and January 2015)
 - ✓ State Direction on Distance Education and Potential Effect on GCC (January 2015)
 - ✓ Campus Views 2014 (March 2015)
 - ✓ Accreditation Overview and Status (March 2015)
 - ✓ 2014 – 2019 Technology Master Plan (April 2015)
 - ✓ Energy Conservation and Modernization (May 2015)
 - ✓ Institutional Effectiveness Framework and Goals (May 2015)
 - ✓ Three new Board Policies were approved, 33 policies revised, and 8 policies deleted
 - ✓ The Board acted to approve 17 new courses, 1 new certificate, 5 new degrees, 151 revised courses, 1 revised degree, and 2 revised programs

- Twice a year receive and review status reports on achievements of the EMP strategic initiatives
 - ✓ June 29, 2015 Special Board Meeting

- Monitor progress on achieving diversity among faculty, staff, and students and closing of the student success achievement gaps
 - ✓ Student Equity (October 2014)

- Expand the role of the board in the oversight and development of the college budget
 - ✓ 2014 – 2015 budget Update (July 2014)
 - ✓ Public Hearing 2014 – 15 Budget (August 2014)
 - ✓ Proposed Budget for 2014 - 15 for Action (September 2014)
 - ✓ GCC Budget Trends 2013 – 2014 (December 2014)
 - ✓ Enrollment Reporting Budget Strategy for 2014 – 15 (December 2014)
 - ✓ GCC Budget for 2015 - 16 (June 16 and June 29, 2015)

- Annually receive the Student Success Score Card results and Campus Profile data and identify areas for college attention
 - ✓ Student Success Scorecard and Institution-Set Standards (July 2014)

- Have one special presentation on the policies and practices of GCC participatory governance
 - ✓ Shared Governance at GCC (December 2014)
- Participate in the oversight and development of the college facilities master plan
 - ✓ GCC Facilities Master Plan (January, April, and June 2015)
- Monitor progress on fiscal savings due to energy conservation projects
 - ✓ Energy Conservation and Modernization for GCC, Phase 1 Verification and Results (May 2015)

2. Board members engage in professional development activities to enhance the performance of their roles and responsibilities

- Attend at least 2 professional development events directed toward governing board roles
 - ✓ Ethics Training (5 trustees)
 - ✓ CCCT Board meeting (1 trustee attended 4 meetings)
 - ✓ LACOE/LACSTA (2 trustees attended 2 meetings)
 - ✓ CCCT Annual Conference (3 trustees attended)
 - ✓ ACCT Annual Leadership Congress (2 trustees attended)
 - ✓ Board of Governors (1 trustee attended 2 meetings)
 - ✓ League Annual Convention (2 trustees attended)
 - ✓ ACCT National Legislative Summit (3 trustees attended)
- At least 2 trustees will participate in the CCLC Excellence in Trusteeship program
 - ✓ One trustee has completed the program
- Prepare a written report to share with fellow board members outside regular board meetings upon completion of each professional development event
- Read each publication provided to board members as part of the District’s membership in the League/CCCT and the ACCT as well as material provided by the Superintendent/President and Board President
- Participate in two board special meeting retreats held during the year
 - ✓ December 2, 2014
 - ✓ June 29, 2015
- Conduct a board self-evaluation and make improvements as necessary
 - ✓ Self-evaluation survey completed and discussed (June 2015)
- Adopt a policy on new member orientation
 - ✓ Board Policy 2740: Board Education revised and adopted (September 2014)

3. Board members are visible in the communities served by GCC helping educate community members on the mission and needs of the college and learning how the college can better meet its mission.

- Attend at least six community events and speak to at least two groups
 - ✓ Chinese American Elected Officials Dinner (1)
 - ✓ Royal Canyon Property Owners Association Annual Event (3)
 - ✓ California Workforce Association (1 speak)
 - ✓ Glendale Commission on Status of Women Event (1)
 - ✓ Pasadena Armenian Genocide Memorial Evening of Remembrance (1)
 - ✓ Women of Achievement Luncheon (1)
 - ✓ Glendale Bar Association Dinner (1 speak)
 - ✓ Glendale Fire Department Awards Luncheon (3)
 - ✓ GCC Patrons Club Fashion Show (3)
 - ✓ YWCA Women Military Veterans Luncheon (2)
 - ✓ Discovery Cube Grand Opening (1)
 - ✓ Armenian National Committee Western Region Annual Banquet (2)
 - ✓ Tufenkian Pre-School 40th Anniversary (1)
 - ✓ Glendale Adventist Medical Center Foundation Guild Luncheon (1)
 - ✓ Glendale Chamber of Commerce Economic Outlook Breakfast (3)
 - ✓ League of Women Voters Los Angeles (1 speak)
 - ✓ United Chambers of Commerce Legislative Aid Recognition Luncheon (1)
 - ✓ Glendale Latino Association Scholarship Breakfast (2)
 - ✓ Glendale Latino Association Awards Luncheon (3)
 - ✓ Glendale Annual Mayor's Prayer Breakfast (2)
 - ✓ Chamlian School Anniversary Event (1)
 - ✓ Alliance for San Fernando Valley (1)
 - ✓ Korean American Federation of North Los Angeles Event (1)
 - ✓ Glendale Fire Chief Scoggins Farewell Celebration (4 with 1 speaking)
 - ✓ Glendale Chamber of Commerce State of the City Awards Luncheon (2)
 - ✓ Glendale Adventist Medical Center Annual Gala (1)
 - ✓ Valley Industry and Commerce Congressional Luncheon (1)
 - ✓ Valley Industry and Commerce Association Hall of Fame (1)
 - ✓ Economic Alliance Health Career Fair and Board Meeting (1)
 - ✓ California Coalition for Public Higher Education (1)
 - ✓ Glendale College Foundation Annual Dinner (2)
 - ✓ Mexican American Opportunity Foundation's National Latina Women's Conference (1)
 - ✓ Valley Economic Alliance Governing Board Meeting (1)

- Meet with GCC's state senator and state assembly member and Congressman at least once during the year
 - ✓ Congressman Schiff visit in DC (2)
 - ✓ Congresswoman (2)
 - ✓ Senator Liu (2)
 - ✓ Assembly Member Gatto (1)

- Meet with local elected officials from the city, county, and school district at least once during the year
 - ✓ Civic Leaders Roundtable bi-monthly meetings (1)
 - ✓ Presentation to GUSD School Board (1)

- ✓ Presentation to Glendale City Council (1)
- ✓ State of the County (1)
- Board members will show their interest in the life of the college by attendance at student, faculty, and staff activities at the college
 - ✓ Baja Field Station visit (1)
 - ✓ Faculty Institute Day (3)
 - ✓ Classified Institute Day (1)
 - ✓ Athletic Hall of Fame Dinner (4)
 - ✓ ASGCC Hispanic Heritage Celebration (2)
 - ✓ Veterans Resource Center Dedication (3)
 - ✓ Armenian Cultural Day Celebration (1)
 - ✓ Academic Senate Holiday Luncheon (1)
 - ✓ CSEA Holiday Luncheon (1)
 - ✓ CSEA Employees Week BBQ (1)
 - ✓ Verdugo Fire Academy Graduation (2)
 - ✓ Chancellor Harris Visit to college (4)
 - ✓ Recognition of ASGCC Officers and Legislators (5)
 - ✓ 100th Anniversary of the Armenian Genocide college events (5)
 - ✓ Celebrating New Faculty, Newly-tenured Faculty, and Faculty Advancing in Rank reception and presentation (5)
 - ✓ Patrons Club Scholarship Fashion Show Luncheon (3)
 - ✓ Patrons Club Scholarship Luncheon (1)
 - ✓ Employees Service Recognition and Retirement Luncheon (2)
 - ✓ Recognition of Women's Tennis Team and Coaches (5)
 - ✓ Recognition of Cooke Scholarship Recipient (5)
 - ✓ Speaker at GCC Business Series Lecture (1)
 - ✓ Nursing Pinning Ceremony
 - ✓ ASGCC Honors and Awards Dinner (5)
 - ✓ Scholars Program Dinner (1)
 - ✓ Glendale College Foundation Golf Tournament (1)
 - ✓ Graduation (5)

4. Board members support actively the fundraising efforts of the college through its foundation.

- Contribute to at least one of the college's fundraising events and activities
 - ✓ Trustees contributed during the year to the President's Circle, Baja Endowment, Planetarium Donor Wall, Garfield Donor Wall, Patrons Club, Athletic Hall of Fame, and various scholarships (5)
- Introduce the Superintendent/President and/or foundation leaders to potential significant donors to the college
 - ✓ President of the Armenian Educational Foundation
- Join in an "ask" of a potential donor as appropriate
 - ✓ One trustee conducted a major ask

5. Board members communicate directly with the Superintendent/President in addressing issues of college policy and operation and direct community members and college constituency concerns to his office for resolution.

- Meet individually with the Superintendent/President at least once/month
 - ✓ All trustees participated in the monthly meetings in person or by telephone

- Work with the Superintendent/President in the establishment of his annual focus areas
 - ✓ June 2015