

## **Noncredit ESL Division Meeting**

October 6, 2015 11:00 a.m. (day)/October 8, 2015 8:15 p.m. (evening)  
Garfield Campus: MP203

### **MINUTES**

**Present:** Division Chair: Deborah Robiglio

**Full-time Faculty:** Barbara Assadi, Megan Ernst, Karen Hamilton, Tiffany Ingle, Paul Mayer

**Morning:** Hannah An, Susanna Aramyan, Euphronia Awakuni, Betty Bond, Harriet Cohen, Caroline DePiro, Romina DerBedrossian, Karen Deukmejian, DiGiovanni Fanshen, Drummond Karin, Edwin Fallahi, Rocio Fernandez-Presa, Katherine Grammer, Deborah Henneker, Daniel Janoyan, Annette Kargodorian, Armineh Khanbabian, Ewa Lichwa, Kim MacDonald, Susanna Martirosyan, Jill McDowell, Wein Qian, Robert Mott, Margaret Richer, Mari Sahakian, Arusyak Sargsyan, Sato Naomi, Silverio Valerie, Kathryn Son, Walerstein-Sibony Marcia, Charlene Worthley, Patricia Zayas, Edgardo Zayas

**Evening:** Marina Adamian, Robert Ballenger, Rodney Borr, Caroline DePiro, Inga Eguizarian, Dana Eusan, Mariam Krawchuk, Sandra Limina, Anahit Makhmuryan, Paul McGarry, Alfred Romulo, Susan Ryan, Katherine Sarian, Esthela Siegrist, Hasmik Tovmasian, Dennis Van Bremen, Larry Watts, Nune Yeganyan, Linda Young

**Guests:** Elodia Collins – Academic Counselor

### **Minutes Approved as Written**

Announcements: Megan Ernst was the keynote speaker at the San Gabriel Valley CATESOL chapter. Her subject was 'Practice What You Teach'. Karen Hamilton co-authored and published a book entitled *Inside Listening and Speaking*. Tiffany Ingle, our new full-time hire, will be presenting at CATESOL in November about e-Portfolios. We are looking for someone who will host the annual Christmas party. We would like to move it to December 12 before the end of the semester. Please let us know if you would like to be the host or hostess .

**2015 Great California Shakeout Earthquake Drill:** The 2015 Earthquake Drill will be Thursday, October 15, 2015 at 10:15 a.m. If you would like to participate with your students, please do so.

**Professional development update-** Megan Ernst announced that the upcoming Mobile Devices workshop, which is a follow-up to the first workshop, will be on October 16<sup>th</sup>. If you attended the first workshop, you will be automatically registered for the second one. Some of our instructors attended the National Geographic Institute. Our Tricky Grammar series workshop will be this week. Please bring any ideas, videos or other resources that you think will be helpful to share, especially if you have a fun activity that can be used in the classroom. The focus of these workshops is to see how we can use some activities to teach tricky grammar in class. The Pearson presentation will be on Wednesday, October 21. John, our local Representative, will talk about the new Side by Side e-texts and also My English Lab and other online components. He will provide codes to access online resources. Lunch will be served and the second half of the presentation will be spent in the computer lab working together. We will have a workshop on promoting students' retention in the future. The CATESOL state conference is approaching and we will schedule a follow up to share what we have learned there.

**Moodle and learning outcomes:** Tiffany Ingle provided information regarding a new opportunity for Moodle users. There is now a grading component in Moodle. We can assess SLO's alongside our grading. This will give us more data about our SLO development over the semester and the data can be analyzed more specifically. Tiffany also announced that she had the opportunity at CATESOL last year to be a part-time interest group coordinator. This year they are looking for someone who is interested in becoming the coordinator since Tiffany is no longer an adjunct instructor. She also reported about a pilot program that involves book clubs for part-timers all across the state. The last book they read was a research-based book and the next one will also be researched-based.

**Division goals and project for 2015-16:** Deborah Robiglio gave an update about the division's goals and projects for the year. This year we are planning to work on the placement test. We are also going to take a closer look at the curriculum for our conversation classes and the learning outcomes associated with these courses.

**Verbal assessment results:** Results were shared from the Verbal assessment survey. Twenty-eight teachers responded out of thirty-nine sections. Most people thought the new verbal assessment was an improvement but there was an issue with time. If an extra day is needed for your assessment, please let the

office know in advance. A few pictures and questions still need to be adjusted, and will be discussed in the full-timers' meeting. There is still a plan to create a new verbal assessment for Levels 4 and 5 in the future. Information will be forthcoming.

**Topics and questions for our joint retreat with Credit ESL:** The retreat will be on Friday, November 20, at 9:00 a.m. at Garfield campus –MP103. Please RSVP to Silva by November 9<sup>th</sup>. Breakfast will be served and flex is available. An email will be sent out with the topics that have already been discussed. If you are going to attend, please think about these topics. Since this whole conversation began at an administrative level, there is an issue about how much influence the voices of the students have in this process.

**Senate:** Paul Mayer announced that there are two grants available for Partnership for Excellence from the Academic Senate. The first grant is for \$2500. This amount will be split if there is more than one applicant. The deadline to apply is October 18 and your work must be completed by the end of the semester. The second grant is for \$5000. This application must be submitted by November 1<sup>st</sup>. Paul handed out flyers from the Academic Senate which described the senate's goals and provided information on how to make a donation to the senate.

**Guild:** Caroline Depiro reported that the Guild is still pushing hard for a raise. They are offering a 1.75 percent raise but we are continuing to work to improve that offer. Also they are still negotiating instructors' access to restroom and classroom keys.