

Division Chair Administrative Evaluation

Assessment of Evaluatee by Immediate Supervisor

I. Please submit a commendation/recommendation which takes into consideration, but is not limited to the following:

1.) Accomplishments based on college goals and area responsibility:

2.) Meets or exceeds items on job description:

3.) General comments on any or all of the following areas:

a.) Ability to meet deadlines mutually-agreed upon between the Division Chairs and Administration:

b.) Leadership skills:

c.) Self-evaluation:

d.) Peer evaluation or public persona including community, statewide or national participation:

II. Additional Comments

III. Comments by appropriate Vice President

I have read this evaluation and discussed it with my supervisor

Name Title Date

Prepared by:

Name Title Date