

### **Vision**

Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

## **Glendale Community College Institutional Planning Coordination Committee Agenda**

**March 14, 2016  
12:15 pm  
AD 121**

### **Call to Order**

### **Announcements**

### **Approval of IPCC Minutes**

1. December 14, 2015 IPCC Minutes

### **Review of Subcommittee Minutes**

2. Master Planning - Team A
3. Program Review

### **Old Business**

4. **Accreditation Gap Analysis: Progress Reports**  
The gap analysis is a tool for identifying gaps between current processes and the accreditation standards. This regular item on the IPCC agenda refers to discussion of progress on addressing the gaps.
5. **Annual Evaluation of Integrated Planning, Program Review, and Resource Allocation for 2014-2015 Process**  
Part of the integrated planning system is an annual evaluation.
6. **Disseminating SLO/PLO/ILO Results and Program Review Results**  
Standard I.B.8 says "The institution broadly communicates the results of all of its assessment and evaluation activities so that the institution has a shared understanding of its strengths and weaknesses and sets appropriate priorities." The Learning Outcomes Committee will update the IPCC on this item.
7. **Quality Focus Essay**  
The Accrediting Commission requires a Quality Focus Essay that identifies plans for future improvement as part of the self evaluation report.

### **New Business**

8. **Process for Deciding When New Programs Require Substantive Change Proposals to the Accrediting Commission**  
New programs that represent a significant departure from existing programs, or can be completed at least 50% off-site or online, require substantive change proposals to the accrediting commission. The college should have a process to decide when such proposals are required.
9. **Summary of Requirements for Institutional Effectiveness Indicator Goals**  
The Chancellor's Office requires each college to set goals for a defined set of institutional effectiveness indicators.

## Other Adjournment

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### IPCC Mission Statement

The IPCC models and monitors continuous quality improvement to ensure institutional effectiveness. The committee oversees college planning and program review; assesses the effectiveness of planning; makes recommendations for sustained continuous quality improvement; develops strategies to promote college-wide dialogue, discussion, and participation in the integrated planning process; and identifies trends and common needs that reveal institutional and student needs. These objectives are achieved by the strategic use of institutional data (including program review), accreditation standards, federal and state regulations, and community input as guiding principles for assessing institutional effectiveness.

*approved October 14, 2013  
approved with no changes November 3, 2014  
approved with no changes September 14, 2015*

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### **Committee Blue List Information:**

#### **Institutional Planning Coordination**

**Time and Location: Second and Fourth Mondays, 12:15 – 1:30 pm, AD 121**

- Senate: Andrew Young, Senate President
- Guild: Zohara Kaye, Guild President
- Joint Faculty [2]: Deborah Robiglio, Garfield faculty member  
David Yamamoto
- Other Faculty: Yvette Ybarra, SLO Coordinator  
Seats related to title: Beth Kronbeck, Faculty Accreditation Coordinator  
Sarah McLemore, Curriculum & Instruction Co-Chair
- CSEA [2]: Saodat Aziskhanova, CSEA President  
Hoover Zariani
- Administration [8]: Ron Nakasone, Executive Vice President, Administrative Services  
Rick Perez, Vice President, Student Services  
Michael Ritterbrown, Vice President, Instructional Services  
Teyanna Williams, Associate Vice President, Human Resources  
Alfred Ramirez, Administrative Dean, Continuing and Community Education  
Edward Karpp, Dean, Research, Planning, and Grants (chair)  
Deborah Kinley, Associate Dean, Continuing and Community Education  
Marc Drescher, Chief Information Systems Officer
- Manager/Confidential: Jill Lewis, Program Review Manager
- ASGCC [2]: Maritza Arredondo, Arash Motamedrasa
- Resource: Daphne Dionisio  
(non-voting)
- Recording Secretary: Jill Lewis, Program Review Manager