

# NEW STUDENT CHECKLIST FOR 2020

Complete these steps by April 24 to receive priority registration for Fall 2020.



## STEP 1 — APPLICATION

- Complete your Application for Admission for the Fall 2020 semester
  - Visit [www.glendale.edu/application](http://www.glendale.edu/application)

## STEP 2 — PLACEMENT

- Placement into English and Math classes no longer requires a test. Visit the Assessment Center (SV 3rd Floor) with the following items:
  - Know your high school GPA and the grade in your last English and Math classes.
  - If you do not have high school records or are a returning student, visit the Assessment Center for guidance.

Do you have an IEP or 504 plan? Take your last IEP or 504 plan to DSPS – Disabled Student Programs and Services (SF 121) for additional assistance and support [www.glendale.edu/DSPS](http://www.glendale.edu/DSPS)

- ESL and Chemistry Assessments can be taken in the Assessment Center
  - Visit [www.glendale.edu/assessment](http://www.glendale.edu/assessment) for testing schedule and sample tests

## STEP 3 — ORIENTATION & S.E.P.

- Online Orientation & Counseling
  - Complete the online orientation & meet with a counselor to develop your required Student Education Plan (S.E.P.)
  - Online Orientation:  
[www.glendale.edu/orientation](http://www.glendale.edu/orientation)
  - Drop-in Academic Counseling hours:  
[www.glendale.edu/counseling](http://www.glendale.edu/counseling)

**If you complete all three steps by April 24th, you will receive priority registration!**

## STEP 4 — REGISTER

- Register for Fall 2020
  - For help with registering for classes, visit the Welcome Center at GCC (SM266)
  - Check your MyGCC for your registration appointment date and time ([www.glendale.edu/myGCC](http://www.glendale.edu/myGCC))
  - Priority registration starts May 18
  - Open registration starts June 1

# APPLICATION STEPS

## Before you begin the application make sure you have:

- An email account
  - Your social security number or a valid TIN (Tax identification Number)
  - Your address and phone number
  - Your educational history, including the high school you graduated from, the last college you attended, and the years you last attended these institutions
  - Know your residency status
- >>If you have a permanent resident card, you will need to know your alien registration number, the issued date and the expiration date.

## PART 1

1

Go to [www.glendale.edu/application](http://www.glendale.edu/application)

Click on **Create an Account**



Application to College

Before applying to college you must first have an OpenCCC account.

The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

OpenCCC is a service of the California Community Colleges Chancellors Office. The information in your account is kept private.

[Create an Account](#) or [Sign In](#)

2

After you create your account, **save your OpenCCC account information** since you may need it in the future (note this information is different from your MyGCC login information)



Account Created

Your secure OpenCCC account has been created.

Please take a moment to ensure that you remember your username and password.

Your CCCID is: \_\_\_\_\_

Next Step  
Continue to a Secure CCC Application

[Continue](#)

Then click on **Continue** in order to start on the college application

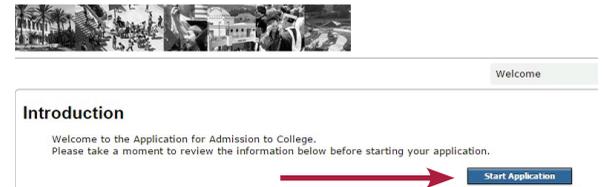
- **OpenCCC Username:** \_\_\_\_\_
- **Password:** \_\_\_\_\_

**If you have any questions about the application, you can contact Student Outreach Services at (818) 240-1000 Ext. 4767**

## PART 2

3

Then click on **Start Application**



Welcome

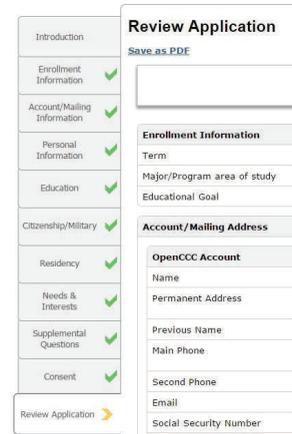
Introduction

Welcome to the Application for Admission to College. Please take a moment to review the information below before starting your application.

[Start Application](#)

4

You will be able to submit your application **once you see the green arrow check marks on all the sections on the left side**. If all the check marks are not green, you will need to edit or add information.



Introduction	
Enrollment Information	✓
Account/Mailing Information	✓
Personal Information	✓
Education	✓
Citizenship/Military	✓
Residency	✓
Needs & Interests	✓
Supplemental Questions	✓
Consent	✓
Review Application	➔

Review Application

Save as PDF

Enrollment Information

Term

Major/Program area of study

Educational Goal

Account/Mailing Address

OpenCCC Account

Name

Permanent Address

Previous Name

Main Phone

Second Phone

Email

Social Security Number

5

Once you submit your application, you will see the confirmation page. Note, the confirmation number is not your Student ID number. **You will receive an email from GCC after 2-3 hours with your Student ID number.**

Confirmation



Your application for admission has been submitted to Glendale Community College, TI

Name	
CCCID	
College Applied to	Glendale Community College
Term Applied for	Summer and Fall 2016
Email Address	
Submission Date & Time	
Confirmation Number	

Confirmation # \_\_\_\_\_