

**GLENDALE COMMUNITY COLLEGE DISTRICT**

1500 North Verdugo Road  
Glendale, California 91208  
(818) 240-1000

**BOARD OF TRUSTEES MEETING NO. 11**

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Peroomian at 5:03 p.m. on Tuesday, March 17, 2015 in Kreider Hall of the San Rafael Building.

Trustees Present:

Mrs. Anita Quinonez Gabrielian  
Dr. Armine Hacopian  
Dr. Vahé Peroomian  
Ms. Ann H. Ransford  
Mr. Anthony P. Tartaglia  
Mr. Francisco Aguilar ST

Administrators Present:

Dr. David Viar  
Ms. Tina Andersen-Wahlberg  
Ms. Lisa Brooks  
Dr. Edward Karpp  
Dr. Mary Mirch  
Mr. Ron Nakasone  
Mr. Amir Nour

Dr. Rick Perez

Dr. Alfred Ramirez  
Mr. Michael Ritterbrown  
Ms. Jan Swinton  
Dr. Teyanna Williams

Representatives Present:

Academic Senate: Mr. Andrew Young  
CSEA: Ms. Saodat Aziskhanova  
Guild: Mr. Richard Kamei

A CD of this meeting will be on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ms. Anuniderjeet Virk, ASGCC student majoring in Biology.

**RECOGNITION**

Mr. Francisco Aguilar, Student Trustee and ASGCC (Associated Students of Glendale Community College) President, introduced the officers and members of the Spring 2015 ASGCC Legislature. On behalf of the Board, Dr. Peroomian thanked the students for their service to the college.

**PUBLIC HEARINGS**

1. Proposed Alternative Trustee Area Plans for Glendale Community College District Board Elections

Dr. Peroomian announced that Public Hearing No. 1 was being conducted in accordance with Elections Code Section 10010 and that this was the second of three public hearings regarding the various proposals by the District's demographic consultant for the shape of possible trustee areas in the District. He noted that the third public hearing will be held at the April 21, 2015 Board of Trustees meeting.

Dr. Peroomian said that the purpose of the hearings is for the Board to receive input from the public regarding the various proposals, for people to comment on which maps they prefer, and whether changes to some or all of the proposals may be appropriate and why.

**PUBLIC HEARING NO. 1 – continued**

At 5:08 p.m., Dr. Peroomian opened the public hearing.

Mr. Douglas Johnson, President of NDC (National Demographics Corporation), demographic consultant to the District, updated demographic information via handouts and a PowerPoint presentation. Updated demographics regarding voting patterns were presented on each of the seven proposed possible trustee areas. Dr. Viar noted that the updated demographics would be posted with the materials already available online.

Dr. Peroomian called for public comment.

Mr. Michael Miller

Addressed the presentation of the updated demographics and the 2015 City of Glendale General Municipal Election.

Dr. Peroomian then asked if there were other speakers. Receiving none, Dr. Peroomian reiterated that the next public hearing on this subject would be held at the April 21, 2015 Board of Trustees meeting. Dr. Peroomian closed Public Hearing No. 1 at 5:21 p.m.

**UNFINISHED BUSINESS REPORT NO. 1 – Discussion - Proposed Alternative Trustee Area Plans for Glendale Community College District Board Elections**

The report was duly noted.

2. Guild Openers for Successor Collective Bargaining Agreement

At 5:22 p.m., Dr. Peroomian opened the public hearing and called for public comment. Receiving none, he closed Public Hearing No. 2 at 5:22 p.m.

3. District Openers for the 2015-2018 Collective Bargaining Agreement Between the District and the Glendale College Guild, Local 2276

At 5:22 p.m., Dr. Peroomian opened the public hearing and called for public comment. Receiving none, he closed Public Hearing No. 3 at 5:23 p.m.

**SPECIAL PRESENTATIONS**

1. Accreditation Update

Ms. Isabelle Saber, Coordinator, Planning, Program Review and Accreditation, provided the Board of Trustees with an update on the college's preparation for the final report due to the Accrediting Commission for Community and Junior Colleges (ACCJC) in August 2016 and the subsequent ACCJC site visit in October 2016.

At the conclusion of her presentation, Ms. Saber thanked her Core 3 team members, Dr. Edward Karpp and Ms. Jill Lewis, for their fantastic work.

2. Campus Views 2014: Results of the Fall 2014 Faculty/Staff Survey

Dr. Edward Karpp, Dean, Research Planning and Grants, reported on the highlights of the survey results. He said that the survey will be included in the self-evaluation accreditation report. Dr. Karpp noted that the survey can be viewed in its entirety at <http://www.glendale.edu/researchplanning>.

### **COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY**

There were no comments.

### **INFORMATIONAL REPORTS**

1. Lab/College Services Building

Mr. Nakasone provided an update on the project timeline.

2. Enrollment Update

The report was duly noted.

3. Measure G Funds Balances and Schedule Update

The report was duly noted.

### **UNFINISHED BUSINESS REPORTS - Discussion**

1. Proposed Alternative Trustee Area Plans for Glendale Community College District Board Elections

Please see page 2 of these minutes.

### **UNFINISHED BUSINESS REPORTS**

2. Administrative Services – Board Policy 2240: Computer and Communications Technology Use – Deletion

It was moved (Mr. Aguilar) and seconded (Mrs. Gabrielian) to approve the deletion of Board Policy 2240. The motion passed unanimously.

3. Instructional Services - Board Policy 4226: Multiple and Overlapping Enrollments

It was moved (Mr. Aguilar) and seconded (Dr. Hacopian) to approve Board Policy 4226. The motion passed unanimously.

4. District Openers for the 2015-2018 Collective Bargaining Agreement Between the District and the Glendale College Guild, Local 2276

Please see Public Hearing No. 3 on page 2 of these minutes.

It was moved (Dr. Hacopian) and seconded (Mrs. Gabrielian) to adopt the District's openers for the 2015-18 collective bargaining pursuant to Government Code Section 3547. The motion passed unanimously.

### **CONSENT CALENDAR**

1. Approval of Minutes – Regular Board Meeting of February 17, 2015
2. Warrants - District Funds – February 1, 2015 through February 28, 2015

**CONSENT CALENDAR-** continued

3. Contract Listing and Purchase Order Listing – February 1, 2015 through February 28, 2015
4. Budget Revisions and Appropriation Transfers – General Fund Unrestricted (01) February 1, 2015 through February 28, 2015
5. Budget Revisions and Appropriation Transfers – General Fund Restricted (03) February 1, 2015 through February 28, 2015
6. Declaration of Surplus Equipment and Ratification of Disposal
7. Approval of Instructional Services Agreement with the Institute of Heating and Air Conditioning Industries, Inc. (IHACI)
8. Proposed New Courses
  - ITECH 204 - CAQI/QM/QS System Performance Module*
  - ITECH 205 - CAQI/QM/QS Air Distribution Module*
  - ITECH 207 - CAQI/QM/QS System Economizer Module*
9. Revised Courses and Program
  - Courses: Architecture 101, Architecture 250;*
  - Architecture 105, Art 220;*
  - Computer Science/Information Systems 125,211;*
  - Computer Science/Information Systems 112, 135, 165;*
  - Engineering 120;*
  - ESL 123, 133, 141,151;*
  - Industrial Technology 201,202, 203;*
  - Physical Education 145, 172, 269, 270, 272, 273;*
  - Physical Education 147, 148, 173;*
  - Student Development 001, 127*
  
  - Program: Specialist in Alcohol & Drug Studies Certificate*
10. Personal Development Leave for Tenured Faculty Member
11. Personnel Report No. 9 – Academic Report
12. Personnel Report No. 9 - Classified Report
13. Personnel Report No. 9 – Student Report
14. Approval of Travel Outside of the United States – Toronto, Canada
15. Approval of Travel Outside of the United States – Korea and Japan

It was moved (Dr. Hacopian) and seconded (Mrs. Gabrielian) to approve Consent Calendar Items Nos. 1 through 15. The motion passed unanimously.

## **NEW BUSINESS REPORTS/ACTION**

1. Ballot for California Community College Trustees Board Election - 2015

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to nominate Ms. Ann Ransford for re-election to the California Community College Trustees Board. After nomination of Ms. Ransford, by affirmation of the Board, nominations were closed. The motion passed unanimously.

2. Non-Resident Tuition and Capital Outlay Fees for the 2015-16 Academic Year

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to establish the non-resident tuition fee at \$195 per unit and the non-resident capital outlay fee at \$10 per unit for the 2015-16 academic year.

Mr. Nakasone provided an overview on the proposed fees.

The motion passed unanimously.

3. Sabbatical Report for Fall 2012 – Spring 2013 Academic Year

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to accept the sabbatical report of Christine Kloezenman. The motion passed unanimously.

4. Sabbatical Request for Fall 2015

It was moved (Ms. Ransford) and seconded (Dr. Hacopian) to approve the sabbatical leave request for Crescent Orpelli for Fall 2015. The motion passed unanimously.

5. Naming of Lab/College Services Building

It was moved (Ms. Ransford) and seconded (Mr. Aguilar) to consider New Business Report No. 5.

After discussion, it was moved (Ms. Ransford) and seconded (Mr. Aguilar) for the following proposed building names to go forward: Los Robles, Sierra Vista, Tongva, El Centro, Buena Vista and a donor opportunity.

The motion passed unanimously.

## **COLLEGE CONSTITUENCY AND COLLEGE LEADERS REPORTS**

### **ACADEMIC SENATE REPRESENTATIVE TO THE BOARD**

#### Mr. Andrew Young

- Reported that the Senate has approved the following motions:
  - Motion 2014-40 – Board Policy 5050: Student Success and Support Program
  - Motion 2014-40B – Administrative Regulation 5050: Student Success and Support Program
  - Motion 2015-05 - The formation of a joint task force on roles and guidelines for Paraprofessionals at GCC
  - Motion 2015-02 – Board Policy 5501: Policy on Academic Honesty (renumbered and) revised

**ACADEMIC SENATE REPRESENTATIVE – Mr. Young - continued**

- Motion 2015-03 - Administrative Regulation 5501: Policy on Academic Honesty (The Senate revised and approved)
- Motion 2015-04 - Recommended deletion of Board Policy 6133: Policy on Academic Honesty
- All of the BPs and ARs listed now pass to the Academic Affairs committee.

**GUILD REPRESENTATIVE TO THE BOARD**

Mr. Richard Kamei

- Noted that Guild is looking forward to a productive negotiations session for the successor collective bargaining agreement.

**CSEA REPRESENTATIVE TO THE BOARD**

Ms. Saodat Aziskhanova

- Congratulated the newly hired classified employees and welcomed them to the college as permanent employees as many have worked as temporary hourly for some time:

Admissions and Records

Ani Giragosian  
Kala Nicole Jones  
Lilit Martirosyan  
Eduardo Rodriguez  
Alejandra Lizet Soto

Non Credit, Business

Arlet Abramians

- Congratulated Nancy Traynor who has been promoted to Interim Curriculum & Scheduling Systems Manager.
- Noted that the Classified Retreat will be held during Spring Break on April 13 -14 with over 20 employees attending.

**VICE PRESIDENTS**

Dr. Ricardo Perez, Student Services

- Reported that a Covered California enrollment specialist is in the Health Center every Tuesday during March.
- Noted that Dr. Patricia Hurley has been appointed to serve on a U.S. Department of Education negotiated rulemaking committee in Washington, D.C. to establish the regulatory rules for President Obama's "Pay As You Earn" student loan repayment program.
- Reported that Student Outreach Services sponsored two Counselor Days with 151 counselors in attendance.
  - Wednesday, February 11: 72 high school counselors
  - Thursday, February 12: 71 high school and 8 middle school counselors
- Announced that the Job Placement Center is holding its annual Job Fair on Monday, March 23, kicking off Financial Survival Week.

Dr. Mary Mirch, Instructional Services

- Reported that Glendale Community College Theater Arts student Wendy Ewan and her play, "My First Love," advanced to the finals of the Kennedy Center American College Theater Festival. Ms. Ewan's play is one of FOUR to be showcased in Washington, D.C. in April. This is an all-expense paid trip for Wendy where she will meet other playwrights, dramaturges, and Washington D.C. literary managers and have a top-notch workshop experience.

**VICE PRESIDENTS – Dr. Mirch - continued**

- Reported that on February 21, the Dance faculty and the student dance club sponsored “The Future of Dance Festival.” Over eighty-two high school and middle school students and families attended. The morning consisted of workshops conducted by Dance and Kinesiology faculty and focused on conditioning to prevent injuries and master classes in Modern/Contemporary dance and Hip-Hop Master. The afternoon focused on competitions with the top three performances receiving plaques. The students experienced an entire day of dance on the GCC campus. The feedback for the whole event was most positive. The students loved being on our campus. We hope to continue this event and build it with all of the Visual and Performing Arts, and eventually make it a campus wide festival. Thank you to Victor Robles for his tireless efforts in coordinating the event and all of the faculty who worked so hard to make the festival a success: Erin Calderon, Crane Sekhanan, Dora Krannig and Lynn McMurrey for all of their hard work.
- Noted that, for the first time, Glendale Community College students will be attending the American College Dance Festival from March 18 - 21 at California State University, Long Beach. We are sending eight dancers who will have the opportunity to experience the practical, academic and business of dance. GCC is submitting a faculty and student work.

Mr. Ron Nakasone, Administrative Services

- No further report.

**SUPERINTENDENT/PRESIDENT**Dr. David Viar

- Recognized and thanked retirees Karen Whalen, nursing instructor; Dr. Patricia Hurley, Associate Dean, Financial Aid; Gordon Alexandre, faculty leader and history instructor; and Jeanette Stirdivant, Interim Dean, Student Services and former Division Chair, Student Services.

**BOARD OF TRUSTEES**Student Trustee, Mr. Francisco Aguilar

- The ASGCC Admiration Committee is currently working on bringing town hall back on campus. We hope to inform students about the upcoming Board of Trustees and Glendale citywide elections.
- The ASGCC Relations Committee will conduct a Night Event for our night time students on March 26. Classroom visitations are scheduled for March 30 – April 9. We hope to answer any concerns that the student body may have.
- The ASGCC Finance Committee is currently working on the Campus Project Support Grant (CPS). The application can be found online at [www.glendale.edu/as](http://www.glendale.edu/as) and may be emailed to [asvpfi@glendale.edu](mailto:asvpfi@glendale.edu) no later than 11:59 p.m. Tuesday March 17. We are looking forward to beginning work on our upcoming 2015-2016 ASGCC Budget. New budget request forms will be available.
- In conjunction with Women's History Month, the ASGCC Activities Committee collaborated with GCC staff members to exhibit display boards providing information on eight women who have and are still changing our society.
- The ASGCC Legislature voices its support for Professor Reed's and Professor Gillooly's ongoing mission to educate the GCC student body on the importance of environmental issues and to one day make a GREENER GCC.
- Announced that the ASGCC Administration Committee is trying to put together a town hall to inform the students about the upcoming Board of Trustees election.

**BOARD OF TRUSTEES – continued**Member, Ms. Ann Ransford

- Attended the Los Angeles County Schools Trustee Association (LACSTA) Meeting featuring guest speaker Assemblymember Chris Holden, who discussed the College & Career Access Pathway (CCAP) bill.
- Serving on the LACSTA Nominating Committee.
- Campaigning for a second term on the CCCT (California Community Colleges Trustee) Board.
- Attended the Glendale Latino Association Awards Luncheon where GCC was honored as the Business of the Year.
- Attended the March 10<sup>th</sup> Faculty Meeting with guest speaker, Dr. Brice Harris, Chancellor, California Community Colleges.
- Led the over 300 attendees in the Pledge of Allegiance at the 52<sup>nd</sup> Annual Glendale Mayor's Prayer Breakfast.
- Thanked her colleagues for their confidence in nominating her for re-election to the California Community College Trustees Board.
- Congratulated the retirees.
- Reported on her attendance this week at the Board of Governors meeting and the outcome of that meeting, where action was taken for approval of the California Community Colleges Bachelor's Degree pilot program and a guaranteed transfer agreement with nine historically black colleges and universities.
- Noted that at the Board of Governors meeting, Chancellor Brice Harris and Chair Jeffrey Baum mentioned their visit at GCC, lending visibility to the college.

Member, Dr. Armine Hacopian

- Attended the Chamlian School 40th anniversary. Many students from Chamlian have attended Glendale Community College.
- Attended a "Facing History and Ourselves" workshop addressing the 100<sup>th</sup> anniversary commemorating the Armenian Genocide. Acknowledged GCC instructor, Dr. Levon Marashlian, and community member, Dr. Alice Petrossian, program co-founders.
- Expressed appreciation to the college's Armenian Genocide Commemoration committee. Distributed posters of the planned events in the month of April to her colleagues. Encouraged her colleagues to contribute to the commemoration events fund via the Glendale College Foundation to help defray expenses including advertising in the Glendale News-Press.

Clerk, Mrs. Anita Quinonez Gabrielian

- Attended Chancellor Brice Harris' visit to GCC (March 10).
- Thanked Dr. Hacopian for her leadership in the Armenian Genocide Commemoration Committee.
- Reported that she had attended the recent Glendale Latino Association event where Glendale Community College was honored as the Business of the Year. Noted that Ms. Ransford and Mr. Tartaglia were also in attendance, along with Dr. Viar, who accepted the award on behalf of the college. Mrs. Gabrielian noted that the award is shared by staff, faculty, and administration, all of whom have made GCC a premiere college.

Vice President, Mr. Anthony P. Tartaglia

- Attended Chancellor Brice Harris' visit to GCC (March 10).
- Attended the Glendale Mayor's Prayer Breakfast (March 12).
- Attended the Glendale Latino Association event.
- Said that he spoke at the Alliance for the San Fernando Valley on the clean energy issue. Noted that Jan Swinton, [Dean of Workforce Development], represented GCC.



**BOARD OF TRUSTEES – continued**

President, Dr. Vahé Peroomian

- Attended and was recognized at the Korean American Federation of North Los Angeles Inauguration Ceremony (February 28).
- Attended and was recognized at the “America We Thank You” event organized by the Armenian National Committee - Western Region at the Los Angeles Public Library (March 6th).
- Attended Chancellor Brice Harris’ visit to GCC (March 10).
- Said that he wished to highlight California Community Colleges Chancellor Brice Harris’ presentation on March 10 at GCC. Noted that Dr. Harris presented good budgetary news and the for the first time in quite a while, we are not saying “no” and that there are those in the community who look forward to GCC programs such as parent education and adult education. Said that he encourages the college to keep working on rebuilding these programs, now that there’s more funding, and to remember that, while transfers are very important, there are other needs in the community, as well.

**BOARD OF TRUSTEES REQUESTS FOR INFORMATION**

There were no requests.

**COMMENTS FROM THE AUDIENCE ON ANY SUBJECT**

Ms. Tamar Movsesyan

**ADJOURNMENT**

Dr. Peroomian adjourned the meeting at 6:33 p.m.

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Dr. Vahé Peroomian, President

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Mrs. Anita Quinonez Gabrielian, Clerk

Board of Trustees Regular Meeting, March 17, 2015  
Minutes recorded by Sally Holmes, Executive Assistant to the Superintendent/President and the Board of Trustees  
Minutes adopted – April 21, 2015 Board of Trustees Meeting