

## Trustee Evaluation Instrument Questions Compiled 05/22/14

SCALE:

5	4	3	2	1
Excellent Almost Always	Good Often	Fair Sometimes	Seldom	Needs Improvement Never

### Members of the Board:

		Average
1	Understand and support the mission of the college.	4.8
2	Approve educational programs that implement the mission of the college.	4.8
3	Ensure the institution strives to meet the needs of the diverse students.	4.4
	<b>BOARD</b>	
4	Adhere to their role as policy makers.	4.8
5	Set goals for the Board.	4
6	Understand and comply with their role as a Board, including ensuring that the Brown Act mandates are followed.	4.6
7	Are supportive of the Superintendent/President.	5
8	Allow the Superintendent/President to implement Board Policies and to run the day-to-day operations of the college.	4.8
9	Set goals for the Superintendent/President.	3.8
10	Evaluate the Superintendent/President annually.	4.8
	<b>BOARD MEMBERS</b>	
11	Provide for new Board Member orientation.	3

12	Ensure that Board Officers are selected through an open election process.	5
13	Understand and comply with their role as an individual Board Member.	4.6
	<b>BOARD RESPONSIBILITIES</b>	
14	Understand and implement its legal responsibilities.	4.6
15	Understand and approve the college budget.	4.6
16	Work to ensure that key functions are budgeted.	3.8
17	Ensure financial solvency.	4.6
18	Ensure that the physical plant is adequate and well-maintained.	4.4
19	Are involved in legislative matters at the state and federal level.	4
20	Understand the Board's role and responsibility as it relates to the college's shared governance processes.	5
21	Approve and monitor construction projects.	4.8
22	Understand the process and the Board's role in collective negotiations.	4.8
23	Assume a role in the accreditation process.	4.6
24	Establish procedures for soliciting and reacting to feedback about the Board from the various constituencies.	3.6
25	Only act and direct the Superintendent/President as a whole, not as individual members.	4.5
	<b>As a Member of the Board, I:</b>	
26	Prepare for each Board Meeting.	4.8

<b>27</b>	Support the majority decisions of the Board.	5
<b>28</b>	Refer issues that relate to the college back to the Superintendent/President.	5
<b>29</b>	Balance the interests of special groups versus the welfare of the college.	4.2
<b>30</b>	Represent the college to the community and the community to the college.	4.6
<b>31</b>	Attend college activities.	4.4
<b>32</b>	Participate in seminars, conferences, and Board retreats to upgrade my skills as a Board Member.	3.8
<b>33</b>	Keep up-to-date by reading periodicals and books on community college trusteeship.	3.8
<b>34</b>	Keep current with board policies, operating rules, and state and federal rulings.	4

Form prepared 12/21/07

Office of the Superintendent/President

Form updated at 9/21/09 Board Retreat

Form revised 10/30/09