

Moodle 3.0

Student Orientation

Upload an Assignment

*Welcome to the new Moodle at
Glendale Community College*

Test Course - clantz

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-  [News forum \(Course Announcements\)](#)
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Have questions? Please log in here any Friday at noon for my live chat online office hour!

-  [Assignment One](#)

Please upload your papers here.

You can change these titles!



You can add pictures and text to the page!

-  [moodle-3-features](#)
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SEARCH FORUMS

[Advanced search](#) ?

LATEST NEWS

WELCOME!!

20 Apr, 15:46 Connie Lantz

[Older topics ...](#)

UPCOMING EVENTS

 [Demo OFFICE HOUR LIVE CHAT Friday @ Noon!](#)
Tomorrow, 1:00 PM

 [Assignment One](#)
Thursday, 28 April, 12:00 AM

[Go to calendar...](#)
[New event...](#)

RECENT ACTIVITY

Activity since Wednesday, 20 April 2016,
3:57 PM

[Full report of recent activity...](#)

COURSE UPDATES:

Added Assignment
[Assignment One](#)

Uploading a written assignment in Moodle is easy! The assignment details may or may not appear beneath the assignment name link. To begin, click on the assignment name link

GCC demo student1 

Test Course - clantz

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Assignment One

Please upload your papers here.

Submission status

Submission status	No attempt
Grading status	Not graded
Due date	Thursday, 28 April 2016, 12:00 AM
Time remaining	6 days 12 hours
Last modified	Thursday, 21 April 2016, 11:40 AM
Submission comments	Comments (0)



Make changes to your submission

ADMINISTRATION

- Course administration

You are logged in as demo student1 (Log out)

The assignment page will include information about the submission status, grading status, due dates, time remaining till the assignment closes, and the “Add Submission” button .

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Assignment One

Please upload your papers here.

Online text

Paragraph **B** *I*      

Path: p

File submissions

Maximum size for new files: 1MB, maximum attachments: 1

Files



You can drag and drop files here to add them.

Save changes

Cancel

When you click on the add submission button you will arrive on this page. You may or may not see the “Online Text” submission area and/or the “File Submissions” area.

GCC demo student1 

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Assignment One

Please upload your papers here.

Online text

Paragraph **B** *I* [List] [Link] [Image] [Table]

[Undo] [Redo] U ~~S~~ X₂ X² [Align] [Indent] [Outdent] [Text Color] [Background Color] [Text Direction] [Text Color] [Background Color] [Text Direction]

Font family Font size [Code] [Table] [Image] [Link] [Text Color] [Background Color] [Text Direction]

Control, C for Copy

Control, V for Paste

Path: p

File submissions Maximum size for new files: 1MB, maximum attachments: 1

Files



You can drag and drop files here to add them.

[Save changes](#) [Cancel](#)

If you submit your assignment via the “Online Text” window, make sure to type it in Word and copy/paste it into the text window. You could lose your work otherwise if your computer crashes. The keyboard shortcuts are “Control, C” for copy and “Control, V” for paste. That is the only way you can paste into the “Online text” window.

GCC demo student1 

Test Course - clantz

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Assignment One

Please upload your papers here.

Online text

Paragraph **B** *I*       

  U   X_2 X^2      

Font family Font size         

File submissions

Maximum size for new files: 1MB, maximum attachments: 1

▶ Files



You can drag and drop files here to add them.

If you are submitting a Word or PDF document, you would click and drag the document into the “File Submissions” window, where the blue arrow is.

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Assignment One

Please upload your papers here.

Online text

Paragraph **B** *I*

- ☰
- ☰

↶ ↷ U ~~S~~ X_2 X^2

- ☰
- ☰
- ☰

Font family Font size          

Path: p

File submissions Maximum size for new files: 1MB, maximum attachments: 1

▶ Files


Assignment Student1

 [Save changes](#) [Cancel](#)

It will look like this when it is uploaded. Click “Save changes”.

Test Course - clantz

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Assignment One

Please upload your papers here.

Submission status

Submission status	Draft (not submitted)
Grading status	Not graded
Due date	Thursday, 28 April 2016, 12:00 AM
Time remaining	6 days 12 hours
Last modified	Thursday, 21 April 2016, 11:48 AM
File submissions	 Assignment Student1 Demo.docx
Submission comments	▶ Comments (0)

[Edit submission](#)

Make changes to your submission

[Submit assignment](#)



Once this assignment is submitted you will not be able to make any more changes.

You will arrive at this window. Click the “Submit assignment” button.

Home ▶ Miscellaneous ▶ Test Course - clantz ▶ General ▶ Assignment One

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Submit assignment

Are you sure you want to submit your work for grading? You will not be able to make any more changes.

**Continue**

Cancel

You are logged in as demo student1 (Log out)
Test Course - clantz

If you are sure you want to proceed, click the “Continue” button.

Test Course - clantz

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Assignment One

Please upload your papers here.

Submission status

Submission status	Submitted for grading
Grading status	Not graded
Due date	Thursday, 28 April 2016, 12:00 AM
Time remaining	6 days 12 hours
Last modified	Thursday, 21 April 2016, 11:50 AM
File submissions	 Assignment Student1 Demo.docx
Submission comments	▶ Comments (0)



This page will indicate that your assignment has been submitted for grading.

Test Course - clantz: View: User report

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User report

User report - demo student1

Grade item	Grade	Range	Percentage	Feedback	Contribution to course total
Test Course - clantz					
 Demo Assignment 1	B- (80.00 %)	0–100	80.00 %		36.36 %
 Demo Quiz 1	B- (80.00 %)	0–10	80.00 %		3.64 %
 Student Collaboration workshop (submission)	B- (82.50 %)	0–80	82.50 %		30.00 %
 Student Collaboration workshop (assessment)	F (45.00 %)	0–20	45.00 %		4.09 %
 Demo Forum (students respond to your initial post)	B- (80.00 %)	0–5	80.00 %		1.82 %
 Demo Forum (students post their own thread first)	F (40.00 %)	0–5	40.00 %		0.91 %
 Assignment One	-	0–100	-		0.00 %
 Course total	C (76.82 %)	0–220	76.82 %		-

You are logged in as demo student1 ([Log out](#))
[Test Course - clantz](#)

You can check your grades to find out your score for the assignment after your instructor has graded it.

GCC demo student2 

Test Course - clantz

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 [Demo OFFICE HOUR LIVE CHAT Friday @ Noon!](#)

Have questions? Please log in here any Friday at noon for my live chat online office hour!

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Please upload your papers here.

You can change these titles!

Adults learn best...



You can add pictures and text to the page!

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Topic 2



SEARCH FORUMS

[Advanced search ?](#)

LATEST NEWS

WELCOME!!
20 Apr, 15:46 Connie Lantz

[Older topics ...](#)

UPCOMING EVENTS

-  [Demo OFFICE HOUR LIVE CHAT Friday @ Noon!](#)
Tomorrow, 1:00 PM
-  [Assignment One due](#)
Tomorrow, 1:40 PM
-  [Assignment One](#)
Thursday, 28 April, 12:00 AM

[Go to calendar...](#)
[New event...](#)

RECENT ACTIVITY

Activity since Tuesday, 19 April 2016, 11:53 AM

[Full report of recent activity...](#)

COURSE UPDATES:

Added Assignment
[Assignment One](#)

Your instructor may want you to submit your assignment document as a PDF document.

The screenshot shows a Microsoft Word document titled "Assignment Student1 Demo - Word" open in a browser window. The ribbon is set to the "FILE" tab, which is highlighted in blue. A large red arrow points to the "FILE" tab. The document content consists of three paragraphs of placeholder text (Lorem ipsum) with various words underlined in red. The browser's address bar shows "Glendale Commu" and "mood". The browser's user interface includes a search bar, navigation icons, and a user profile icon for "Constance Lantz". The left sidebar shows a navigation menu for "GCC" and "Test Course" with options like "Home", "Dashboard", "Site pages", "Current course", "Participants", "Badges", "General", "You can ch", "Topic 2", "Topic 3", "Topic 4", "Topic 5", "Topic 6", "Topic 7", and "My courses". The "ADMINISTRATION" section includes "Course administ" and "Grades".

To convert your Word document to a PDF document, Click the “File” drop down and choose “Save as”.

Assignment Student1 Demo - Word

Constance Lantz

Save As

OneDrive

Other Web Locations

Computer

Current Folder

Desktop

Recent Folders

Computer

Add a Place

Save As

Desktop

Search Desktop

Organize New folder

Microsoft Word

Favorites

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Music

Libraries

System Folder

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System Folder

Help Desk

Internet Shortcut

127 bytes

andro vs pedo (Active learning)

File folder

Constance Lantz

System Folder

Network

System Folder

2015 tutorial files

File folder

DE Guidelines

File folder

File name: Assignment Student1 Demo

Save as type: PDF

Authors: Constance Lantz

Tags: Add a tag

Optimize for:

Standard (publishing online and printing)

Minimum size (publishing online)

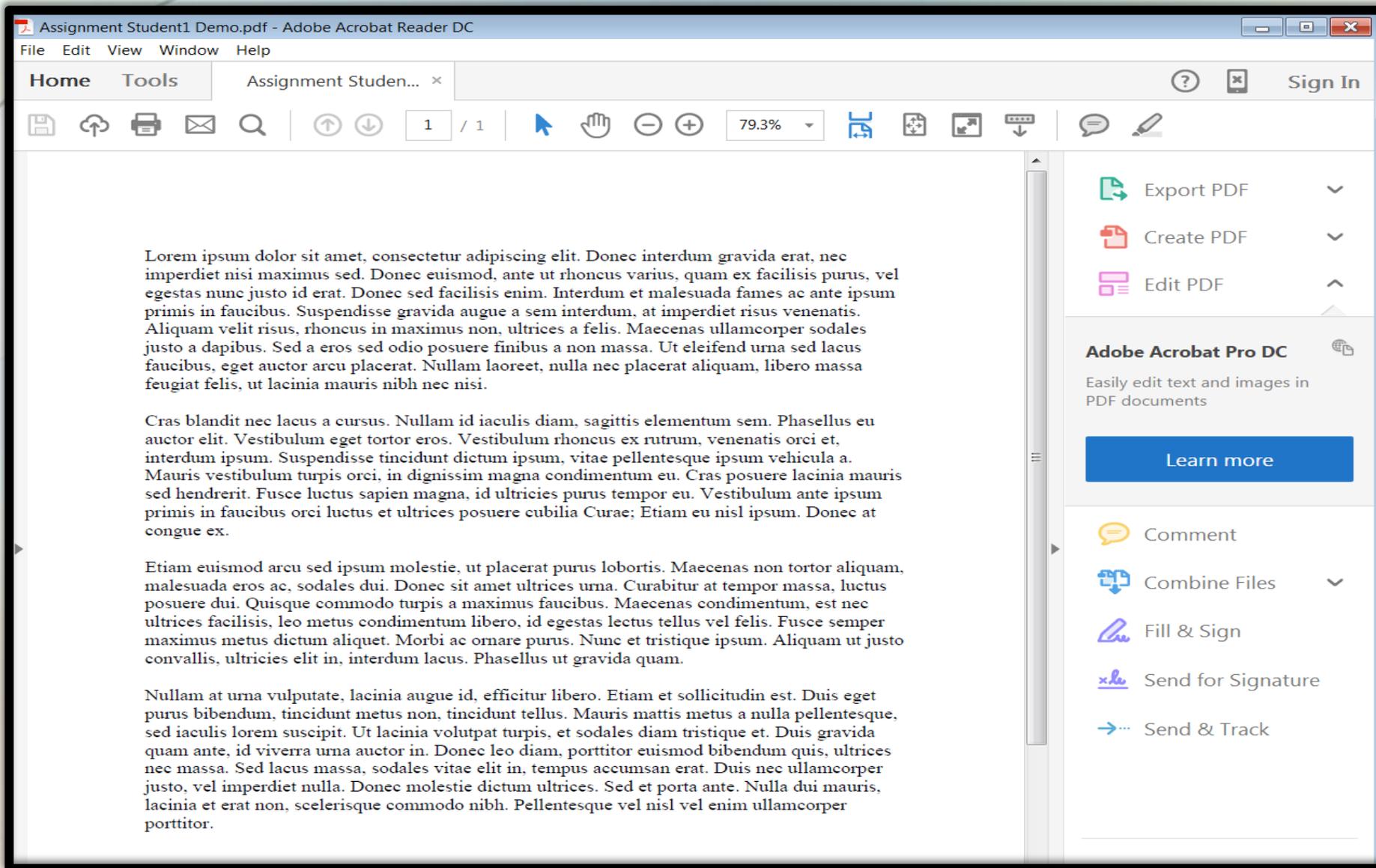
Options...

Open file after publishing

Hide Folders

Tools Save Cancel

When this window comes up, choose the PDF format in the “Save as Type” drop down menu.



Your document will be converted to a PDF.

GCC demo student2

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Assignment One

Please upload your papers here.

Online text

Paragraph **B** *I*

- List
- Link
- Image
- Table
- Code

Undo Redo U ~~S~~ X₂ X²

- Text
- Text color
- Background color
- Text direction

Font family Font size `<>`

- Indent
- Outdent
- Table
- Table border
- Table cell
- Table row
- Table column
- Table delete
- Table merge
- Table split
- Table sort
- Table filter
- Table refresh
- Table reset

Path: p

File submissions Maximum size for new files: 1MB, maximum attachments: 1

Files



You can drag and drop files here to add them.

 Assignment Student1 ...

Uploading your PDF document is the same as uploading a Word document. Drag and drop it into the “File Submissions” field.

GCC demo student2 

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Assignment One

Please upload your papers here.

Submission status

Submission status	Draft (not submitted)
Grading status	Not graded
Due date	Thursday, 28 April 2016, 12:00 AM
Time remaining	6 days 12 hours
Last modified	Thursday, 21 April 2016, 11:59 AM
File submissions	 Assignment Student1 Demo.pdf
Submission comments	Comments (0)

[Edit submission](#)

Make changes to your submission

[Submit assignment](#) 

Once this assignment is submitted you will not be able to make any more changes.

It will look like this when it is uploaded. Click on “Submit assignment”. Congratulations! You have successfully submitted your assignment!



**If you need help, please contact the
Moodle Help Desk
for 24/7 anytime assistance
818-240-1000 ext. 3457 option 3
Or
[Moodle Help Live Chat Center](#)**